**Academic Senate Executive Committee Minutes**

**MONDAY, March 20, 2023
Approved**

***Call to Order***

Academic Senate chairperson Martha Callison Horst called the meeting to order.

***Public Comment***

None.

***Approval of Executive Committee minutes from February 27, 2023.***

Motion by Senator Myers, seconded by Senator Mainieri, to approve the minutes. The motion was unanimously approved.

***Approval of minutes from subcommittee meeting of March 10, 2023.***

Senator Horst: We had a meeting with a large number of members of the Executive Committee, so Craig and I thought it appropriate to put this in the record as an Executive Committee subcommittee.

Motion by Senator Myers, seconded by Senator Holmes, to approve the minutes.

Senator Horst: We met. We talked about the historic relationship between SGA and the Senate and how there was an agreement in 2002 that SGA was in charge of their election procedures, and we had that discussion on the floor. So, we formalized that with the sentence, “the membership rules of the 20 seated SGA student members of the Academic Senate plus the Student Body President shall be prescribed in the Student Government Association Constitution and other governing documents.” So, that’s where the issue of good standing is, and that’s where, if they are appointed, SGA are going to be in charge of all of that. We talked about the Open Meetings Act and the ramifications of that. And after a long discussion, the group decided to put forward the new name Student Caucus, possibly Student Caucus of the Student Government Association.

Senator Myers: That actually works really well.

Senator Horst: Okay. But we decided to go forward with that. And Alice Maginnis contacted me today, I guess you contacted her and asked her to come to a meeting.

Senator Myers and Holmes: Yes.

Senator Horst: And I told her about the decision, and I forwarded this to her. And she will have more to say about the Open Meetings Act and how that applies.

Senator Myers: That is perfect.

Senator Horst: So, that’s what these minutes say.

Senator Myers: Yeah. We looked them over.

The minutes were unanimously approved.

***Oral Communication:***

***Discussed in Canvas Advisory Group: Could we improve the process for granting access for new faculty to the university computer systems?  Could they receive a ulid at the point of receiving a contract?***

Senator Horst: I was in a meeting with the Canvas Advisory Group. An item came up by Tony Piña. He said he would like the Senate to look into this item. I said I could certainly put it on the Exec agenda. He was concerned about… there are lots of things that happen when you have a ulid. For instance, you can have access to the Canvas site. He was wondering if we could speed up that process of new faculty obtaining the permission to enter University computer systems. So, I said I can put it on the agenda. Is this a Senate item or is there another avenue that we could forward this to?

Senator Blum: It sounds like a security issue.

Senator Cline: It sounds like an HR issue.

Senator Horst: New faculty, training the faculty, and could they have access earlier to the system?

Acting Provost Yazedjian: That is an HR issue, but it is also HR getting that information from academic department. Once they do that, they assign the ulid, and then in concept, the person would be able to have access to that. But I know that even with new faculty orientation, for example, HR is working on those well into the summer for faculty appointments because the units are not really sending them. So, we can request for faculty orientation and for access to Canvas that units send the new faculty contact information to HR as soon as those searches are completed, and then we can start the process. I can see if there is a snag somewhere in there.

Senator Cline: Surely there’s another step in creating the shell, right.

Senator Horst: For Canvas?

Senator Cline: For Canvas. The shell has to be created in the same way the page had to be created in Reggie Net. So, that’s some sort of internal process as well. It doesn’t just generator the minute you get a ulid. There’s another process to create the shell in the LMS.

Acting Provost Yazedjian: Well, because then the units have to communicate what the faculty are teaching. So, there are a few other steps. But in terms of getting access to the ulid, which was the specific question, I think HR can work on that. But we would have to partner with CIPD to see what they’re going to be doing to support the faculty.

Senator Horst: Okay. So, it sounds like the Provost is going to handle all of this. I will email Piña and say this is not really a Senate issue, but we put it forward to the Provost.

Interim President Tarhule: Was Charley in the meeting?

Senator Horst: He was not. Rosie was there.

Interim President Tarhule: It’s really an alignment of several different things. I don’t think there’s a delay once those alignments have happened. But they have to happen before this takes place.

Senator Horst: Right.

***Discontinue obtaining a CAEP accreditation***

Senator Horst: I was talking to Senate Blum about CTE’s decision to discontinue the CAEP accreditation. I sent a note to Dean Godwyll and the Acting Provost requesting that we potentially be briefed on this discussion because it seemed like something that reached across the colleges. It doesn’t just impact the College of Education. Dean Godwyll was willing to come. Any comment about that?

Senator Garrahy: I’m the person who oversaw the accreditation for the last go round, and personally, I applaud the CTE. We had a successful accreditation but there are a lot of questions people should have been asking all along.

Senator Horst: So, it would be a chance to have a brief discussion at Senate about just learning about the process and what’s the ramifications of this decision.

Acting Provost Yazedjian: So, just to clarify, based on that email you sent to him, I asked him only to send me a couple of paragraphs. I will include those in my remarks to be brief, and then he’ll be there to answer any questions.

Senator Horst: Alright. Sounds good.

Senator Horst: I received an email last night from Janice Bonneville that Interim President Tarhule has approved changes to some HR policies. The way I understand it is that they are taking information on benefits, and they are pointing to the HR website so that people who are looking for what the Employee Assistance Program is, for instance, would go to the HR website. Janice Bonneville sent me a note saying that policy 3.1.37 Employee Assistance Program is an advisory item and she deleted it. However, I clarified with her today that the content is just being moved over to the HR website. It’s not like they did away with the Employee Assistance Program. but this was an advisory item, so my question is, the content hasn’t changed, but the policy was deleted, and we declared this an advisory policy. So, do you want Janice Bonneville to come to the Senate to explain this? (Nos) Okay. The content just moved over.

