**Faculty Affairs Committee Meeting Agenda**

6:00 PM, Wednesday, February 19, 2020

Dobski Conference Room

Senator Abbadi (Present)

Senator Baur (Present)

Senator Campbell (Present)

Senator Crowley, chair (Present)

Senator Enriquez (Present)

Senator Jenkins (Present)

Senator Kosberg, secretary (absent)

Senator Nichols (Present)

Senator Pancrazio (present)

Guest: Associate Vice President Catanzaro

1. AVP Catanzaro developed revisions for the sabbatical policy over several weeks in December ’19 and January ’20 following his review of various policies and discussions with colleagues. The committee reviewed the suggestions in order, approving some, editing some, and suggesting additional revisions. Highlights included:

* Approval of AVP’s recommendations for new language in “**Rationale**.”
* Approval of committee’s recommendation to add a final paragraph to “**Rationale**” pointing faculty members seeking degree completion/additional credentials to Policy 3.1.11, Educational leaves.
* In “**Procedures**,” committee recommendation to transpose item ‘b’ and item ‘c’ appeared to be acceptable, but no formal vote was taken. Unresolved.
* AVP pointed out inconsistencies between ‘b’ and ‘c’ and informed the FAC that ‘b’ is aimed at chairs and directors. It was determined that the AVP will consider the intent of the item further and provide the committee with clearer language for this guideline.
* Committee recommendation for revision of ‘c’ was rejected as it still referenced the idea of a sabbatical cycle. It was determined that all references to a cycle be removed from the entire policy and that alternative language for ‘c’ be developed for review at next meeting to include the individual’s ability to continue applying after non-approval and the re-setting of the sabbatical clock upon receipt of a leave.
* FAC suggestion in response to concerns of Senator Julie Murphy (Milner Library) regarding item ‘d-2’ was questioned. Should we be listing options for 3, 6, and 12-month leaves? Question unresolved. AVP will give it further consideration and committee will review Murphy’s remarks from senate discussion at next meeting.
* AVP added 2 new items (‘f’ and ‘g’). Both items are acceptable to the committee. It was determined that, in ‘f,’ 3 months is adequate notice to chairs/directors of request to revise proposals. In item ‘g,’ the committee approved changing, “next cycle” to, “following year.”
* Two changes were suggested for “**Criteria**.” In number 1, delete “personal welfare.” Delete number 7.
* Under “**Obligations**,” change the time to submit the report on leave from “three contract months” to “six months.”

1. Reviewed and approved the minutes of the January 22nd meeting.