**Administrative Affairs and Budget Committee**

**Agenda Meeting No.1**

**Wednesday, September 13, 2023**

**6:00 P.M.**

**Founders Suite (lounge side), Bone Student Center**

**Call to Order**

**Roll Call**: Blanco Lobo, Hartman, Hopper, Lummis, Mainieri (Chair), Schoth (Secretary), Tasden, Torry, *Cavi (VP for Planning and Finance designee)*. (Note: quorum is 4 voting members; *ex-officio*).

One vacant faculty seat

**Order of Business:**

1. Introductions
2. Review committee charge (**Please review document and come prepared with comments/questions** – Document in our Teams folder for ‘Meeting 1. September 13, 2023)
3. Review Issues Pending List/Executive Committee memo about year’s priorities (**Please review documents and come prepared with comments/questions** – Document in our Teams folder for ‘Meeting 1. September 13, 2023)
4. Proposed items for Fall committee work (**Please review the proposal below and come prepared with comments/questions/ideas**) – More information on individual items can be found in both the Issue Pending List and the Memo from the Executive Committee
   * 9/27 – Issues Pending Items #5 & 6 Operating and Capital Budgets Presentation
   * Remaining meetings (10/11, 10/25, 11/8, 12/6), depending on when items come back to the committee
     1. Issues Pending Item #8 COE Dean Review Form (waiting for response from COE Council)
     2. Issues Pending Item #7 Last year’s and this year’s Athletics Budgets (waiting on arrival from Athletics)
     3. Issues Pending Item #11 This year’s Academic Facilities Priority Report (expected arrival in September)
     4. Issues Pending Item #12 Fall Break and Mental Health (Item not started, beyond initial AABC committee discussions in the last meeting of the year)
   * Status Update: Issues Pending Items #13-16 Group of policies related to administrative selection, responsibilities, and evaluations ([3.2.16](https://policy.illinoisstate.edu/employee/faculty-staff/3-2-16/), [3.3.6](https://policy.illinoisstate.edu/employee/faculty/3-3-6/), [3.2.15](https://policy.illinoisstate.edu/employee/faculty-staff/3-2-15/), [3.2.13](https://policy.illinoisstate.edu/employee/faculty-staff/3-2-13/)) – **No need for any preparation for this item prior to the meeting**

**Adjourn**