 ***Distributed Communications:***

***From Legal: 03.15.23.01 SCCR updates on Policy website***

Senator Horst: I have a distributed communication from Legal.Several of our policies reference the Student Conduct and Community Responsibilities. For some of the policies, that name which has changed, same initials, but they changed the name, and the name is referenced in some policies. They want to know that the outdated name of the office is in the body of the policy. Are you all okay with me just making that one change to the policies? (Yes’) or should that go through the Consent Agenda?

Senator Cline: If the content of the policy isn’t changing, it’s just the office name that’s changed.

Senator Myers: I think it’s fine.

Senator Garrahy: I just think changing the name to what it’s now called, I mean nothing else is changing, and that just takes a lot of people’s time to go through it again.

Senator Nikolaou: I’m fine, but if we want to put it on the Consent Agenda just in case because either way, we don’t do anything with the Consent Agenda.

Senator Horst: Yeah. The Consent Agenda just sits there, and we approve it all on mass with the other curriculum items.

Senator Cline: I don’t think it’s necessary.

Senator Nikolaou: I also don’t think it’s necessary, but…

Senator Horst: Okay. Nobody thinks it’s necessary. Okay. Then let’s not do it.

***From IBHE FAC: 03.17.23.01 - SP2023\_active\_higher\_ed\_bills***

Senator Horst: We have a summary from Professor Crothers on all of the bills that are going through the Illinois State Legislature. We did at one point had an update scheduled with Johnathan Lackland. Since then, we have hired Brian Bernadino. I do think it’s important that we are updated on this material. Would it make sense to bring Brian in May, when we’re not as busy, to receive an update as to what the legislature passed?

Senator Cline: From my point of view, I’m not sure that we necessarily need him to come in and talk about it. But providing this as a written update in the packet for the Senate, I think, would be smart. That’s a lot to put on one person to be able to explain that many different bills, that many different sub committees. I think just having a list like we were provided would be helpful.

Senator Horst: But a little later on because this is still very much in process.

Senator Cline: Okay. We would need an updated from him in May. But I don’t think he needs to come. That’s my opinion.

Senator Horst: Okay.

Interim President Tarhule: I talked to him after you and I met, and he’s more than happy to come if you guys want him to. Or he could provide a summary.

Senator Horst: Okay. We are asking for an updated list.

Interim President Tarhule: Okay. I will ask him to provide an updated list.

Senator Horst: And Cera can provide the deadline for when that needs to be distributed, and he might come, but maybe we’ll be satisfied with the list. Particularly, since a lot of what we’ve been doing for the past two years is responding to these items as they’re passed. I think it’s important for the Senate to be briefed on that process.

I also have a report from Professor Crothers, he went to an IBHE FAC meeting. Do you like that we distribute the report and I gather questions? (Yes’) Okay.

***From Honors Council:***

***03.08.23.10 Honors Council Decision***

***03.08.23.11 Honors Council Minutes 02.03.23***

Senator Horst: I received a request from Amy Hurd and the Honors Director to disband the Honors Council. They were having trouble making quorum. They felt like they didn’t have any items to discuss. I requested that the Honors Council, which is the shared governance body that’s charged with overseeing the Honors Council, make this decision. They gathered some historical data. They met. They had quorum. And now you see their report. They are recommending that we disband the Honors Council, which is something like 60 years old. We have their report and the minutes. I have two things we have to discuss. First off, for this to go to Rules for a discussion as to what to do in the bylaws next year.

Senator Blum: What do people think of… okay, I can hit delete. Because we are going to do Appendix II next week.

Senator Horst: You are but there’s so many things in that document right now. I don’t know if you’re going to have time to talk with the Honors director and really review this decision.

Senator Blum: Okay. We can wait until next year, for sure.

Senator Horst: Right. Does that make sense to everyone?

Senator Cline: Leave that decision to the Rules Committee?

Senator Horst: You have to do the external committee slate. And you also have to do all the updates to what we’ve presented now.

Senator Blum: Right. So, for a discussion no there’s not time.

Senator Horst: Because they have to do their external committee slate. Another question, is now that we’ve received this report, should the Rules Committee seat anyone on the Honors Council?

Senator Garrahy: I don’t think so, given that the report says they’ve had trouble getting quorum for two to three years. I mean, it’s a pattern, we all know it’s getting difficult to get people to serve on committees and we keep going after the same people. I think these people are the experts on this. I don’t see the need to pursue this.

Senator Cline: I agree.

Senator Walsh: When I was Vice President last year, I remember a lot of students when they were appointed to the Honors Council, they said that nothing really happened. They weren’t really in the loop on things, no one really reached out to them much. Yeah. I wouldn’t say appoint anyone.

Senator Holmes: I would agree. If they’re not really meeting or doing anything, there’s no point in having them existing.

Senator Horst: Yeah, they aren’t doing anything, and they are just waiting to be disband. Does everyone agree with that? (Yes’) Okay. We will suspend seating faculty and students on the Honors Council. And we’ll wait for a formal conversation with Rules and then the Senate next year.

