**Academic Senate Executive Committee Minutes**

**MONDAY, March 14, 2022**

**Approved**

***Call to Order***

Academic Senate vice-chairperson Rodrigo Villalobos called the meeting to order.

***Public Comment:*** None.

***Approval of Executive Committee minutes: February 7, 2022***

Motion by Senator Stewart, seconded by Senator Garrahy, to approve the minutes. The motion was unanimously approved.

***Oral Communication:*** None.

***Distributed Communications:***

***From Planning and Finance: (Information Item 03/23/22)***

***03.03.22.03 9.6 Policy on Student Computer Ownership Current Copy***

***03.03.22.04 Proposed 9.6 Student Access to Personal Computers Mark Up***

***03.03.22.01 Proposed 9.6 Student Access to Personal Computers Clean Copy***

Senator Nikolaou: An update on this one. The email that Martha sent today said that Legal had some small changes after they reviewed it. These are in the second paragraph under policy. Instead of listing Apple, Dell, HP, and Lenovo they say, “and repairs select major brands of computers.” And then they also deleted the next sentence, where it says, “other free services all the way to removal.” They deleted it. And the other change that Legal made was under University Assistance the first bullet point, they added, “Students may bring in existing computer. It is strongly recommended that the computer’s specifications” and the “the” we need to remove, “should be matched against the University's current requirements.”

President Kinzy: That’s a smart suggestion because that means you’d have to change the policy if we don’t do Dell anymore, because they go out of business or change their name.

Senator Nikolaou: I’m assuming that’s why they removed, “and free services,” in case in the future it’s not free anymore.

President Kinzy: I’m actually really grateful this got moved through so fast. This is a really great change for our students.

***Search Committee make-up for the College of Engineering Dean***

[***3.2.13 Administrator Selection***](https://policy.illinoisstate.edu/employee/3-2-13.shtml)

***02.28.22.01 Proposed Ad Hoc Search Committee Structure for Dean of College of Engineering***

Senator Villalobos: Martha distributed material recommending the formation of an ad hoc committee in regards to the dean search for the College of Engineering, more specifically from what I gathered from the email, the structure of that committee. And also having Academic Affairs as an internal committee of the Senate set that up themselves. I’m obviously open to what everyone else has to say. I don’t know, Provost Tarhule, if you’ve had the opportunity to read this, and if you had any thoughts on the committee structure. I know we kind of talked about it last time. But I didn’t know if you had any new thoughts.

Provost Tarhule: Let me pull this up while I’m listing to other comments.

Senator Villalobos: Any other thoughts?

Senator Nikolaou: Yeah. So, that’s what we started talking about last time -- about creating a search committee because we are waiting for IBHE’s decision about the College of Engineering. And the issue is that the current policy talks about how we are going to do searches for deans, which requires representation from the existing college. But since we don’t have the college yet, we needed to figure out a way of how to do the search for a dean. So, last time, if you remember, we said, “Well, it seems that it would fall under the Academic Affairs Administrator.” And, because the Academic Affairs Administrator description at the end says that “if in the judgment of the Provost and the appropriate shared governance body these numbers need to be adjusted” then we can create an ad hoc committee. What we have in the memo from Martha, it’s pretty much using the Academic Affairs Administrator structure, but adjusting it so that it matches the ones that we have for the deans. And that’s why, for example, it says “one elected NTT” instead of “generally at the discretion of the appointing officer.” Or then we added the two additional tenured/tenure track faculty at-large so, if the Provost wants to have two extra individuals, then he can do so. Then, the two students -- that Lea’s committee would need to look into. And then Martha (because I talked with her) said, first of all discuss in the committee if you think that this makes sense. Do people want to go that route? And then the other part, who is the appropriate shared governance body to make the decision? In the memo she mentions the Academic Affairs. When I was talking with her, I said, well, should it be Academic Affairs, should it be Exec? That’s the other part we have to talk about. But that’s it, the overview of what it is and why it is.

