**Academic Senate Executive Committee Minutes**

**MONDAY, January 30, 2023**

**Approved**

***Call to Order***

Academic Senate chairperson Martha Callison Horst called the meeting to order.

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***None.

***Distributed Communications:***

***From Jeannie Barrett: (Information Item 02/08/23)***

***01.13.23.01 Barrett Email\_RE\_ Bikes Skateboards Scooters and other Recreation and Transportation Devices on Campus***

***01.12.23.03 Policy 5.1.8 Bikes, Skateboards, and other Recreation and Transportation Devices Current Copy***

***01.12.23.04 Policy 5.1.8 Bikes, Skateboards, and other Recreation and Transportation Devices Mark Up***

***12.21.22.02 Policy5.1.8 Bikes, Skateboards, and other Recreation and Transportation Devices Clean Copy***

Senator Horst: I’m going to shuffle around the order of the agenda because we do have Jeannie Barrett from the Office of General Counsel here. So, I’m going to start that discussion. We’ve been acting as the internal committee on this. I had a meeting with Jeannie about our comments last time. She and I discussed some of the comments and she made some corrections. She also made some replies on this policy so we could get her perspective. We’ve invited Jeannie here to our discussion so that we can interact with her just like if we were an internal committee. Are there any additional comments or questions about the policy? I have one. The language, “an annual notification to the university community with a map of current campus dismount zone,” that’s an incomplete sentence.

Ms. Barrett: I’ll look at that. That was a place holder when we were talking.

Senator Horst: The administration will provide… or something like that.

Ms. Barrett: Yes. I can take care of that. It will essentially say that but in sentence form. And that was just born of Martha’s desire, I think, understandably, to make sure that we’re giving a notice to the campus every year so that we have higher rates of compliance, knowledge, to help people understand what’s expected. So, essentially that.

Senator Horst: Any other follow up questions on Jeannie’s comments or the corrections she made or did not make?

Senator Nikolaou: Just a small one, just before Violations. In that paragraph theirs an extra “vehicles.” “University vehicles used for authorized University purposes vehicles,” we don’t need that extra “vehicles.”

Ms. Barrett: Yes. Thank you.

Senator Nikolaou: The other one is, when I had the comment about the referral to violation of the university policy and procedure and then Jeannie says this is going to be captured by the appropriate university policies. Are we planning on adding the new subsection that we have been adding now “related policies?” Because some of the other policies we have been adding at the bottom, where we say, “related policies,” and we say this and this and this.

Ms. Barrett: You cross reference other things.

Senator Nikolaou: Yeah. So, I’m thinking maybe because of the non-affiliated individuals. Because they will not know where to go and look, but at least if we have the links included underneath the policy they will know, oh, okay. I read the policy what the meaning were over there. Well, if you didn’t go and look at them, shame on you.

Ms. Barrett: The good news, and the beauty of what’s being proposed, is that there is going to be all manner of visual notices to people. The intention is that if you are coming into the dismount zones that you will have ample notice. So, it wouldn’t be relying on someone having gone to our written policy. I don’t think you would have very good level of compliance, for affiliates especially. But that certainly would be helpful, I think, to have cross referencing. That’s never a bad thing.

Senator Horst: The Student Code could be one. What policies are you thinking, Dimitrios?

Senator Nikolaou: Mainly I was thinking, what are the ones that may affect the non-affiliated ones. Because, again, for the other ones it’s going to be clearer that we can link the ASPT. We can link if HR has a specific violation policy, we can link the Student Code of Conduct. But then I didn’t know what would be specific for this non-affiliate individuals.

Senator Horst: Jeannie, maybe you could summarize the conversation we had about how the University will control its space and its relationship with the public coming into our space.

Ms. Barrett: Sure. We are a public institution, but it can be confusing to people who are trying to determine what rights they have to the space. And just because we are state funded doesn’t mean that the public have an unfettered right to the use of our property except to the extent that we make it available to them. And there’s been plenty of making it available, whether you are walking your dogs or walking through campus, that’s always been, I think, part of the tradition here at ISU. But we certainly have the right to determine that this is how we’re going to manage our property and, for instance, subject to shared governance, designate that we have these dismount zones for the reasons that we’ve decided to have them. I’m not sure. I get what you’re saying that it’s helpful to have cross referencing if there are other things that apply. Off the top of my head, I’m not sure what other things would need to be cross referenced here for affiliates. I’m not opposed to that. I’m just not coming up with it on my own.

Senator Horst: But non-affiliated.

Senator Nikolaou: So, my question then would be at the very end of the policy where it says, “and no-trespass orders may be issued for violation of University policy.” Which is this university policy?

Ms. Barrett: It would be this policy.

Senator Nikolaou: Okay. So, maybe for violation of this policy.

Ms. Barrett: Sure.

Senator Nikolaou: So, that we know that we are referring to this one and it’s not a different… because then it goes to the general, university policy, so which policy do you want me to know.

Ms. Barrett: Got it.

Senator Garrahy: I have a question. It’s not necessarily about the content but are there dismount signs around campus?

Senator Horst: There will be.

Senator Garrahy: Okay. Because I was going to say, I’ve been riding the trail for many years, and I have not seen a dismount sign. I’m thinking what I have missed.

