**Academic Affairs Committee**

**Minutes for Meeting No.5**

**Wednesday, November 6, 2019**

**6:00 P.M.**

**Founders Suite (conference room side), Bone Student Center**

**Members Present:** Blum, Horst, Midha, Nahm, Nikolaou, Campbell, McClellan, Phillips, Solebo, Howell, Hurd.

**Members Absent:** Evans-Winters, Aguilar.

Called to order at 6:00 p.m.

**Standard Order of Business:**

1. **Approval of Minutes** from AAC meetings No.3 (October 9, 2019) and No.4 (October 23, 2019).
* Both sets of minutes approved without any amendments.
1. **Changes in Student Leave of Absence Policy**
* Debated language changes.
* Senator Horst asked if we should add that the advisors in the process are usually not lawyers.
* John Davenport said there is no appeal process because essentially no one is turned away, it’s simply a matter of getting the proper.
* Senators had questions regarding what the student leave committee’s role would be.
* Amy Hurd mentioned that financial aid representative to be placed on the committee.
* Senator Nahm asked why there couldn’t just be a point person that handles all steps rather than a full committee.
* Senator Nikolaou said that there was originally less structure to the committee, but exec asked for clarifications on that.
* Senator Solebo asked at what point in the process the form would be filled out.
* Senator Midha suggested wording “the committee will be comprised of one or more of the following” to allow the process to move faster and more flexibility.
* The committee changed the name from “Student Leave of Absence Committee” to “Student Leave of Absence Advisory Board.”
* The committee voted to move the policy out of the committee.
1. **Review Changes in Repeat Policy**
* The graduate school has not yet reviewed the policy so our committee can’t pass a policy for them.
* Amy Hurd suggested leaving the policy as an undergraduate policy for now and sending it to the graduate level later.
* The committee discussed the feasibility of replacing letter grades with pass/no pass grades and how that affects GPAs.
* The committee voted to approve the changes with 1 dissenter, conditional to Jesse Ray’s input.

The Committee will meet again on November 20, 2019.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Senator Alex Campbell