Provost Tarhule: Would this be a list from this Senate or the next Senate? So, I’m looking at the four tenure track members from a list of eight to ten names provided… Would that be a list from this Senate doing that or the one that will be appointed in May?

Senator Nikolaou: Well, the tenured/tenure track don’t have to be Senators.

Provost Tarhule: Correct.

Senator Nikolaou: But it would depend on how quickly you want us to do it. Because if it is before the end of April, we would do it.

Senator Villalobos: Yeah. April 20 is the transition.

Senator Nikolaou: But then the other part, that’s what Martha said, where it says a chairperson from the Panel of Ten. We might need to choose all the other members, other than the Panel of Ten chairperson because we are going to have a new list of Panel of Ten people at the end of the spring semester.

Provost Tarhule: Okay. I’m fine with it. The students, it’s a bit awkward because, in general, you are appointing people who are part of that college. But in this case, the college doesn’t exist. So, it seems more for the structure than any meaningful contribution that they would put in. But either way, I don’t have a strong opinion.

Senator Garrahy: Aondover, how would (and I don’t know how this works because we’ve not been in this position, but with the Department of Technology and looking at their different faculty who have PhDs in Technology, PhDs in Mechanical Engineering, Nuclear Power setting) some of the students possibly be sought out from a program like that that might parallel this?

Provost Tarhule: It’s not an appointment, it’s an election. So, it would be the people who step up. So, whoever is appointing them will have to do that triage; but if it’s an election and somebody from the basket weaving department say, you know, we want to volunteer. So, that’s where it could be tougher. If we get the type of people you are saying, that would be helpful, but it’s an election.

Senator Cline: Martha notes that these students should be majoring in programs related to Engineering. So, that could be a stated preference, but you never know.

Senator Villalobos: That’s what I was wonder. What exactly constitutes related to Engineering?

President Kinzy: Engineering Technology, right?

Senator Cline: Not basket weaving.

President Kinzy: But it could be Visual Arts in Fine Arts, but it’s unlikely Dance. It could be Physics, it’s unlikely to be Sociology.

Senator Cline: My question about it is timing. I’m actually amazed that since I’m late you haven’t already assigned this to me. But when would this start, in terms of selecting students? Is this something that’s going to start in the fall? Or start over the summer?

Provost Tarhule: I would prefer that we do it before the school ends. So, we’ve gotten on the IBHE agenda for tomorrow. So, we’ll hear a decision. There are some other questions we need to resolve. As you know, hiring is very cyclical, so the hiring here is when everyone is in the market, September/October timeframe. If at all possible, I’d like us to have an advert out at that time.

Senator Cline: So, early fall?

Provost Tarhule: Yes. That means we need to have a committee in place before we break from this semester. Correct.

Senator Cline: So, juniors?

Senator Villalobos: Yeah. And that would depend. If that process starts before April 20, then that would be me involved in helping you with that. But if it would be after, it would be whoever my successor would be.

Provost Tarhule: But with respect to what you asked, on this structure, I have no problem with it. I do need to have students, given where we are, this is better than having no students. I think that would not look nice. So, I’m okay with this.

Senator Villalobos: Since you are okay with this, I was going to go to you, Dr. Cline, in terms of the structure aspect that you were talking about. Senator Nikolaou, in terms of who would form the ad hoc committee, whether it be Exec or Academic Affairs as this memo suggest would…

Senator Cline: Can I ask a question before we do that? It says two students. Is that like one undergraduate and one graduate?

Senator Villalobos: It’s never been specified as far as I know.

Senator Cline: We did sort of expand the number of students we asked for the Assistant Vice President of Student Success, but two seems kind of meager in my mind. I mean I know that’s a lot to recruit but it’s a whole new college. You might be able to get energy.

Senator Garrahy: Well, I think it’s also a concern that if a student has to drop out, then you down one student.