Ms. Barrett: I have blown right by the one at the end of north in Normal and have been educated by my husband. But we hope to be more visible than that. But no, there aren’t any yet.

Senator Horst: So, this is a new policy. It’s motivated by the death that happened and an OSHA finding. We’re hoping to get it straight to the floor. We did have a lot of comments, I forwarded the comments to Jeannie, and we had a nice chat. Now, we are wondering if there are any other comments? We have the incomplete sentence and adding the word “this,” and the extra vehicles. And she addressed your question about conditions?

Senator Cline: I still think it reads a little bit vague but that’s fine. I understand the desire to leave it vague.

Ms. Barrett: What about it is vague?

Senator Cline: Conditions. It just sounds like it’s missing some sort of modifier in some ways. If it were me, and I’m not a lawyer, I would put behind it something like e.g. weather, construction, something like that. The way that it’s hanging there it just sort of feels like-and based on conditions—what conditions? Do you mean like moral conditions? Conditional acceptance? I don’t know. That word can mean so many things. But I can understand the desire to not bound it too much with information.

Ms. Barrett: I understand what you’re saying now. That is helpful. So, how about just e.g. weather, construction, event, etc.

Senator Cline: I think that’s enough because that gives a sense of the conditions of a temporary nature. That give it a little more context to what you mean. Thank you.

Ms. Barrett: Sure.

Senator Nikolaou: For the contact do we need to add any of the other units beyond the University Police? Because the University Police is on this for the non-affiliated but then for the others we have HR, SCCR.

Senator Cline: Under the contact.

Senator Nikolaou: Yeah. And we need to add the initiating body too.

Senator Horst: Yeah. This is not a new policy so whoever initiated this policy is what we list. 5.1.8.

Senator Cline: I’m looking. There’s no initiating body.

Senator Horst: We can put the Office of General Counsel. How about that?

Senator Cline: Sure.

Senator Horst: Contact is University Police.

Senator Nikolaou: Yeah. I was just wanting, for everyone even students, they would contact the University Police? Because we have that if you are an employee, it is pretty much Human Resources.

Ms. Barrett: They are going to read the contact knowing what classification of employment you hold and then where that gets referred.

Senator Nikolaou: Then that’s fine.

Senator Horst: This is general safety policies. I’m just looking at what other contacts are here. VP of Student Affairs is one. The police for the Violence Policy. Dogs and Cats, Environmental Health and Safety. Would that make sense?

Ms. Barrett: It would. This was a combined effort by a number of stakeholder groups. There was Mike Gebeke, Doug Schnittker, so the Comptroller, head of Facilities, Environmental Health and Safety, Risk Management, the Police department, and our office. So, a number of people on campus who have to do with facilities and safety and risk all together working on this. While referrals will be farmed out to the appropriate place depending on what type of classification you hold (appointment, student, affiliate, non-affiliate) the most direct enforcement will be through the police. While they might not cite somebody—there’s been no talk of citations—the group of people most likely to approach somebody who’s not complying to say, hey, who are you, and then refer the person. For that reason, having them as the point of contact makes sense. I think they’re going to be more equipped than someone over in Facilities to handle that. Because they’re not really the end point for managing and referring somebody. So, I think the police. Maybe we can run that by the police.

Senator Horst: I guess what we’re asking though is let’s just pretend that this is not a Senate policy. Who would own this policy? Would it be Environmental Health and Safety, for instance, because it’s under this whole classification of health and safety policies?

Ms. Barrett: I would say that. Between that and Risk Management may flow up through the same division that has facilities too. But I think so. They were the unit that was responsible for making the report to OSHA when getting the finding back.

Senator Horst: So, we can add them to the contacts.

Ms. Barrett: Yes. And they can also be initiating body.

Senator Horst: Yes.

Senator Nikolaou: I have one question. You said that University Police will not give citations.

Ms. Barrett: I said there’s been no conversation about that.

Senator Nikolaou: Okay. Because I was thinking if they don’t give citations, how do we know for the violations part of the policy?

Ms. Barrett: They would make a referral. They would have the authority to ask someone who they are, to identify themselves, and if they saw a violation, they would be able to refer that into HR or the Police and so on.

The committee introduced themselves to Jeannie Barrett.

***Oral Communication:***

***Faculty Affairs Committee Numbers***

Senator Horst: I want to talk about the number of senators on the Faculty Affairs Committee. In the summer we put a lot of the vacant faculty seats on Faculty Affairs, and we had this hope that CAS and the College of Business would come up with someone. Well, they didn’t. So right now, there’s supposed to be five faculty, the NTT, the faculty associate (which never materializes), two students. Those are the voting members. We have, theoretically, nine voting members. Right now, we have five seated members. Of those, four will be able to attend for the rest of the year. One has a long-term excuse.

Senator Cline: So, the Dean of Business and the Dean of CAS have not produced any persons?

Senator Horst: So, we’re down to four.

Senator Garrahy: Aren’t we still missing a representative from EAF?

Senator Horst: That’s on the Planning and Finance Committee.

Senator Garrahy: Oh, I’m sorry.

Senator Horst: So, we’re down to four members. There are five seated members.

Senator Walsh: Is one of those a student member? That would bring it to four.