***From Academic Affairs Committee:
03.09.23.01 AAC Email\_Last date of attendance for students with grade of F***

Senator Cline: This is a strange item. It wasn’t included in the packet, but I would ask that maybe for the whole Senate, Cera, if we could put the PowerPoint that they provided.

So, a couple of months ago we received an update from Jana and Charley about this concern that we have that our university is out of compliance with laws that require us to report students who have lost eligibility for financial aid through excessive failures. That process right now is very onerous because it asks the university to reach out individually to every single faculty member who has a student like this for individual reporting. And they came to us with a suggestion that maybe they could somehow mechanize this in the new Canvas. So, we were simply asked do they have permission to go forward, in a sense, in working this out. Our committee said of course, go forth. That’s what I understand that we have to approve. We are approving the concept and allowing them to seek out processes that could regulate this a little bit better.

Senator Horst: And they are still coupling it with the action of giving a grade? The reporting of attendance?

Senator Cline: I don’t know. That’s something that they have to work out. It might be tied to when a student logs into Canvas. What we’re asked to tell them is not the grade, we’re asked to tell them when was the last time that the student participated in the class. So, that may be tied to specific logins to the Canvas system to prove a student’s activity or not.

Senator Horst: If the professor is using Canvas.

Senator Cline: If the professor is using Canvas. And if the professor is not using Canvas, they may be asked to do the manual reporting anyway. But that might speed it up. I don’t know how it will fall out. But this was just a request, may they go forward figuring this out.

Senator Horst: And they also came to the Faculty Caucus, and we had a deep discussion with them about the load on the faculty who have to give 300 grades and what that would be like to also input this information. I thought we had a pretty good discussion. Then next step is really to have the endorsement of the full Senate.

Senator Myers: I do have a question. So, we will be approving the concept, right? Is there like a finalization report?

Senator Cline: They would have to come back to us with that. Yeah.

Senator Horst: Finalization?

Senator Cline: Once they’ve worked out how it’s going to work, they have to come back and tell us this is how it’s going to work.

Senator Holmes: And then we approve that?

Senator Horst: Would we have to approve that?

Senator Cline: That’s what I asked Jana, and she said yes. I said, we are only approving you seeking the answers to this problem, but we want to have the ability as a Senate to be able to provide feedback and understand what their final decision is. I’m not sure we all know enough about the systems about what it could be. But the faculty and the Senators need to know what the end result was.

Senator Horst: The thing is they are going to devote a lot of manpower. There are only so many IT professionals out there and their time is in demand. They are going to prioritize this and start committing IT hours to developing this software. So, we want to give them the okay that we approve of this concept. I’m not sure, we can talk about on the floor whether or not we need to do another round of approval once we said go ahead and develop this system.

Senator Cline: We’d want a report.

Senator Horst: Right. We’ll want a report and follow up conversation as to how it’s going. Does that sound good?

Senator Cline: Yep.

Interim President Tarhule: And if I can add, the whole point of this is when a student drops out of a class and receives an F the university is required to say when that happened. When the student dropped out. So, right now faculty have to go back to their assignments to figure out when that happened. When you have a large class, it can be onerous on faculty. So, the discussion is, is there a way of automation or a way we can figure out when the student dropped out, or the last date of attendance so the faculty doesn’t have to go out and find that information. So, it’s really how can we make this less work for faculty. That is the question. It’s not really, if you’re teaching a 300-person class, it’s not the size of the class, it’s the number of people who failed the class when they did not finish. If you failed the class and you finished it’s not a problem, because you took the exam, that can be solved. But if you failed a class and you didn’t complete the class, that’s where the issue comes in where we have to figure out when was the last day you attended. So, for faculty that are using the LMS the system can look at the last day that the student was engaged in LMS and used that as a proxy for their last date of engagement. That way the faculty doesn’t have to find the information by themselves. So, I think if it works, unless something really surprising comes up, it’s really about having much less work so faculty don’t have to go find the information; because even when faculty have to go find the information, there’s no real way of knowing the last day unless you’re taking attendance. So, this can be the best proxy for a student’s engagement is when they were in the system. I think it’s a win-win.

Senator Horst: Well, but there is a possibility that you’re faced with inputting your final grades and then you might have to also be doing this additional reporting at the same time.

Interim President Tarhule: No, no.

Senator Cline: It would be automated.

Senator Horst: In theory.

Interim President Tarhule: That’s exactly what would be automated. So, when you put in an F, right now, a new dialogue box opens up and you have to say the last day that the student participated in the class. With these systems, once you put in that F, that system will put in that information for you because if found it from the LMS.

Senator Horst: In theory, yes.

Interim President Tarhule: Yes. So, it’s not additional work. It’s really much much less work for faculty if they are using the LMS.

Senator Horst: It would couple those activities, the doing of the grades and then…

Senator Cline: Maybe. Charley has said that there are a couple of possibilities about how this could work. So, we don’t know yet.

Senator Horst: Okay.

Senator Myers: I think I would be interested to see the report.

Interim President Tarhule: I’m sure they will be happy to talk about what solution they came up with.

Senator Horst: We can invite them and have a conversation on the floor.

Senator Cline: Not this time, or again this time, next week? Or when they come up with a solution? Because they’ve already given their presentation to the Faculty Caucus.

Senator Horst: But not the full Senate. So, Faculty Caucus, we have a lot of expertise, but we’re not charged with that kind of decision.

Senator Cline: Okay. There’s a preexisting PowerPoint that could be shared as well.