Senator Cline: Right. So, I think we should acknowledge that the graduate students deserve a seat at the table specifically. Oh, there aren’t going to be any graduate programs?

Provost Tarhule: Not at the start. They’re undergraduate programs to begin with. Eventually, we’ll have a graduate program but not now.

Senator Cline: Okay. Well, typically Academic Affairs Committee is the one who stipulates how many students. So, we can argue about that later.

Senator Nikolaou: The reason it says two is because we are just mirroring the college deans search committee, and the college deans says two students. That’s why it doesn’t say two or three.

Senator Cline: One or more.

Senator Nikolaou: One or more would be if it was in general and an administrator selection. But because we say we are just going to borrow the college deans language and put it in academic administrator, that’s why Martha has it crossed out too. But yeah, that would be in Academic Affairs. That’s for sure with your committee, that’s why it says if agreed by the AAC.

Senator Villalobos: And that’s how we’ve been doing it in terms of the other dean searches. That’s what I think is the benefit of the up to ten, because me and my Exec team try to get as close to that as we could too. If someone from those eventual two couldn’t do it, we went back to them and said, “Hey, could you step in?” So, obviously, if the AAC think differently, as Dimitrios said, it’s certainly up to them. I was going to go back to what you thought about AAC the one charge with the structure.

Senator Cline: I don’t mind doing it. It’s entirely up to the wisdom of the whole. But I don’t have any difficulty. We have time in our committee. We’re kind of pulling at little loose bits and pieces at the end because we’ve done our big work, I think, this semester. So, if you task us with it, we’ll do it.

Provost Tarhule: What does it mean to serve as the appropriate shared governance body?

Senator Nikolaou: The policy says that this ad hoc committee is going to be created based on the judgment of the Provost and the appropriate shared governance body. So, usually it would be the college council, but because it’s not the college council we are asking who is it?

Provost Tarhule: So, this committee is standing in as proxy for the college council?

Senator Nikolaou: So, pretty much we are saying that we agree with the Provost that it’s going to be an academic administrator selection policy, and that’s how we propose the search committee to look like. The reason I was saying Exec, and actually my second option would be Rules, not Academic Affairs, because in Exec we have a representative from all the internal committees, and if we are talking about deans, it’s going to have Academic Affairs…

Senator Cline: Do we have a representative from all the committees?

Senator Nikolaou: Yeah, we have everyone. Or my second option would be Rules because in their bylaws item 7, it says that Rules is responsible for interpreting policy, and here we are interpreting policy.

Provost Tarhule: We’re making policy.

Senator Nikolaou: Or we are providing an exception to the existing policy.

President Kinzy: The policy tells you how to create an ad hoc committee.

Senator Nikolaou: So, they would interpret who is the appropriate shared governance body.

President Kinzy: But it says Provost and/or. So, the Provost could do it. By bringing it to Exec, the Provost would be choosing to bring in the shared governance at the highest level to represent Academic Senate.

Senator Nikolaou: Yeah. And that’s why I’m saying that Exec, it would make sense, because it depends on what we all think, we would actually make a decision today.

Provost Tarhule: So, what are the options we are looking at? It says here Academic Affairs Committee.

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Senator Nikolaou: So, if it were Academic Affairs, for example, we would say to Lea, “Put it on your agenda in ten days so that you can talk about it and see if you agree with creating this search committee that way, and then vote it up or down.” Then they would tell you, “Yeah we are good to go.” Otherwise, if it is Exec, we are discussing it right now and then we would say, “Yes, we are in favor, we’re against, we are voting right now.” So you would know by 5:00 p.m. today.

Provost Tarhule: I vote for whoever will tell me as soon as possible.

Senator Cline: Me too.

Senator Garrahy: I would as well.

President Kinzy: I would say this is the body that has the broadest knowledge of the University and its mission, vision, and values.