Senator Horst: I will say there are five seated members. One of those seated members will not be attending for the rest of the year. And then there’s four that will. So, it’s pretty low. One solution that I came up with (that we don’t have to do) but Planning and Finance has a little bit more membership on it. At one point, Susan floated over to Rules. So, I could potentially go to Faculty Affairs for the rest of the year.

Senator Cline: Is there any precedent for deans not producing members? I feel like this sets a very bad precedent. There’s an entire college that cannot come up with a single person. With EAF, it’s a very specific area, right, so that’s a very mitigating circumstance. That’s a very tight number of people who are required to fill that. But two entire colleges. The largest college on our campus can’t come up with a member.

Senator Horst: Two members, right?

Ms. Hazelrigg: Yes.

Senator Horst: We are lacking two CAS, a College of Ed and a College of Business.

Senator Nikolaou: And they are both from the same division in CAS?

Senator Horst: I don’t have that information in front of me. But that’s water under the bridge, as they say.

Provost Tarhule: And you came to one of our Deans meetings. I highlighted several times to the deans. Martha and I have talked about it, and I said come to the Deans meetings and highlight the importance of filling these positions, and she did. Here we are still. I’m a bit stumped quite frankly.

Senator Horst: We were operating fine but now we have some circumstance and now this committee is down two more members. It’s already a small committee and now they are basically down two more.

Provost Tarhule: Obviously, I’ve failed to convince them to get somebody, so don’t count on this too much but we have a meeting on Wednesday. Can you tell me the colleges that are short, and I will bring it up in committee?

Ms. Hazelrigg: Two from CAS, one from College of Business, a faculty associate which would be the College of Education.

Senator Horst: But we haven’t had that for years.

Ms. Hazelrigg: And then the College of Ed from EAF.

Senator Horst: But we are about to elect new senators for next year.

Senator Cline: So, are the slots they are filling expiring? Did they vacate in their last? Did they vacate with two years left on their term?

Senator Horst: We would have to dig into the exact terms. The question I’m trying to ask is do we have a functional Faculty Affairs Committee?

Senator Garrahy: It doesn’t sound that way.

Senator Cline: I think it’s a good idea for you to go over and plug the hole for now. My issue is more system… if we make it okay for these colleges not to provide the people they are required to provide, we are undermining the shared governance process and it’s not acceptable. So, I don’t think we should say, oh, it’s not a big deal. I mean, you do what you have to do to plug the hole to make it functional now. But they are putting you at a disadvantage as the chair because you’re now not in the place that you should be, and you’re taking on extra burden because they haven’t filled their holes. That’s my personal opinion.

Senator Horst: They don’t have representation. It’s not just this. We almost didn’t have a URC. But I made a lot of speeches. We tried. So, hopefully everyone got the message. Hopefully, the Provost will shake up the deans.

Senator Cline: You are their boss.

Provost Tarhule: I’ll push it again on Wednesday.

Senator Horst: Yeah. And now we are setting up for next year, and we can’t be like this again. Here we are, we have these committees… you couldn’t make quorum.

Senator Garrahy: that’s the first time in my three years that we haven’t made quorum. I’m just going to throw this out there, Martha, and you may not like it, but I’m leaving in May from this committee. Maybe it’s time to think about what time we offer this meeting. I know. This has been a conversation. I hate that I’m using this reference, but the U of I has it somewhere in their senate bylaws they do not meet after 5:00 p.m. I don’t know what their student make up is, but it is very difficult for senators who teach. If they have a class the next morning, that’s a late night. So, maybe down the road it could be looked at, why are we meeting at 6:00p.m. Could we meet an hour earlier? Or something? I don’t know.

Senator Horst: If you could put that on the agenda.

Senator Garrahy: I just think it’s worth a conversation. It’s been something I’ve heard and not just in my own college but across campus, you know I’d love to do it, but I can’t stay here until 9:00 p.m.

Senator Cline: And people have children.

Senator Garrahy: I don’t have children.

Senator Cline: In my college, trying to convince younger faculty to get involved, and they say, well, my kids are little I can’t be gone until 9:00 p.m. at night. I just can’t do it.

Provost Tarhule: the other thing I might share is when I brought this up to the deans. One dean said faculty in their college didn’t want to participate because they said it took too long.

Senator Garrahy: The other thing I would say is that for those of us who are early risers, by 8:30-9:00 p.m. people are fading. You know. I’m not going to say that the students are fading, but looking at some of them they did look like they were fading. That might just be a conversation for you all to have.

Senator Horst: We can pin that and have that conversation at another Exec.

Senator Cline: Can we put along with that conversation a discussion about something you’ve brought up before, Senator Garrahy, about when a person is serving on Senate that one is only requested to work on Senate. They are not also area head. They’re not also… it’s this sort of exclusion that they are only working on Senate so that it takes too much time is no longer an issue because it’s recognized as that is your role and you can give time to it.

Senator Horst: That sounds like a conversation that the Provost could start having with the dean.

Senator Garrahy: I will tell you that is a comment my dean made to me. That when someone serves on Senate that should be their service.

Senator Cline: I would vote to go with your plan. You plug the hole until a senator falls out of the tree.

Senator Horst: Okay. Even though we are violating the bylaws? Because I’m technically supposed to be over in Planning and Finance.

