**Administrative Affairs and Budget Committee Meeting Minutes**

**Wednesday, February 3, 2021**

**6:00 P.M.**

***Meeting held on Zoom due to the Governor’s order regarding meetings during the pandemic.***

***Call to Order at 6:00***

Present: Deb Garrahy, Vishal Midha, Julie Murphy, David Marx, Kee-Yoon Nahm, Hogue, Hannah, Dan Elkins

Absent: Djimon Lewis, Sandy Cavi, Patrick Walsh

***Discussion:***

Dan Elkins, Associate Vice President for Academic Fiscal Management, joined the Committee meeting to give a report on the Academic Impact Fund (AIF).

He began by briefly reviewing the AIF guidelines to inform Committee members about how money enters and leaves the AIF fund as faculty status changes. Senator Garrahy asked a question about how and when the Strategic Budget Carryover (SBC) is used in the AIF. Senator Marx asked a question about the AABC’s past recommendation to increase AIF spending on faculty searches. Senator Marx and Dr. Elkins agreed to return to this issue after the Provost’s Retreat.

Dr. Elkins then went over the FY20 Annual Report to the Academic Senate, summarizing the key points. Dr. Garrahy asked a question about instructional costs due to faculty retirements and non-reappointments. Dr. Elkins shared that he is working on a new replacement plan model that will help rein in the recent high increase in instructional capacity spending. Senator Marx asked a question about restoring the tenure-track to non-tenure track ratio to above 70%.

Dr. Elkins wrapped up the report by giving an update on where the AIF currently stands in FY21.

Senator Hogue asked a question about graduate student funding as part of Departments’ and Schools’ operating budgets. Senator Marx had several more questions, which Dr. Elkins said he would answer via email.

***Adjourned at 7:00***