Senator Garrahy: Then you’d have to go back and start those conversations over in the sub committees in terms of why we’re looking at it in this format. I think this is a representative body, and if it’s within our purview why pass it off?

Senator Villalobos: So, then Executive Committee would then substitute Academic Affairs as the appropriate shared governance body and then consider the format listed below?

Senator Nikolaou: Yes. And we would still keep Academic Affairs for the students.

Motion by Senator Nikolaou, seconded by Senator Cline, to approve the Executive Committee as the appropriate shared governance body to consider the ad hoc committee. The motion was unanimously approved.

Senator Cline: The second line says one elected NTT faculty member, elected by whom?

Senator Nikolaou: The NTTs.

Senator Cline: Okay. Because that’s not explicitly stated. So, that will have to go out campus wide?

Provost Tarhule: Yeah. It’s the same as the existing process.

Senator Nikolaou: Yeah. And it’s the same as the college deans. That one as well.

Senator Stewart: So, similar question. The very final line is actually two additional tenured/tenure track faculty at-large. How are those selected?

Provost Tarhule: I pick those. Typically, I use them for committees that lack diversity, so I try to bring in some type of diversity. The way it goes with elections, it’s very hard; people mean well, but you can end up with a committee that… like the CAS dean was totally not diverse. So, then I get to appoint two people to make up that diversity.

President Kinzy: And I will say, I’ve had a discussion with Martha about why that is so challenging when our goals are to make sure that we have the most inclusive process possible. And I’m getting her some articles about, in particular, why having diverse chairs of search committees results in more diverse outcomes, without making it a burden on people have excessive tax of service.

Provost Tarhule: So, I use it for diversity of representatives because sometimes you can’t find a lot of the people, as much as we try.

Senator Cline: Sorry, one more question. Provost Tarhule, last meeting you talked about the possibility of hiring like a temporary consultant. Has that gone to the side?

Provost Tarhule: That was a backup. I brought it up when I was thinking if we couldn’t get on the IBHE agenda in summer when everyone was home, we would have had to wait a whole year. So, that was an option. But now that we are on the agenda, hopefully, if everything works well, should proceed with this process.

Senator Otto: But that could be a fallback position, I take it?

Provost Tarhule: Yes, it can be a fallback position.

Senator Cline: I guess I have questions about, and I haven’t scrutinized the agreement, I haven’t had time, but just questions about this dean. Typically, we review our deans every five years; is that going to still be the case? I just want to make sure there’s some faculty buy in as they’re being hired.

Provost Tarhule: They will be subject to all of our existing processes.

Senator Cline: I’m just saying I think we should think about that. There should be some faculty oversite or review. But I understand that’s a challenge because there is no faculty at the start.

Provost Tarhule: You know, once we get there, they’re going to be subject to exactly the same… it will still be a five-year process.

Senator Cline: Okay. Thank you.

Motion by Senator Cline, seconded by Senator Nikolaou, to approve the ad hoc committee structure. The motion was unanimously approved.

***From Planning and Finance: (Information Item 03/23/22)***

***03.03.22.05 Policy 1.14 Sustainability Policy Current Copy***

***03.03.22.06 Policy 1.14 Sustainability Policy Mark Up***

***03.03.22.02 Policy 1.14 Sustainability Policy Clean Copy***

Senator Nikolaou: I guess I have one question, under general where they added, “The University periodically will review and report to campus stakeholders and international organizations such as the Association for the Advancement of Sustainability in Higher Education (AASHE) on sustainability performance.” I think I understand what they are trying to say, but I also find it weird that we are reporting to international organizations. So, it might be like the warning, is it that we are collaborating with them instead of reporting to them?

President Kinzy: I think we’re getting rated by them. Like, gold, silver, platinum, like that sort of thing with lead is my understanding of this. It’s about, sort of like peer review.

Senator Villalobos: Is what you’re saying is whether you could report, as in someone that’s like a direct report to someone?

Senator Nikolaou: Yeah. Because it says reported, that’s the impression it might give.