Senator Horst: Let’s see the preexisting PowerPoint. Okay. That’s that.

***From Rules Committee: (Information Item)***

***03.10.23.02 Memo to Exec Regarding Article VI updates
02.23.23.26 Article VI\_Academic Senate Bylaws\_Current Copy
03.16.23.01 Article VI\_Academic Senate Bylaws\_Mark Up***

***03.10.23.01 Article VI\_Academic Senate Bylaws.Revised.Rules***Senator Horst: Before I turn it over to you, I did go through and wrote down some items that could be from the floor. A lot of what I saw in the comments from Exec were editorial. I’m talking about Article VI. Senator Mainieri’s comment about the Powers and Responsibilities, I thought we could have the Rules committee of next year figure that out.

Senator Blum: It was a thing that we didn’t change because it was there.

Senator Horst: Yeah. But they can figure out if they want to make it somehow a generic thing without a name attached to it. We can do that next year. Lea’s comment regarding liaisons, I thought you could ask that on the floor.

Senator Cline: It’s up to you. And this one about, I provided two text changes that I thought would be better. We can talk about it now or we can talk about it on the floor.

Senator Horst: The Student Caucus of the SGA.

Senator Blum: That just hadn’t materialized before this was turned in, and actually decided upon by Rules before that decision. Yeah. We’ll just fix that.

Senator Myers: I like that personally because I don’t want there to be room for interpretation to say like, SGA and Student Caucus are completely separate. I think that creates language to say that it’s a function of SGA rather than a separate piece.

Senator Horst: But it is a sort of separate group.

Senator Myers and Holmes: Yeah.

Senator Horst: So, “20 elected student members from the Student Government Association,” is what the Constitution says—thank you, Senator Nikolaou, for pointing that out. And then further on in the Constitution it says, “Student in good standing shall be eligible to vote in the election of student representatives to the Student Government Association. The elected student shall also serve as student representative of the Academic Senate.” So, they’re coupled.

Senator Walsh: 20 elected Senators, does that include the President as well?

Senator Horst: Yeah, you’re always this odd ball.

Senator Walsh: I’m always the 21st that tags along.

Senator Horst: But just in terms of referring to the Student Caucus of the SGA, do a global search or something. Everything else I saw was editorial. I got a little confused about a half hour ago as to whether or not all of your comments are in this document.

Senator Nikolaou: For VI they are in this document. Appendix II it’s because we didn’t talk about it the other time.

Senator Blum: Yeah. Everything was editorial. There were some questions about the suggested language around how to handle the public comment. I think that’s an easy change.

Senator Horst: Right. We lifted it from the Board and now you can lift it from us. Okay.

Senator Blum: Okay. Perfect. Oh, you raised a question about absences and there’s language around academic obligation and extenuating circumstances. The origin of that language is some student on the committee felt, and the committee didn’t object, that that should be included. Would a better way of saying it would be extenuating circumstances that might include academic obligations?

Senator Horst: Including academic obligations.

Senator Blum: Rather than making it academic obligations. Right.

Senator Horst: Right. It is an extenuating circumstance.

Senator Blum: To be here. Right. So, we’ll do that.

Senator Horst: Are there any other comments? Do people think it’s ready to go to the floor for a robust discussion? Okay.

Senator Holmes: So, Article VI just says that the Student Caucus exists and then Appendix II defines what Student Caucus is?

Senator Horst: Right. The Blue book charge. It’s called the Blue book because that’s what we used to call it and it used to be on blue paper.

 ***02.23.23.20 Appendix II Academic Senate Bylaws\_Current Copy
02.23.23.21 Appendix II Academic Senate Bylaws\_Mark Up***

***02.23.23.22 Appendix II Academic Senate Bylaws\_Clean Copy***

Senator Horst: These are some of the floor comments that I wrote down. The Faculty Caucus Exec duties, the Academic Affairs liaison question that Lea had, the Faculty Affairs Committee should it be mandatory that the Faculty Associate be on that committee, or can the language be a little looser?

Senator Blum: We’re still kind of working on this, but I can tell you some draft of where we are at. One thing the new language in Article VI for liaison does it would eliminate any liaison from… two things, one you can’t have a liaison—say you have one on an external committee—the last line of that article says it must say on the Academic Affairs portion, if Academic Affairs. That was a bit of an issue. That was meant to clarify that. An external committee can say they have a liaison or try to put it in their bylaws, but that’s not the operative, right. So, we hopefully won’t have that situation again. The Undergraduate Curriculum Committee is looking at deleting that. I contacted their chair. I gave some suggested language. The chair had no problem with it and was going to take it to their committee. So, that’s in process.

Senator Horst: Okay. So, that’s number 2. Number 3, and this is more a question for the Rules Committee as a whole when we are on the floor, does the faculty associate—we haven’t had a faculty associate senator in six years—if we put them on that smaller committee and you lock it in as the faculty associate being on that committee, then you might have potential really smaller numbers, because chances are we won’t get a faculty associate. I’m suggesting language that would allow for a faculty member to be there as well. Faculty Associate if available or…

Senator Blum: Broader language that would allow for alternate seating.

Senator Horst: There was some questions about the revisions to the Faculty Affairs charge. I requested that the Tenure policy be added to the Caucus because we did that this year. The Tenure policy went through the Faculty Caucus, so I’m requesting that. A/P and Civil Service, you are locking them into two particular committees. Could that be a little…

Senator Blum: That’s already been changed.

