**Academic Affairs Committee**

Agenda Meeting #6

Date: December 5, 2018

Location: 3rd Floor East Lounge, Bone Student Center
6:00 pm

1. CALL TO ORDER:
2. ROLL: Committee members: Lucey, Haugo, **Aduonum**, Nikolaou, Rubio, Aguilar, Campbell, Breland, Philips, Nichols, Pancrazio, *Rosenthal*, UCC Liaison *Trefzger* (Note: quorum is 6 voting members; bold and underline=absent; italic=ex-officio); guests: Dr. Amy Hurd, Dr. Claire Lamonica, and Dr. Mark Walbert.
3. CONSENT AGENDA:
	1. APPROVAL OF MINUTES: #5, November 7th, 2018

-approved w amendments

* 1. Policy 2.1.10 Deans’ List: no changes
	2. Policy 7.7.9 Tuition and Fees: updated website, removal of reference to fees, and change of wording from “general fees” to “student fees” to reflect how it appears on the bills.

-pulling to establish what general fees actually address

* 1. Policy 4.1.20 Final Course Grade Challenge
	2. Policy 4.1.6 Grading Practice: addition of a few words to reflect changes in Policy 1.1.
1. STANDARD ORDER OF BUSINESS:
	1. Guest speakers: Mark Walbert, AVP for Academic Technologies, and Claire Lamonica, Director of CTLT.

-assist in the continuing education of professors

-resources for improving education

-evaluation forms at the end of each event

-“educational development”

-host the mid-term chats

-let’s talk teaching podcast

-scholarship of teaching and learning might be offered

-Who participates in CTLT activities? From 2013-2018, 2523 individuals participated in CTLT's programs and services. This included: 449 Assistant Professors, 186 Associate Professors, 157 Full Professors, 23 Faculty Associates, 384 NTTs, 5 Visiting Scholars, 446 Graduate Students, 36 Students, 14 Emeriti Faculty, 350 Civil Service, 436 Administrative Professionals, and 37 Other (unclassified, outside ISU, etc.)

-How do participants rate their experience at CTLT?

This workshop achieved its intended outcomes 4.5/5
I leave the workshop motivated to put what I learned into practice 4.63/5
The time I spent in this workshop was worthwhile 4.58/5
Based on this experience, I want to attend future CTLT workshops 4.61/5
 (Based on 464 individual evaluation forms from 2018)

* 1. Policy 4.1.4 Dress Code: title change, added references to professionalism, references to student bill of rights corrected/updated, added references to labs, clinicals, and performances, added a call for periodic updates, and call for these policies to have a clear appeal process described in the policies. See additional comments from Senator Nikolaou.

-Discussion over recommendations; final version will appear in the consent agenda for the meeting in January.

* 1. Policy Review: Transfer of Credit from other Institutions and Credit by Examination 4.1.18 (Recommendation to collapse policies 2.1.6 Undergraduate proficiency Examinations and 2.1.7 College Level Examination Program (CLEP), and 2.1.8 Community College and Other Transfer Students into 4.1.18 Transfer of Credit from Other Institutions; Registrar: “place everything under one roof,” update, and eliminate the 18 hour limit for CLEP). Individual policies reviewed by Rosenthal, Ray, Hurd, Cristy West. AAC agreed in principle to place all of these policies under one roof. Policy will be reviewed by Registrar and recirculated at next meeting.

-on the agenda for the first meeting in January

* 1. Annual Report from Reinstatement Committee
1. Good of the Order:
2. OLD BUSINESS
3. ANNOUNCEMENT: The AAC welcomed Dr. Amy Hurd as the new Provost designee.
4. PROGRAM:
5. ADJOURN

Addendum

Zipped file includes markup copies, annual reports, and unapproved minutes.