Faculty Affairs Committee

**Meeting Minutes**

**September 12, 2018**

**6:00 pm**

**Roll Call:**

Chairperson Crowley (present)

Senator Baur (present)

Senator Dawson (present)

Senator Enriquez (present)

Senator Hunt (absent)

Senator Jenkins (present)

Senator Jesswein (absent)

Senator Lugg (present)

Senator Martinez (present)

Senator Pole (absent)

Senator Woody (present)

**Committee Charge:**

i.) Reviewing/editing policies

ii.) Approving minutes of other Committees

 -ex: Athletics Council Committee, Faculty Review Committee, etc.

iii.) Determine priorities of policies to be reviewed

 a.) Policies are assigned by the executive committee as well as

 prioritized by the FAC committee

b .) Ensuing policies from last year’s committee

* Integrity policy in review by legal
* Protocol: Will not be acting on pending items

**Items Discussed:**

 i.) Sabbatical Process

 a.) Discussion:

 -Junior leaves for tenure-track faculty?

 -Senior leaves, semester between sabbatical leaves for tenured faculty?

 - What happens if a faculty decides not to take a senior leave?

 Can they then add an extra semester to the sabbatical to

 provide a full-year with pay?

- Pre-Tenure Sabbaticals?

 i.) After 3 years of work, in the 4th year have a semester

 off?

- After a faculty member takes a sabbatical leave, he or she

 is required to submit a report or reflection on their leave. Not regularly practiced. Consider enforcement component in policy.

 ii.) First Effort Policy: 3.2.8

 a.) start by cleaning up and stabilizing

 b.) gain greater insight on board responsibilities

c.) put together a step by step tentative approach after reading over policy

 approach

iii.) Clarifying a priority list

 a.) determining which items should be acted upon and in what order

**Chairperson Crowley’s remarks:**

- Will be putting together a plan for moving forward on sabbatical leaves

- Addressing integrity issues as they arrive and come back to the committee

- Looking into indirect costs

- Will be distributing meeting minutes to committee members

- Will be talking to Susan to discuss committee priorities

- Will look into specifics of committee duties