Senator Horst: Okay. Great. The SGA change we talked about.

Senator Blum: Yeah. That’s not made it through but yeah.

Senator Horst: We might want to have a discussion on the floor about student life and where policies regarding student life should be housed. Should they be housed with this Caucus idea, or should they be housed with this University Policy Committee? The Athletics Council, I’m going to request that you pull all changes to that. You really need to work with Leanna on that.

Senator Blum: Yes. Got it. I do not think that the one you have had that removed. But that is the intention.

Senator Horst: Okay. Because they have multiple associate directors, and they are all on that council. There’s like six of them.

Senator Blum: Yeah. So, they need to work on their bylaws. They need to go through their bylaws committee and go through their process. So, we actually did the identical thing with CTE. CTE has zero changes. Athletics Council is going to have zero changes. I don’t think that’s the version that’s here, but I actually have that ready for Rules.

Senator Horst: So, let me ask Lea this one. When you hear some editorial comments in Exec, do you make those comments, and then review those comments with your committee? Or how do you handle these little changes that Dimitrios says?

Senator Cline: If they are typographical, grammatical, that sort of things, I just make them and then I share them with the committee that these have been made. But if it’s anything substantive, I let it go on the floor and then I get approval in committee quickly before the meeting so I can say that on the floor.

Senator Horst: Right. So, for instance, the faculty associate member. That’s something that a little bit more substantive, so you wouldn’t want to just make that. You’d want to run that through committee. But all of this other stuff, there’s lot of just editorial changes here, Craig. If you can handle those and then send the version to Cera by Thursday, and then review them with your committee.

Senator Blum: I’ve done most of them.

Senator Horst: But there are a lot that are accumulating. I also saw some added language in the Panel of Ten that I’d like to talk about on the floor, and the Financial Exigency charge maybe we can chat about that, maybe not.

Senator Cline: I just wanted to ask, this issue with the Academic Affairs Committee, I didn’t really put substantive information in that. I would like to make the argument that we shouldn’t have the liaison position from the Undergraduate Curriculum Committee, and to only have the non-senate representative from the Administrative/Professional Council. Do you want me to make that on the floor, or do you want to bring that to the committee ahead of time?

Senator Blum: Okay. We didn’t make it through Appendix II in Rules last time. But this was that request, yes. I’ve had discussions with Rules, so I don’t think they will have any problem with this. I’m not anticipating that being an issue. But I’m also, as I said a moment ago, I also wanted to make sure that UCC is also okay too. But in Article VI, we delete it off, to not have it. In Article VI though, it actually eliminates the possibility of that anyway.

Senator Horst: So, it’s being handled.

Senator Blum: I realize we are in between drafts, but yes.

Senator Cline: Okay. Thank you.

Senator Holmes: I had a little bit of a question about the Student Caucus and how we are going to define things about the Student Caucus between SGA and Academic Senate. Like who’s going to chair the Student Caucus, and how does that operate? We had a conversation about how we don’t want another Exec member of Student Government to be on Exec but not in Exec, if that makes sense. There are the six members of Exec, the Leg Exec (me, Braxton, and Zoey), and then Grant, Patrick, and Sarah from the Executive Exec. But then there could be, in theory, another person that’s chairing the Student Caucus that’s not one of us six, and then it’s like a weird like where does this seventh person fit in.

Senator Myers: Yeah. We actually have legislation going on the floor to codify the Student Caucus this Wednesday.

Senator Horst: Can you have the charge go through that as well? So, that your body approves of the Student Caucus charge.

Senator Holmes: We could amend it on the floor. The agenda has already gone out because it has to go out 48 hours ahead of time. I put, to the best of my knowledge, what could go in the SGA bylaws to talk about the changing of times for the General Assembly to allow for the Student Caucus to actually meet. Just little things. I could send it to you. But I just didn’t know what needs to be in these documents and not in ours.

Senator Horst: If you approve something on Wednesday night, you can forward that to Senator Blum, and he can attach it to the document. And we can give it to Cera, distribute it with this material, and you can explain on the floor that the Student Government Association has approved of this new charge of the Student Caucus, and we intend to incorporate this into the next draft, and Rules has approved it.

Senator Blum: Right, so what I’ll do—don’t forget—and then I will talk it over with Rules. Rules is going to be fine with it.

Senator Holmes: In this, I could put this in the SGA bylaw or does this need to be a resolution? Like a statement that the charge should be that?

Senator Myers: I would say let’s go ahead and put it in our bylaws, and that’s something that they can vote for.

Senator Horst: We don’t control your bylaws.

Senator Holmes: Yeah. I just didn’t know.

Senator Horst: Especially now that the SGA isn’t going to be an internal committee of the Senate.

Senator Nikolaou: Okay. So, I actually have a question. You mentioned who is going to be the chair of the Student Caucus, right.

Senator Holmes: The idea would be maybe him [Student Body President], maybe the President of the Assembly. We just didn’t know. I was going to write it into my thing, but I wasn’t sure if that conflicted with the Academic Senate saying that all internal committees have to elect their own chair.

Senator Nikolaou: You might mirror the language that we have where we say automatically the chair of the Faculty Caucus is the chair of the Senate.

Senator Horst: But the confusing thing is there’s the Student Body President but then there’s the chair of the Assembly; they split the duties.

Senator Myers: And the only way to incorporate talking about policies given to us by Academic Senate or to discuss policies is to have it cut into GA time. From there we would making a hard stop at 9:00 p.m. instead of 10:00p.m. and allowing an hour to review a policy or something like that. That’s basically what’s going to be in the legislation that we’re going to approve.