Senator Walsh: If you were to get another student senator on there, that would fill up the two. Would that help to fix the problem? I have two senators who will ideally be joining us, so there will be more for Academic Senate for February 8. And I have two going to the floor this Wednesday.

Senator Horst: But they are also down a faculty. Remember this is Faculty Affairs.

Senator Walsh: No, I get that. I’m just saying there’s one potentially I’ll fill that one next meeting.

Senator Blum: Is there someone we can ask to move from a larger committee?

Senator Horst: I’m volunteering.

Senator Blum: I know you’re volunteering, but you said it was a violation of the bylaws.

Senator Cline: Would you rather move another senator from a committee?

Senator Horst: I’m also hesitant to make some other committee have quorum problems. Steve Peters perhaps?

Senator Cline: Who else is on that committee?

Senator Horst: Steve Peters, myself, Rick Valentin is the chair, Michael Torry, Tammy Harpel.

Senator Cline: Tammy never wanted to be on that committee anyway. We forced her.

Senator Horst: We could ask her to move over.

Senator Cline: Yeah. I think she listed that as her preference. I talked her into Planning and Finance to fill a hole.

Senator Horst: Would you like to ask Tammy Harpel to move?

Senator Garrahy: I would.

Senator Blum: My preference is we do not violate the bylaws if possible.

Senator Horst: Everyone like that idea? Okay. So, Tammy Harpel first.

Senator Cline: I will ask her.

Senator Horst: You will ask her if she will do that for us. If not Tammy?

Senator Garrahy: If not Tammy, I don’t know how this would mess up AABC, but I would be willing to do it. I’m just saying, I hope Tammy can do it. But I think Craig is right, that it would be a better option that you don’t have to do it.

Senator Horst: Okay. Alright. We have two possibilities.

Provost Tarhule: Martha, just to clarify when I’m talking to the deans. Are you looking to fill these slots now or is this against the new elections they’re having?

Senator Horst: It seems like they gave up filling the slots this semester. I got the indication from them that they did all they could. Verify that with them because we are getting low in some internal committees because some faculty are on leave, for instance. But going forward, next year, please they really have to work hard to get these seats filled. We can’t be in the same boat next year.

Senator Cline: But my question to Cera was to look up to see if it’s a seat that’s renewed… I don’t know how the bylaws work in terms of reelection. If it’s a seat that should be occupied that isn’t up for reelection, can we hold an election for it.

Ms. Hazelrigg: I know the College of Business we haven’t had someone in that seat for three years.

Senator Blum: I can check with EAF. I know they had people on leave and stuff.

Ms. Hazelrigg: That seats a new term. Senator Otto finished that term last year.

Senator Horst: People can always get elected for a three-year term and then resign. There’s no handcuffs, right.

Senator Garrahy: I’m curious about the EAF position. If the dean of the college actively tries to recruit EAF and an EAF member doesn’t step up can another member from that college step in?

Senator Horst: I don’t know their bylaws. I think it’s in their bylaws, Craig, that it has to be a specific… that sounds like a topic for the College of Ed Council.

Senator Garrahy: Yeah. I was just curious.

Senator Blum: In time it might make sense to have rules in our own bylaws about unfilled positions. Like for example, where we have EAF maybe there’s some kind of exception if they can’t fill, they have to consider representation from another, or something like that.

Senator Horst: It seems like something the council should address in their own bylaws.

Senator Nikolaou: The same goes for CAS. If it is that they cannot get it from a specific division but then there are others from other divisions who want to do it, but because we say two or three from that specific division that could also be something for the CAS bylaws to consider.

Senator Horst: So, as we are doing the bylaws, we could ask them about them not electing someone for several years.

***From Faculty Affairs Committee: (Information Item 02/08/23)***

***01.26.23.07 Policy 3.2.14 Assignment of Person Holding Faculty Rank to Administrative or Other Nondepartmental Positions\_Current Copy***

***01.26.23.08 Policy 3.2.14 Assignment of Person Holding Faculty Rank to Administrative or Other Nondepartmental Positions\_Mark Up
01.26.23.05 - Policy 3.2.14 Assignment of Person Holding Faculty Rank to Administrative or Other Nondepartmental Positions\_Clean Copy***

Senator Horst: From Faculty Affairs we have 3.2.14 Assignment of Person Holding Faculty Rank to Administrative or Other Nondepartmental Positions. I have a printout from 1:00 p.m., I know there were more comments since then. But I have the comments from Dimitrios, and they seem to be extensive. Are there any questions? Because the Provost is right here. Are there any questions that you think the Provost can address regarding some of your concerns? Regarding faculty members salary for instance?

Senator Nikolaou: The thing is that some of them are not consistent with other policies that we have. So, when we are doing the 3.2.14 it should be in conjunction with the 3.3.6 which is for the chairs, and the 3.2… for the deans. And then, because there were other things. The policy talks about here about the sabbatical that they might be getting but then the sabbatical policy that we just did doesn’t mention anything about this scenario. So, it was not clear if we were talking really about a sabbatical leave or if it is what sometimes they mention as an administrative leave. But there is nowhere in the policy something that’s called administrative leave. So, if we want to go that direction that’s fine. But then we should just define that, okay, that’s what an administrative leave is and that’s what the purpose is.

