Faculty Affairs Committee

**Meeting Minutes**

**October 24, 2018**

**6:00 pm**

**Roll Call:**

Chairperson Crowley (present)

Senator Baur (present)

Senator Dawson (present)

Senator Enriquez (present)

Senator Hunt (absent)

Senator Jenkins (present)

Senator Jesswein (present)

Senator Lugg (absent)

Senator Martinez (present)

Senator Pole (absent)

Senator Woody (present)

**Items Discussed:**

1. Proposed Policy 3.1.4 Acting/ Interim Compensation

a.) Reviewed comments on the proposed policy

b.) Following comment regarding possible conflict between 3.1.4 and 3.2.11 on page 1

 FAC concurs with John Baur’s statement

c.) FAC approves revision for policy 3.1.4

Suggested changes:

a.) At the top of pg. 1, first paragraph: change wording to “in addition to” instead of “on top of”

b.) At the top of pg. 1, first paragraph: Add a comma after the word “compensation”, and change following phrase to “may be added to that employee’s base salary”

c.) pg. 1: make the word “non departmental” hyphenated

**Motion to approve, seconded**

**Motion passed**

1. Policy 3.2.11

a.) ASPT comment: not everyone in the library fits under the ASPT guidelines

Chairperson Crowley will be checking with Sam to confirm for clarifications

b.) Library base salary might be defined differently than others base salaries

c.) Intellectual property policy

i. Addressing comment: different agencies have different rules

ii. Ensures that people understand that things might not intersect

Suggested Changes:

 a.) pg. 3, Bullet point 4: change “having a duration” to “have a duration”

 b.) pg. 3, Bullet point 4: change “less than 4.5 months” to “less than half the contract

 Period”

c.) pg. 3, Bullet point 7: change “typically” to “such as”

**Motion to approve, seconded**

**Motion passed**