**Planning and Finance Committee Meeting Minutes**

**Wednesday, March 2, 2022**

**6:00 P.M.**

* **Meeting called to order: 6:00**
* **Role**
  + Present: Scott Seeman, Angela Bonnell, Martha Horst, Rick Valentin, Laura Vogel, Sarah DeNeve, Grant Chassy, Livi Swiech, Hannah Rademaker, Amelia Noel-Elkins, Stuart Palmer, Amanda Hendrix, Dan Holland, Dan Elkins
  + Absent: Hannah Hogue, Wendy Bates, Tom Lucey
  + Guest: Elizabeth Reed
* No public comment
* Approved Minutes from 2-16
* Chairpersons remarks
  + Friendly amendment from exec: remove the word ‘the’ from the fourth line on the second page
* 1.14 Sustainability Policy
  + Elizabeth Reed (Office of Sustainability)
    - Since written, school wide sustainability strategic plan has been created
    - Discussed the notes given on the Policy, refer to Chairperson Vogel’s email from 2/25/2022
    - All language provided comes from the Sustainability Strategic Plan
  + Will sent to executive committee
* 9.6 Student Computer Ownership
  + Reviewed revised copy based on discussion from 2/16
  + Senator Bonnell suggested including Milner as a resources
    - Section: University assistance: “Milner library provides a limited number of laptops and workstations specifically for students in building use.”
  + Discussed inclusion of mentioning free computer diagnosis service for all laptops as is seen on the university website
  + Discussed removing the fourth section about compliance as it’s already stated that this is a requirement
  + Discussed including academic senate in the Approval and Review Section
  + Will send to executive committee
* 3.4.7 Employment for Teaching Purposes of Administrative & Professional Personnel and new policy 3.6.27
  + Discussed AP council notes and VP Bonneville’s suggestions
    - Change from “fall/spring semester” to “term”
  + Moved to hold for further discussion
* Meeting Adjourned 6:51