Senator Villalobos: I mean we could just change it to provide a report.

Senator Nikolaou: Yeah. It might be that we just add a different verb there.

President Kinzy: It’s a star rating; I looked it up. So, we submit to them, and we get a star rating. So, you’re submitting to… it’s a standard, is the way to think about it.

Provost Tarhule: It’s just like the ratings we do. Every year we provide data, and then US World News provides us… that’s the reporting. They report information to US News and World Report, and they use that to rank us.

Senator Villalobos: Do you think a change in the language would really be necessary?

Senator Nikolaou: That’s something we can talk about on the floor, because it’s still going to be an Information Item. It could be providing data to, instead of provides a report. And then in the first bullet point, under General, where it says, “exceed applicable legislation, regulations and codes; including those pertaining to state agencies where practicable.” So, exceed state legislation, federal legislation, university legislation?

President Kinzy: Yes. They said this, again, like with COVID, the state will say what we issue to you is a floor not a ceiling. So, we can say that we require the university to recycle 10% of their pens. We, as an institution, can choose to recycle 12% of our pens. You can always exceed a regulation; you just can’t be below it. So, what they want to not say here is by complying we would stop recycling pens at 10%, because that’s the rule.

Senator Nikolaou: So, when they refer to applicable legislation, they mean state legislation, not federal legislation?

President Kinzy: It could be both. It’s just including those. So, yes, it’s both. Legislation covers both.

Senator Cline: There needs to be an oxford comma in that sentence.

***From Academic Affairs Committee (Information Item 03/23/22)***

***03.09.22.01 Policy 2.1.21 Undergraduate Academic Standing, Probation, and Reinstatement Current Copy***

***03.09.22.02 Policy 2.1.21 Undergraduate Academic Standing, Probation, and Reinstatement Mark Up***

***03.03.22.09 Policy 2.1.21 Undergraduate Academic Good Standing Clean Copy***

This discussion was postponed until completion of Legal review.

***\*\*Approval of Proposed Senate Agenda – See pages below\*\****

***Proposed* Academic Senate Meeting Agenda**

**Wednesday, March 23, 2022**

**7:00 P.M.**

**OLD MAIN ROOM, BONE STUDENT CENTER**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Approval of Academic Senate minutes: February 16, 2022***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks***

* ***President Terri Goss Kinzy***
* ***Provost Aondover Tarhule***
* ***Vice President of Student Affairs Levester Johnson***
* ***Vice President of Finance and Planning Dan Stephens***

***Consent Agenda: (All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items.)***

* ***English:***[***DELETION of Graduate Program Post-Baccalaureate Graduate Certificate in the Teaching of W***](https://academicsenate.illinoisstate.edu/consent/2022-02%20DELETION%20of%20Graduate%20Program%20Post-Baccalaureate%20Graduate%20Certificate%20in%20the%20Teaching%20of%20W.pdf)***riting***
* ***Health Sciences:*** [***Public Health***](https://academicsenate.illinoisstate.edu/consent/2022-03%20Public%20Health.pdf)
* ***Marketing:*** [***Master of Science in Marketing Analytics***](https://academicsenate.illinoisstate.edu/consent/2022-03%20Master%20of%20Science%20in%20Marketing%20Analytics.pdf)

***Action Item: None***

***Information Items:***

***From Office of General Counsel and the Executive Committee:***

***01.26.22.02 Policy 5.1.5 Drug-Free Schools and Communities Act Drug-Free Workplace Act Policy Current Copy  
02.18.22.04 Policy 5.1.5 Drug-Free Schools and Communities Act/Drug-Free Workplace Act\_Mark Up***

***02.18.22.03 Policy 5.1.5 Drug-Free Schools and Communities Act\_ Drug-Free Workplace Act\_Clean Copy***

***From Academic Affairs Committee:***

***01.20.22.19 Policy 2.1.12 Pass/No Pass – Credit/No Credit Current Copy***

***02.24.22.02 Policy 2.1.12 Pass/No Pass – Credit/No Credit Mark Up  
02.23.22.01 Policy 2.1.12 Pass/No Pass – Credit/No Credit Clean Copy***

