**Faculty Affairs Committee**

**Meeting Minutes**

**January 23, 2019**

**6:00 pm**

**Roll Call:**

Chairperson Crowley (present)

Senator Baur (absent)

Senator Dawson (present)

Senator Enriquez (present)

Senator Jenkins (excused)

Senator Martinez (present)

Senator Pole (present)

Senator Woody (present)

**Items Discussed:**

1.) Approval of annual reports document:

a.) Revised wording and suggestions/expectations for annual report

b.) Ask for emerging trends, if any

i.) Suggestion: Organize comments into categories

ii.) Suggestion: provide generalized examples to make our points as needed

c.) Make sure wording is more process-based than outcome-based

2.) Policy 3.1.4

a.) Parsed comments between John Baur and the referee to better understand

 them

b.) Reviewing recommendations made by the executive committee and anticipating

 responses

c.) Still in discussion about recommendations

d.) Chairperson Crowley will be in contact with the chair of Academic Senate to better

 understand the comments and references on Policy 3.1.4

3.) The committee will review policy 3.2.11 next meeting after clarifications are made from Policy 3.1.4 as they relate to one another