Senator Blum: Are you going to elect your chair, or do you know?

Senator Holmes: I was writing my amendment, and I wrote that down or something (I don’t remember how the conversation came up) but it was between me, Braxton, and Zoey and we were like debating how that works. Zoey said that it’s in the Academic Senate Bylaws, I forget where, that each committee has to elect a chair. So, if this new committee were to elect a chair that is not the chair, it would be weird.

Senator Horst: That’s not the case for every single committee. For instance, CTE is appointed by the Provost.

Senator Garrahy: That’s what the Bylaws say, but for the twelve years that I was on CTE it was always the Dean of the College of Education served as the chair. But it does say its appointed by the Provost.

Senator Horst: That’s what I’m saying. So, it doesn’t have to be elected.

Senator Holmes: So, it will be fine if we designate one person or another? So, we can have the President of the Assembly as Student Government and then have the President of the Assembly serve as the chair of Student Caucus?

Senator Myers: That works for me. We can even put that in the legislation.

Senator Horst: Whatever you guys want to do. So, just get it done.

Senator Blum: And what I’ll do for Rules is I’ll say the chair is selected by the Student Caucus of the SGA.

Senator Nikolaou: But they have to be a Senator.

Senator Horst: If you guys are really splitting the time with SGA of doing Student Caucus business during SGA, I think Alice is going to say to you that you have to abide by the Open Meetings Act.

Senator Holmes: The way it’s laid out in the amendment, basically, we will adjourn SGA and then a new meeting will start with its own public comment, it’s own roll call, it’s own everything.

Senator Horst: Talk to Legal.

Senator Holmes: Yeah. We will.

Senator Blum: Legal told us if we had a meeting in a subgroup like that with a majority of a quorum that it’s automatically OMA, didn’t matter if it was another meeting.

Senator Horst: But another General Counsel at another Illinois Public university said the Senate doesn’t have to abide by the Open Meetings Act. I forwarded that to Legal today, and they just sort of laughed at me. So, everyone is comfortable with Appendix II? There’s a lot of work to be done but you can handle a lot of the significant editorial comments.

***From Administrative Affairs and Budget Committee: (Information Item)***

***T03.10.23.04 Policy 3.1.1 Categories of University Staff (Current Copy)
03.16.23.02 Policy 3.1.1 Categories of University Staff (Mark Up)***

***03.10.23.05 Policy 3.1.1 Categories of University Staff (Clean Copy)***

 ***03.10.23.06 PROPOSE DELETION\_Policy 3.2.1 Academic Personnel\_Current Copy***

Senator Nikolaou: So, if you remember, we did the Academic Personnel last year where we added the Graduate Assistants explicitly as a category. But then Janice came back and said, “I made a mistake we shouldn’t have added it.” Her recommendation is deleting 3.2.1; but because now the Constitution actually says we need to have a definition of what the different categories of academic employees in the policy. Pretty much we transferred the definition from 3.2.1 into 3.1.1. That’s why you see the addition under Academic Employees is exactly the same wording from the other policy. And then what you see in the first paragraph it is changes to match the OEOA language. And then the other change is since now we have all the employees into the same policy, it is not only about university staff, but also about university employees. So, pretty much these are the changes. And then Janice mentioned that what you see is deleted for the non-exempt and exempt civil service it is just the procedure of what’s going to happen, and they are available with Human Resources website. That’s why they are being removed.

Senator Horst: Any questions? I had one. It says, “faculty include any ranked or unranked appointment for the purpose of instruction, organized research, or public service in one of the academic credit-hour producing departments.” So, Milner faculty, are they credit hour producing?

Senator Nikolaou: I don’t know. That’s why these are just literally the definitions from the other policy. Janice didn’t say we need to adjust any of them. But it says, “for the purpose of instruction in the one of the academic and related areas.” So, Milner would be in the related areas. It’s not credit producing departments, but we can look into if Milner would count into…

Senator Horst: You might just throw that question to her.

Senator Nikolaou: Yep. If it’s captured in “related areas,” or if we need to spell it out, we will put it in there.

Interim President Tarhule: Dimitrios, if I may take you back a little bit. Would it be out of place to have Dean Long take a look at this definition? The status of Milner faculty has always been there. They are very sensitive to it. I’m looking at the definition as written here and I think it may be helpful, in addition to Janice, to have Dean Long take a look at it. Some of them have been reclassified from A/P to civil service. They really don’t like that. This has been, I don’t know how many meetings we’ve had about this. So, if we come up with another definition that is inconsistent with the way they think of themselves think it may be…So, if you don’t mind.

Senator Nikolaou: I’ll send him an email and if he can let me know before our next meeting then we can talk about it in our committee. Then I can just present it on the floor. Janice really wants for us to be done with 3.1.1 because there is this conflict with the graduate assistants currently.

Interim President Tarhule: Correct.

Senator Nikolaou: And that’s why she said to try to do it before the period ends for senate.

Senator Horst: We can do it up to the point where voting on it, we can do an amendment on the floor.

Senator Cline: It might be nice to also send it to Senator Bonnell to let her look at it in addition to Dean Long, because she’s the Senator representing, and she represents the faculty members of Milner as well.