Senator Garrahy: But that administrative leave is also, I believe, after five years in that position. Correct?

Provost Tarhule: Right now, yes. You can take a leave once you’ve been in the position for five years.

Senator Horst: Because you’re chairing AABC and you’re working on some policies that are related to it, I’m wondering if you could work with the Faculty Affairs Committee chair to educate him on some of your issues. And some of the policies that your committee is working on.

Senator Nikolaou: Yeah. And because we’ve done the chair and the dean’s policy and now, we have it with the Provost office for comments. So, we would also look at how we can try and align with this one. And then based on the feedback we are going to get from the Office of the Provost, and then we need to still send it to Legal.

Provost Tarhule: The chairs and deans, we sent it to the President.

Senator Nikolaou: Okay. So, it’s with the President. Okay. So, once we have it back from the President, then we can align the different items.

Senator Horst: So, things that you’re working on right now, you’re saying touch on this policy? Is that what you are saying?

Senator Nikolaou: Yeah.

Senator Horst: Okay. So, what do you think is the best course of action? It’s almost like we should send it over to AABC.

Senator Garrahy: I think we have time to look at it.

Senator Horst: That’s why I’m wondering if the chair of Faculty Affairs can meet with the chair of AABC and they can make sure everything is aligned.

Senator Cline: It seems to me that there are some questions that are not just about lifting things. There are some internal issues. It might make sense to send it back to Faculty Affairs to show them what the questions are and suggest that where the questions about alignment exist, they could reach out to AABC to ask. But there are other things besides just alignment that are problematic or have been pointed out to be problematic. I’d say send it back.

Senator Horst: Right.

Senator Nikolaou: The policy is about non-departmental positions, but then they were talking about positions within the department. So, it seems that many different aspects were mixed up in this policy.

Senator Horst: Right, but I think that’s just some wordsmithing. I think there are some deeper issues. Okay. Are people supporting sending it back to committee and we’ll give them these comments? I’m also going to suggest that there are some parallel policies going through Dimitrios’ committee, so it would make sense for you guys to have a conference (the two committee chairs). Okay.

***From Faculty Affairs Committee: (Information Item 02/08/23)***

***01.26.23.09 Policy 3.3.10 Termination Notification of Faculty\_Current Copy***

***01.26.23.10 Policy 3.3.10 Termination Notification of Faculty\_Mark Up***

***01.26.23.06 Policy 3.3.10 Termination Notification of Faculty Clean Copy***

Senator Horst: I read Dimitrios’ comments, I agreed with them. Senator Mainieri, who’s not able to be here, also agreed with them. Part of the problem with this policy, and we had two other policies that this happened as well, is it’s having language that’s being lifted from the ASPT and then it’s duplicating it in a policy. So, what’s the rationale for making a policy that’s just parroting what the ASPT policy is doing? I actually rewrote this one with language, I was hoping to show it to you beforehand, with language that basically says “see the ASPT unless you’re NTT, in which case you see your collective bargaining agreement.” Part of the problem is the Faculty Caucus spends every five years reworking this purple document, which has the word policy in it. It takes us at least a year, if not two, to work on this document. So, having policies that have language out of this becomes awkward because which policy is taking precedent? Is the ASPT or is it this policy?

Senator Cline: So, you are suggesting eliminating essentially all the text and saying make reference to… because if we change the salmon book, and it turns into the purple book, and we don’t update this policy than one of them is out of alignment with each other.

Senator Horst: ASPT should be the main policy. This is all coming from Dimitrios’ work, I’m just going to start off with that. I basically just say, “see the ASPT for those persons who are tenure track.” I cited the passages in the ASPT. Then I said if you’re NTT go to the collective bargaining agreement.

Senator Nikolaou: We can send it to them to just say they are okay with the changes.

Senator Horst: Right. I think the Executive Committee is really trying to do that this year. Trying to get rid of these duplications of language between the ASPT and something else. We did that with the Tenure policy.

Senator Cline: I have a thought. Does it break bylaws for you to, for one meeting, go to Faculty Affairs before we officially transfer another person and explain? Because we have two really complicated things, we’re giving back to them, and Pete doesn’t have the benefit of being on this committee. What if this coming meeting you came in and sort of explained what had happened in these cases, and then on a more permanent basis we’ll transfer a human, whether it’s Deb or Tammy.

Senator Horst: I think we’re going to transfer a human regardless. I can certainly just skip my meeting.

Senator Cline: I think they deserve an explanation of both of these, because we’ve made huge changes to this and there were a lot of issues related to the other. I think it would expedite things if you were there to explain, rather than intuit.

Senator Horst: Yes. I could skip my meeting. And particularly because Planning and Finance, I think, is having Legal come to talk about the dismount zone policy. Okay.

Senator Nikolaou: Formally, it’s not violating the bylaws because Pete can say, I have as a guest the chair of the Senate.

Senator Horst: Okay. I will work with Faculty Affairs on this one.

