**Academic Affairs Committee**

Meeting Minutes #7

Date: January 23, 2019

Location: 3rd Floor East Lounge, Bone Student Center
6:00 pm

1. CALL TO ORDER:
2. ROLL: Committee members: Lucey, **Haugo**, Aduonum, Nikolaou, Rubio, **Aguilar**, Campbell, **Breland**, Philips, Porter, Nichols, Pancrazio, *Hurd*, UCC Liaison *Trefzger* (Note: quorum is 6 voting members; bold and underline=absent; italic=ex-officio)
3. CONSENT AGENDA:
	1. APPROVAL OF MINUTES: #6, December 5, 2018, approved without changes.
	2. Policy 7.7.9 Tuition and Fees: updated website, removal of reference to fees, and change of wording from “fees” to new terms for clarification. -correct word is “mandatory fees”, -no further discussion.
	3. Policy 7.7.6 Registration Blocks; policy updated to reflect Campus Solutions. Holds appear in the myilstu page for each student.
	4. Policy 4.1.4 Dress Code: title change, added references to professionalism, references to student bill of rights corrected/updated, added references to labs, clinicals, and performances, added a call for periodic updates, and call for these policies to have a clear appeal process described in the policies. Pulled for additional discussion. (third line, take out the comma, discussion about grooming, awkward sentence w the word “grooming”, -add sentence for appeals).
4. STANDARD ORDER OF BUSINESS:
	1. Clarification on Policy 7.7.9, general to mandatory fees.
	2. Policy Review: Transfer of Credit from other Institutions and Credit by Examination 4.1.18 (Recommendation to collapse policies 2.1.6 Undergraduate proficiency Examinations and 2.1.7 College Level Examination Program (CLEP), and 2.1.8 Community College and Other Transfer Students into 4.1.18 Transfer of Credit from Other Institutions; Registrar: “place everything under one roof,” update, and eliminate the 18 limit for CLEP). Individual policies reviewed by Rosenthal, Ray, Hurd, Cristy West. AAC agreed in principle to place all of these policies under one roof. Policy will be reviewed by Registrar and recirculated at next meeting.
	3. Request from Martha Horst, Rules Committee Chair. “During discussions of the CTE bylaws, the Rules committee discussed the concept of creating a CTE liaison who would serve as an ex-officio, non-voting member of the Academic Affairs committee. This would parallel the liaison who currently serves on the Academic Affairs committee from the UCC. The Rules Committee requested that Academic Affairs discuss the matter.” -defer this to our next meeting. The AAC discussed the possibility of a permanent liaison from the CTE. No one opposed the idea of a colleague from the CTE voluntarily and by the initiative of the CTE attending the AAC meetings. At the same time, no one felt it was absolutely necessary. When we have questions the CTE has been pretty good about providing us with answers and their minutes are accessible. We are also conscious that the CTE members already have made a big time commitment.
5. Good of the Order:
6. OLD BUSINESS
7. ANNOUNCEMENT:
8. PROGRAM:
9. ADJOURN

Addendum

Zipped file includes markup copies, annual reports, and unapproved minutes.