***From Administrative Affairs and Budget Committee: (Information Item)03.10.23.07 Policy 3.2.2 Search Committees (Current Copy)
03.16.23.03 Policy 3.2.2 Search Committees (Mark Up)
03.10.23.08 Policy 3.2.2 Search Committees (Clean Copy)***

Senator Nikolaou: This was added on our agenda because there was a question from Senate Marx about adding some language about OEOA. Then there was a question about what the last sentence in the first paragraph meant. The main change we did was added the reference to university policy 3.2.13 which explicitly refers to OEOA. We didn’t make any additional change for that. Also, we tried to keep it minimal, in terms of the changes. So, Janice was also in the meeting when we talked about 3.2.2 and we were also going to talk about 3.2.13 but Janice told us that the Provost and the President they are reviewing the 3.2.13, so we shouldn’t move forward with that.

Interim President Tarhule: I have to figure out where we are with this. We made some edits. I know that President Teri was working on that. I have to figure out where that document is and see if it’s finalized. I’ll send it to you. I’ll finalize it. So, give me a little bit.

Senator Horst: Okay. So, we’ll just pick that up in the fall.

***From Faculty Affairs Committee: (Information Item)
03.16.23.06 Policy 3.4.8 Educational Leave AP Personnel\_Current Copy
03.16.23.16 Policy 3.4.8 Educational Leave AP Personnel\_ Mark Up***

***03.10.23.10 Policy 3.4.8 Educational Leave AP Personnel\_Clean Copy***

Senator Horst: There’s some alignment between the Sabbatical policy and this policy now. Are there any comments before we send it to the floor?

Senator Mainieri: I was curious in the comments between Janice Bonneville and Craig Gatto, Janice says we think this can stop at the Provost level, and then Craig seems to be saying that we don’t send it out until we get the okay from the President. It seemed like there were two different interpretations on where the final decision comes from. I think that probably needs to be resolved.

Interim President Tarhule: Did the committee discuss this difference that administrators get the leave after five years, but faculty need six years? Is that something that came up?

Senator Horst: The committee chair is not here. You could ask that on the floor.

Interim President Tarhule: Oh, I can? I didn’t know that.

Senator Horst: Yes, you can, Senator Tarhule.

Interim President Tarhule: Because it is a difference. And in the Provost’s office, one of the things we found is that some administrators will take their leave and then apply for a sabbatical. Now they have this double leave. There are not enough mechanisms on how to decide that. If it were six years, it would do away with that, plus logically why do administrators get it every five years, but faculty need six years to go on sabbatical?

Senator Cline: Technically, someone would have to apply for sabbatical. So, it would be the Provost’s discretion whether they are awarded one.

Interim President Tarhule: Right. But they can come right back and ask, why did we not give them.

Senator Cline: And you could say you just had a year off.

Senator Horst: But I would hope that if it was changed that there would be some sort of discussion with the chairs, even if you can send an email to Senator Smudde and cc the chair of the Directors Council, Chris Horvath and Chris Grieshaber. So, we’ll anticipate that question and look forward to what information you’ve gathered.

Senator Nikolaou: So, this educational leave is different than an administrator leaves. Which links back to 3.2.14 policy where it is talking about an administrator leave but we have nowhere in any other policies referring to an administrator leave.

Interim President Tarhule: Frankly, my sense is there is no real logic to this. I think what happened previously and based on all the evidence I have is there was a time when we had trouble getting people to serve in an administrator position. So, this was put in as a means of enticing people to serve. So, I’m pretty sure if you check the historical records, it’s likely there is no real logic at all. The deans have discussed this a number of times. But I think it was just an enticement from some bygone era, and never really revisited to decide how we want to handle it.

Senator Mainieri: But I think it goes back to what Dimitrios was saying, this is educational leave, not the administrative leave.

Senator Nikolaou: Yeah. And are they indeed different or was the intention that what we call an administrator leave, it’s actually what falls under educational leave? Because if it is indeed an administrative leave, we need to include it somewhere in one of the policies. So, it might be that instead of having Educational Leave Administrative Professional Personnel, it is educational and administrator leave. And then we have another section where it talks specially about the administrator leave. But if these two are the same, again, we just need to make sure we know which one they are.

Senator Horst: Do you think this is ready for the floor?

Senator Cline: There’s a lot.

Senator Horst: Where are we? How many committee meetings do we have left?

Ms. Hazelrigg: There are three Senate meetings left. Two with the current Senate, and only two committee meetings left.

Senator cline: But there’s only two committee meetings?

Senator Horst: Yes. Are there too many questions about this? Do we need to send it back to committee?

Senator Mainieri: Yeah. I think whether or not who is the last decision maker is going to require more than the committee to figure out, right. That’s going to have to be talking to two different offices.

Senator Horst: So, maybe we should have a discussion on the floor and that will inform the Senates decision? Right now, we can send it back to the committee.

Senator Cline: I think send it back to committee. I think that’s what Tracy is suggesting.

Senator Mainieri: To allow them to talk to who they need to.

Senator Cline: That’s what I would do. Given that we have such a full agenda anyway, let’s give them the time to work that out before it comes back.

Senator Horst: So, we’ll send it back to the committee with what we just said. Okay.