***\*\*Approval of Proposed Senate Agenda – See pages below\*\****

***Proposed* Academic Senate Meeting Agenda**

**Wednesday, February 8, 2023**

**7:00 P.M.
Old Main, Bone Student Center**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Approval of the Academic Senate minutes of***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks:***

* ***President Terri Goss Kinzy***
* ***Provost Aondover Tarhule***
* ***Vice President for Student Affairs Levester Johnson***
* ***Vice President for Finance and Planning Dan Stephens***
* ***Janice Bonneville: SURS update***

***Information/ Action Item:***

***From Planning and Finance Committee:***

***03.24.22.25 Policy 3.4.7 Employment for Teaching Purposes of Administrative\_Professional Personnel Current Copy***

***12.09.22.02 Propose Policy 3.2.21 Employment for Teaching Purposes of Administrative Professional and Civil Service Personnel\_Mark Up***

***12.09.22.01 Propose Policy 3.2.21 Employment for Teaching Purposes of Administrative Professional and Civil Service Personnel\_Clean Copy***

***Action Items:***

***From Faculty Affairs Committee:***

***12.09.22.04 Policy 3.3.11 Endowed Chairs and Professorships\_Current Copy***

***12.09.22.05 Policy 3.3.11 Endowed Chairs and Professorships\_Mark Up***

***12.09.22.03 Policy 3.3.11 EndowedChairs-Professorships\_Clean Copy***

***From Planning and Finance Committee:***

***12.09.22.06 Policy 4.1.14 Laboratory Schools\_Current Copy***

***12.09.22.07 Policy 4.1.14 Laboratory Schools\_Mark Up***

***12.09.22.08 Policy 4.1.14 Laboratory Schools\_Clean Copy***

***Information Items:
From Executive Committee:***

***01.13.23.01 Barrett Email\_RE\_ Bikes Skateboards Scooters and other Recreation and Transportation Devices on Campus***

***01.12.23.03 Policy 5.1.8 Bikes, Skateboards, and other Recreation and Transportation Devices Current Copy***

***01.12.23.04 Policy 5.1.8 Bikes, Skateboards, and other Recreation and Transportation Devices Mark Up***

***12.21.22.02 Policy5.1.8 Bikes, Skateboards, and other Recreation and Transportation Devices Clean Copy***

***Internal Committee Reports:***

* ***Academic Affairs Committee: Senator Cline***
* ***Administrative Affairs and Budget Committee: Senator Nikolaou***
* ***Faculty Affairs Committee: Senator Smudde***
* ***Planning and Finance Committee: Senator Valentin***
* ***Rules Committee: Senator Blum***

***Communications***

***Adjournment or Hard Stop 9:00 p.m.***

***Motion by Senator Myers, seconded by Senator Garrahy, to approve the agenda. The agenda was approved as amended.***

***Policy*** [***3.1.11 Leave of Absence***](https://policy.illinoisstate.edu/employee/3-1-11.shtml) ***(Senate or Non-Senate?)***

Senator Horst: we sent this straight to the floor because of the new law that was changed, so we were able to extend the bereavement leave. Now that we’ve went through that process again, what are people’s feelings as to whether or not this is a Senate or non-Senate policy?

Senator Cline: I think we talked about it last time that we could say it’s non-senate, but we wish to be kept advised.

Senator Horst: Yep, we can do that. I printed out the articles, our purpose, function, and responsibilities. We do have in here; we can advise the president on any matter at his or her request or at the initiative of the Academic Senate. So, at any point if we feel like a policy is getting out of whack, we can of the initiative of the Academic Senate can decide we’d like to advise the president on it, which means we would make it a senate issue. But otherwise, just in terms of maintaining that policy, are we comfortable taking it off the senate review list?

Senator Cline: Senator Mainieri had an opinion about it. Did she give you her opinion?

Senator Horst: She notified Cera. Did she mention it?

Ms. Hazelrigg: She did not say anything about this policy. No.

Senator Horst: Did she communicate with anyone else about this one? Personally, I’m uncomfortable discussing a university policy that applied equally to A/P and civil service, when they’re not really represented on the body. And we’re really not equipped to decide policies that apply to the entire university. We’re more focused on the academic area, with student representatives and faculty representatives. I don’t think we were structurally set up to be a policy body for the entire university.

Senator Garrahy: I would agree with that. And I think that if the cards were flipped, Academic Senate wouldn’t like that being done to their policies.

Senator Horst: Craig, do you have any thoughts?

Senator Blum: Yeah, if it doesn’t deal with us, I think it should be maybe the A/P and Civil Service Council should look at it.

Senator Horst: Basically, it can be on our advisory list. If it’s changed HR can let us know.

Senator Cline: I think Tracy’s argument was that this policy sets for the state minimums. Not necessarily what we can do, but I don’t know that it’s our purview. I think putting it on as advisory means if they are making big changes we at least know, and we can rear our heads should we wish to rear our heads.

Senator Horst: I was looking for that argument from her at the Senate, but she didn’t voice that.

Senator Cline: She did on the Executive Committee.

Senator Horst: Right, but Janice Bonneville isn’t here.

Senator Cline: Right.

Senator Horst: Okay. So, is everyone comfortable with that decision? Everybody’s nodding. Okay.