***From Rules Committee:***

***02.23.22.02 Policy 10.2.1 Academic Policy Review and Implementation Procedures   
10.19.21.10 Email from Legal\_ Policy on Policies***

***From Planning and Finance:***

***03.03.22.03 9.6 Policy on Student Computer Ownership Current Copy***

***03.03.22.04 Proposed 9.6 Student Access to Personal Computers Mark Up***

***03.03.22.01 Proposed 9.6 Student Access to Personal Computers Clean Copy***

***From Planning and Finance:***

***03.03.22.05 Policy 1.14 Sustainability Policy Current Copy***

***03.03.22.06 Policy 1.14 Sustainability Policy Mark Up***

***03.03.22.02 Policy 1.14 Sustainability Policy Clean Copy***

***Academic Affairs Committee: Senator Cline***

***Administrative Affairs and Budget Committee: Senator Smudde***

***Faculty Affairs Committee: Senator Nikolaou***

***Planning and Finance Committee: Senator Vogel***

***Rules Committee: Senator Stewart***

***Communications***

***Adjournment or Hard Stop at 8:45***

Motion by Senator Cline, seconded by Senator Small, to approve the proposed agenda. The motion was approved as amended above.

**From Bridget Curl: (Non-Senate or Dist. to Academic Affairs Committee)**

***02.18.22.14 Email from Bridget Curl RE\_ policy 2.1.11 SAP review***

***02.18.22.06 Policy 2.1.11 Satisfactory Academic Progress Required for Continued Financial Aid Eligibility Current Copy***

***02.18.22.07 Policy 2.1.11 Satisfactory Academic Progress Required for Continued Financial Aid Eligibility Mark UP***

***02.18.22.05 Policy 2.1.11 Satisfactory Academic Progress Required for Continued Financial Aid Eligibility Clean Copy***

This discussion was postponed until completion of Legal review.

[***7.1.10 Fund Raising***](https://policy.illinoisstate.edu/fiscal/7-1-10.shtml) (*Non-Senate?)*Senator Small: It seems like it is all to do with the Foundation, not really to do with us.

Senator Garrahy: I would think that would come out of the Foundation office as well. And I have no expertise in fundraising.

Senator Cline: There’s a lot of state compliance and also federal compliance. So, I don’t think it’s something if you don’t know you probably should not make changes.

President Kinzy: So, the Vice President for University Advancement is a University employee, but the Foundation itself is a separate non-profit organization with its own Board. So, it would still be a university person in charge of this; but again, as you say, all of those activities are held outside of the University. And the fundraising, this isn’t a place where typically you would… fundraising priorities are set by the President and the University leadership not typically… because we set priorities also where we know we can raise money. So, it’s its own whole organization.

Senator Nikolaou: In general, I agree that it should be a non-Senate. It is just weird because then at the end of the policy, they cite policies that we review. So, that makes it a bit… when they talk about Intellectual Property or Facilities Naming -- I don’t think that’s a problem. But then they refer to the RSP. But in general, I agree that this is a non-Senate. But then it’s like a question mark. Should it be Senate, because why do they include them in there otherwise?

President Kinzy: That, I can tell you exactly. RSP is in there because the Gates Foundation will only give money through our Foundation to the University, even though it’s awarded through a grant process that may have been submitted through RSP, or typically collaboratively through RSP. And so, there are grants that come from foundations, but they don’t actually… In a good university, RSP assists in that, makes sure that the budget is approved through the appropriate academic channels, but the actual distribution might come from the Foundation. And in fact, the US Department of Education has grants that must be submitted by our Foundation on behalf of the University, even though they are a federal agency. So, it’s a collaborative relationship, but it’s not anything that would… if it’s allowed to go through RSP, that’s where it goes. It’s only those that are required by the sponsor to go through the separate foundation, why that terminology is in there.

