**Planning and Finance Committee Meeting Minutes**

**Wednesday, January 19, 2022**

**6:00 P.M.**

**Minutes**

* **Meeting called to order: 6:00**
* **Meeting was held online via Zoom per President Kinzy and Governor Pritzker’s re-issued disaster declaration**
* **Role**
  + Present: Scott Seeman, Angela Bonnell, Martha Horst, Rick Valentin, Laura Vogel, Sarah DeNeve, Hannah Hogue, Grant Chassy, Livi Sweich, Hannah Rademaker, Amelia Noel-Elkins, Stuart Palmer, Amanda Hendrix, Tom Lucey, Dan Holland, Dan Elkins
  + Absent: Wendy Bates
  + Guests: Carla Birckelbaw, David Greenfield
* No public comment
* Approved minutes from 12-8-21
* Minor changes to policy 3.1.11 (Senate action item)
  + Will include ending paragraph with initiating body, contact and review date information
  + Will fix typo on p2 2nd paragraph “Documentation of the reason…” Second sentence “employee’s”
  + Changes will be announced on the floor
* 9.6 Student Computer Ownership
  + Discussed proposed changes as sent out through email
  + Discussed the types of laptops being used: chrome books vs traditional laptops vs iPad pro
  + Discussed how different programs use different tools
  + Contemplated change in word choice from “own” to “have access to”
  + Discussed opportunities for students to get access to computers (grant programs, short term use at library, etc.)
  + Office of Technology Solutions will work on new draft based on our discussion
* Appointed Daniel Holland as the replacement for David Marx for ad hoc committee for NTT/TT ratios and instructional capacity
* 3.4.7 and 3.6.27 Employment for Teaching Purposes of Administrative/Professional and Civil Service Personnel
  + Received comments from Civil Service Council; they approved the policy
  + Reviewed AP Council feedback
  + Discussed wording in policy and process outline; will make changes and bring back to committee next meeting
* 7.1.10 Fundraising
  + Reviewed changes sent from VP office
  + Voted unanimously to be sent to Executive Committee
* 3.2.10 still in legal
* 4.1.16 Non-traditional Constituents, still waiting on feedback
* Meeting adjourned at 6:47 pm
* Respectfully submitted