***01.25.23.01 Taube email\_ Academic Senate Policy 4.1.16 Request
03.28.19.06 Policy 4.1.16 Non-Traditional Constituents- Current Copy***

Senator Horst: Now, I’d like to move to policy 4.1.16. This policy hasn’t been revised since 2001. No work has been done by the Senate. It came in as a policy to review in 2016. I think this is the moment that Executive Committee went through all the university policies, and we decided this was a university policy. It’s been sitting on an issue pending list since 2016. Sam Catanzaro did some work, and he submitted a draft in 2019. And now it’s still sitting on an issue pending list. I spoke with Dan Taube, and you see his response that basically, this is more of a data policy in terms of who has access to systems. And he, first off, recognizes that the current policy is completely out of date, but he is doing a revision of all of the tech policies. And he’s basically asking to get control of this policy. He sees that the sponsored accounts and access procedures already addresses who can have access to the system for faculty and retired faculty.

Senator Cline: Could you expand on that? Because I read his message and then I read the policy. There are other things in the policy that have no bearing on technical access that I’m not sure are in his purview to eliminate. It’s not just access, it about individuals attaining significant non-credit educational experiences at Illinois State, are not otherwise documented in university records. That they might have the ability to be participants in non-credit professional certificate programs and their records—there’s a typo, I’m not sure if that’s from copying and pasting it over here. But it doesn’t seem like this is just the way he outlined it which is access to the system. Unless I totally misread the whole thing. I just felt like that was not the whole span.

Senator Horst: Part of the confusing thing this that there was an attempt to rewrite it, and that’s what the policy became. But it hasn’t gone through a committee yet.

Senator Cline: Who’s issue pending is it on?

Senator Horst: We shifted it over to Planning and Finance in 2021. Before that in 2019, it was in Faculty Affairs.

Ms. Hazelrigg: It went to Faculty Caucus to be deleted, but Sam never gave permission for that. Then Sam created three separate documents that went to Faculty Affairs, and it was never reviewed.

Senator Nikolaou: I remember at some point, either in the Academic or the Faculty Affairs, and there was a note, it’s with Sam don’t do anything about it. So, I don’t remember ever receiving a policy for us to review. Because it was always appearing that it was with Sam.

Senator Horst: Well, we received those. And that’s sitting in Planning and Finance now. But Planning and Finance right now can’t deal with it either. So, we could continue to try to work on it, perhaps when we get the university policy committee.

Senator Cline: In the meantime, could we go back to Taube and ask, because part of the policy is about maintaining records about non-degree participation. So, if a person participated in a certificate program, or whatever. That’s one set of this policy. It’s about maintaining records for things that are educational experiences but are non-credit. So, that’s record keeping. That’s in the second part of that first paragraph, but especially that second paragraph. “For example, a campus unit might sometimes offer a non-credit professional development program, awarding University certificates for successful program completion.” So, it’s about maintaining the records of that. And then this other half of the policy is about giving access to digital records and digital stuff. So, I think what he’s saying is applicable to half of this policy not the other half of the policy. And maybe he can come back and say, oh yes, that record keeping things now happens some other place, and then we can feel better about deleting it. But I think what he’s provided in his email only is operational to half of this policy. But maybe he can clear that up before we give it to somebody else for it to sit in another pile.

Senator Horst: Okay. So, specifically, “a campus unit might sometimes offer a non-credit professional development program, awarding University certificates,”

Senator Cline: And historical data, right. It says, “Periodically, historical data is required when services are provided.” So, maybe there is another policy that is covering that historical data, participation. Which I think it is. But I can’t remember. Didn’t we deal with some of that in record keeping last year. Yeah. So, I would feel a lot better tossing it if I knew all aspects of this policy had been covered in some other way.

Senator Horst: Okay. Understood. I can follow up with him on that.

Senator Nikolaou: One other straightforward one, this policy gives a specific definition about what are non-traditional constituents. Is there another policy where it defines it?

Senator Horst: I think there is. They have a new draft of 9.8. See, that’s what I’m saying, they are drafting other policies.

Senator Nikolaou: But they referred us to the website which was not a policy.

Senator Horst: I’m just saying I’m on another committee where there are other policies that are being drafted that are not in Senate control.

Senator Nikolaou: Okay. Then Dan might want to give us a bit more information on this.

Senator Cline: And maybe he can very easily dispense with it. I just feel like we should ask the question before it just sits.

Senator Horst: Right. And part of the confusing thing is they sort of have plans for this policy work, and it’s going through Legal. But I’m going to follow up on the historical data of participation question and where in the policies is the definition of non-traditional constituents.

Provost Tarhule: Note that Extended University doesn’t exist anymore.

Senator Cline: Right. there’s a lot that’s wrong with it, but I didn’t think that just granting of access.

Provost Tarhule: In Academic Affairs, we’re just in the beginning stages of trying to create an infrastructure to support. We’re just in the beginning stages, so I’m not sure. It’s going to take a while, I’m sure.

***Higher Learning Commission (Accreditation) Endorsement (Role of Senate?)***

***Last Endorsed plan: DO NOT PRINT 02.06.15.01\_ 6-HLCAssuranceArgument-Draft7--2015-02-04***

Senator Horst: I hope you didn’t read the Higher Learning document, but that was the last time we were fully accredited ten years ago. Provost Tarhule, why don’t you talk about the process that’s happening now in your department.