***\*\*Approval of Proposed Senate Agenda – See pages below\*\****

***Proposed* Academic Senate Meeting Agenda**

**Wednesday, March 29, 2023**

**7:00 P.M.
Old Main, Bone Student Center**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Presentation:***

* ***Diversity Inclusion Advisory Council annual report to the Senate (Doris Houston)***
* ***Wonsook Kim College of Fine Arts CDB Capital Project Update (Dan Stephens, David Gill, Mike Gebeke)***

***Approval of the Academic Senate minutes of February 22, 2023 and March 8, 2023.***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks:***

* ***Interim President Aondover Tarhule***
* ***Acting Provost Ani Yazedjian***
* ***Discontinue obtaining a CAEP accreditation (Dean Francis Godwyll)***
* ***Vice President for Student Affairs Levester Johnson***
* ***Vice President for Finance and Planning Dan Stephens***

***Advisory:***

***IBHE FAC Report***

***Action Items:***

***From Rules Committee:***

***College of Education Bylaws (Current Copy)***

***College of Education Bylaws (Mark Up)***

***College of Education Bylaws (Clean Copy)***

***From Faculty Affairs Committee: (Action Item)
03.16.23.04 Policy 3.3.11 Endowed Chairs Professorships\_Current Copy***

***03.16.23.05 Policy 3.3.11 Endowed Chairs Professorships\_Mark Up
03.10.23.09 Policy 3.3.11 Endowed Chairs Professorships***

 ***From Rules Committee:***

***02.23.23.23 Article III\_Section 5 Vacancies and Absences\_Academic Senate Bylaws\_Current Copy***

***02.23.23.24 Article III\_Section 5 Vacancies and Absences\_Academic Senate Bylaws\_Mark Up***

***02.23.23.25 Article III\_Section 5 Vacancies and Absences\_Academic Senate Bylaws\_Clean Copy***

***From Academic Affairs Committee:***

***02.28.23.01 Memo Policy 2.1.9 Baccalaureate Degree***

***02.23.23.01 Policy 2.1.9 Baccalaureate Degree Programs\_Current Copy
03.03.23.01 Policy 2.1.9 Baccalaureate Degree Programs\_Mark Up
03.03.23.02 Policy 2.1.9 Baccalaureate Degree Programs\_Clean Copy***

***From Planning and Finance Committee:***

***02.23.23.04 Policy 5.1.21 Advertisement or Sponsorship of Activities, Events, or Programs\_Current Copy***

***02.23.23.05 Policy 5.1.21 Advertisement or Sponsorship of Activities, Events, or Programs\_Mark Up***

***02.23.23.06 Policy 5.1.21 Advertisement or Sponsorship of Activities, Events, or Programs\_Clean Copy***

***Information Items:***

***From Rules Committee:***

***02.23.23.26 Article VI\_Academic Senate Bylaws\_Current Copy***

***02.23.23.27 Article VI\_Academic Senate Bylaws\_Mark Up***

***02.23.23.28 Article VI\_Academic Senate Bylaws\_Clean Copy***

***02.23.23.20 Appendix II Academic Senate Bylaws\_Current Copy
02.23.23.21 Appendix II Academic Senate Bylaws\_Mark Up***

***02.23.23.22 Appendix II Academic Senate Bylaws\_Clean Copy***

***From Academic Affairs Committee:
03.09.23.01 AAC Email\_Last date of attendance for students with grade of F***

***PowerPoint***

***From Administrative Affairs and Budget Committee:***

***02.23.23.13 MCN Dean Evaluation Form\_Current Copy***

***02.23.23.14 MCN Dean Evaluation Form\_Mark Up***

***02.23.23.15 MCN Dean Evaluation Form\_Clean Copy***

***From Administrative Affairs and Budget Committee:***

***03.09.23.02 Policy 1.11 Academic Calendar (Current Copy)
03.17.23.01 Policy 1.11 Academic Calendar (Mark Up)
03.09.23.03 Policy 1.11 Academic Calendar (Clean Copy)***

***From Administrative Affairs and Budget Committee:***

***03.10.23.07 Policy 3.2.2 Search Committees (Current Copy)
03.16.23.03 Policy 3.2.2 Search Committees (Mark Up)
03.10.23.08 Policy 3.2.2 Search Committees (Clean Copy)***

***Internal Committee Reports:***

* ***Academic Affairs Committee: Senator Cline***
* ***Administrative Affairs and Budget Committee: Senator Nikolaou***
* ***Faculty Affairs Committee: Senator Smudde***
* ***Planning and Finance Committee: Senator Valentin***
* ***Rules Committee: Senator Blum***

***Communications***

***Adjournment or Hard Stop 9:30 p.m.***

Motion By Senator Myers, seconded by Senator Mainieri, to approve the agenda. The agenda was unanimously approved as amended.

***Adjournment***

Motion by Senator Myers, seconded by Senator Holmes, to adjourn. The motion was unanimously approved.

***Attendance:***

|  |  |
| --- | --- |
| ***Martha Horst***- Chairperson- WKCFA Faculty | Present |
| ***Patrick Walsh-*** Vice Chair and Student Body President | Present |
| ***Dimitrios Nikolaou-*** Secretary-CAS Faculty | Present |
| ***Craig Blum-*** COE Faculty | Present |
| ***Lea Cline***- WKCFA Faculty | Present |
| ***Deb Garrahy***- CAST Faculty | Present |
| ***Tracy Mainieri***- CAST Faculty | Present |
| ***Zoe Smith-***Secretary of the SGA Assembly | Absent |
| ***Braxton Myers***- President of the SGA Assembly | Present |
| ***Interim President Aondover Tarhule***- Ex-officio non-voting | Present |
| ***Acting Provost Ani Yazedjian***- Ex-officio non-voting  | Present |