The committee decided this was a non-senate policy.

[***7.7.8 Scholarship Waivers, Tuition Waivers and Faculty/Staff Tuition Waivers***](http://policy.illinoisstate.edu/fiscal/7-7-8.shtml)(Non-Senate?)

Senator Garrahy: I can tell you as a former Director of the Lauby Center, I had to deal with hundreds of thousands of dollars of these tuition waivers, and this is something that is governed by internal auditors and external auditors, at least from the fact that I was working from. I do not see how this is a Senate policy. Because there is a lot of accounting that has to be taken into account for this. It’s a lot of money.

Senator Cline: We just reviewed this in the Academic Affairs Committee, and we just passed it as a Senate. And we, as a committee, voted that it should not be a Senate policy because there is about 80% of this which we could not control. So, even if there were errors or disagreeable language, we were not able to change it. So, about 50% of this is controlled by IBHE, and 50% of it is controlled by the granting organizations. So, we have just gone through this and there were such little that we could change, that we concurred that this is very likely not a Senate policy, from the Academic Affairs Committee.

Senator Otto: My concern about this not being a Senate policy refers to the fact that it involves employee waivers for faculty, staff, and civil employees. So, my concern is that if changes are made to it that will not now come before the Senate, if this is not a Senate policy.

Motion by Senator Nikolaou, seconded by Senator Garrahy, that this is a non-Senate policy, however, advisory to the Senate when changes are made. The motion was unanimously approved.

***Policy Review:***

[7.7.1 Accounts Receivable (student)](http://policy.illinoisstate.edu/fiscal/7-7-1.shtml) (Non-Senate or Dist. to Academic Affairs?)

Senator Cline: This is all about Campus Solutions. This doesn’t feel very policy oriented. It needs to be updated. It hasn’t been updated since 2016.

Senator Garrahy: This is all financial. It’s not academic oriented. These are fees that we have to charge.

President Kinzy: I’ll be honest with you; this doesn’t even look like a policy.

Senator Cline: It’s a procedure. It’s about the combination into one chunk of a bill. This seems like a procedure and not so much a policy.

Motion by Senator Garrahy, seconded by Senator Stewart, that this is a non-Senate policy. The motion was unanimously approved.

[7.7.5 Refunds](http://policy.illinoisstate.edu/fiscal/7-7-5.shtml) (Non-Senate or Dist. to Academic Affairs Committee?)

Senator Cline: Again, this feels very procedure oriented. And if we even used that word refund earlier in the semester Legal got very bothered by it. So, I have PTSD about the word refund, because the Legal office didn’t want us to use that term because it has a very specific meaning. I don’t really see anything that provides flexibility.

Motion by Senator Garrahy, seconded by Senator Cline, that this is a non-Senate policy. The motion was unanimously approved.

***Adjournment***

Motion by Senator Stewart, seconded by Senator Small, to adjourn. The motion was unanimously approved.

**Attendance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SENATE**  **REPRESENTATIVES** | **Attendance** | **MOTION:** | **MOTION:** | **MOTION:** |
| Name |  |  |  |  |
| Cline, Lea | Present |  |  |  |
| Garrahy, Deb | Present |  |  |  |
| Horst, Martha | Excused |  |  |  |
| Kinzy, Terri\* | Present | NV | NV | NV |
| Miller, Chloe | Present |  |  |  |
| Nikolaou, Dimitrios | Present |  |  |  |
| Otto, Stacy | Virtual |  |  |  |
| Small, Maddy | Present |  |  |  |
| Spranger, Avery | Excused |  |  |  |
| Stewart, Todd | Present |  |  |  |
| Tarhule, Aondover\* | Present | NV | NV | NV |
| Villalobos, Rodrigo | Present |  |  |  |