Provost Tarhule: We have the accreditation. We start in the fall of 2024. We’re going to get some site visits, anywhere from two and can be as many as six or seven people. They have a set of competencies that they need us to meet. So, they are going to review us. It’s a university wide accreditation. This is what authorizes ISU to offer the grants. So, this is what they are for. So, it’s a lot of work. We’ve put together a very comprehensive group. I think it’s almost 50 people in different committees. Martha is on one. We will collect a lot of data beginning this semester. We will ask a lot of questions over the summer. Ani and Cooper are compiling a lot of information. I will send it over to HLC, we’ll get some feedback from them. We’ll have the first campus visits beginning of fall of 2024. The actual accreditation isn’t until 2025. But it’s a lot of work and we need to start now to get to that point. So, this is very high level, and Ani is good at making this timeline.

Senator Horst: So, one of the items they have on this master schedule, which is very complex, is the endorsement of the Senate. We did endorse it in 2015 but that’s the only time we did. Because I’m on one of these task forces, I really view it as an auditing procedure of what we do and how we do it. So, for instance, my task force is working on, “are we presenting ourselves in an ethical manner?” So, we have to talk about how we’re compliant with policies, our auditing procedures, how we’re presenting our courses, how we’re presenting our tuition, how the Board is trained, how they’re presenting themselves. So, it’s really all comprehensive.

Provost Tarhule: That’s the Compliance Task Force. That’s number six.

Senator Horst: Mine is number two, Ethics. Anyway. My question is, because there is quite a complicated calendar here and part of that they have scheduled a Senate endorsement. Do we want to endorse it, or do we just want to be briefed on it? Do we actually want to take a vote on this, or do you think it would be sufficient to be briefed on it and then send in comments if they feel it appropriate?

Senator Nikolaou: I will say it gives a good sign if we endorse it because it is about how we are doing as a university, and that’s what we are doing in Senate. It’s about the academic area. I think it would be good to show that, well, oh, the administration just did the work and then the Senate does not review it. So, pretty much it’s like we are working together, so we totally support what you are proposing. I see it as a positive that we endorse it.

Senator Garrahy: One of the things that I learned several years ago when I was the Director for the Lauby Center is many faculty don’t understand the concept of accreditation. There are programs like in teacher education going through what is called the CAEP accreditation. It is an optional accreditation, and we choose to go through it. But if we weren’t to get it, it’s not the end all be all of teacher education at ISU. If we were not to earn HLC accreditation my understanding—at least six years ago when I brought someone into the Council for Teacher Ed to explain it—is it is what makes ISU, ISU, but where many faculty could understand it, it will prevent federal funding if we don’t get it. Is that correct?

Provost Tarhule: Yes. A lot of bad that happen if you don’t get it.

Senator Garrahy: Right. there are just so many facets of this that faculty aren’t aware of, and, I think, it’s the most important accreditation this university experiences. Because if we were not to get it, it’s problematic. But talking about not funding federal grants, I think some faculty would understand that. that would be a big problem.

Provost Tarhule: This is what prevents someone like Craig to set up any university he wants, and award him grants, because he is not accredited. So, this is what says we believe you have the quality and the… that’s why if you didn’t have this, which happens in some countries, anyone can set up their universities and awards.

Senator Garrahy: And for our students, your transcripts when you graduate says an accredited university. There are many employers and many sectors of professions that will not accept a transcript that is not from an accredited university.

Senator Horst: Again, we are on the master list to endorse this. Like I said, we’ve only done this once before. So, I was just wondering if you wanted to continue this? Senator Nikolaou thinks it’s important.

Senator Garrahy: I think what I was getting at, and poorly I might add, is absolutely we should endorse it. But I’m wondering if there’s a point in time that someone should come and speak to the Senate and tell us what this is and explain it. Because we can endorse it, but do they know what they’re endorsing?

Senator Horst: That’s on the schedule too.

Senator Garrahy: Perfect.

Senator Horst: There’s the working team on the mission; integrity, ethical, and responsible conduct; teaching and learning quality resources and support; teaching and learning evaluation and improvement; resources; planning; and institutional effectiveness; assume practices; institutional obligations of affiliation; federal compliance; and then the campus communication one. So, it’s an involved document. It’s 90 plus pages. We’ve endorsed it once. And it seems like people are in support of maintaining status quo. Is that what I’m seeing? It’s not a policy. It’s not creating anything new. It’s more of an auditing procedure. Okay.

***Adjournment***

Motion by Senator Myers, seconded by Senator Blum, to adjourn. The motion was unanimously approved.

***Attendance:***

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| ***Martha Horst***- Chairperson- WKCFA Faculty | Present |
| ***Patrick Walsh-*** Vice Chair and Student Body President | Present |
| ***Dimitrios Nikolaou-*** Secretary-CAS Faculty | Present |
| ***Craig Blum-*** COE Faculty | Present |
| ***Lea Cline***- WKCFA Faculty | Present |
| ***Deb Garrahy***- CAST Faculty | Present |
| ***Tracy Mainieri***- CAST Faculty | Excused |
| ***Zoe Smith-***Secretary of the SGA Assembly | Excused |
| ***Braxton Myers***- Vice President of the SGA Assembly | Present |
| ***President Terri Goss Kinzy***- Ex-officio non-voting | Present |
| ***Provost Aondover Tarhule***- Ex-officio non-voting  | Present |