**Academic Affairs Committee**

**Agenda Meeting No.2**

**Wednesday, September 25, 2019,**

**6:00 P.M.**

**Circus Room, Bone Student Center**

**Members Present:** Horst, Nikolaou, Campbell, McClellan, Phillips, Solebo, Hurd, Howell.

**Members Absent:** Blum, Evans-Winters, Midha, Nahm, Aguilar.

Called to order at 6:01 p.m.

**Standard Order of Business:**

1. **Approval of Minutes** from AAC meeting No.1 (September 11, 2019)

* Approved with no amendments

1. **Student Leave of Absence Policy**

* Guests:
  + Sandy Colbs: Student Counseling Services Director, Chair of Task Force
  + John Davenport: Dean of Students, member of Task Force
* Background on policy: Sandy Colbs: 3 or 4 years ago we entered into an agreement with a National foundation that is aimed to disseminate resources to college students about suicide awareness, mental health, substance abuse, and more. ISU started a self-evaluation and from there developed a strategic mental health plan. A big takeaway was that ISU didn’t have a leave of absence policy. Most institutions have something in place similar to a leave of absence policy that leaves a gateway for students that may need to take some time away and return to ISU.
* 10-day window – if it’s after the tenth day then the student will have to withdraw and get a leave of absence for the following semester. A lot of financial aid and scholarship rules still apply. If it’s after that date for your money back, then you can petition the registrar’s office if there were a special circumstance.
* Senator Nikolaou requested the original JED report for Exec.
* Senator Horst asked for clarification on the physical composition/make-up of the committee.
* Sandy said a total of no more than 6 would suffice in most cases.
* There was no definitive answer for how the faculty member would be selected.
* There would also be an implementation committee as well (also no guidelines for selection to this committee).
* Senator Phillips asked about the discrepancies between the national designation and the University designation – the Registrar would be better suited to answer.
* The Dean of Students Office is usually the office that receives questions from students regarding withdrawals, they work with the student to ensure the student speaks to all the proper channels, then sends them to the Registrar’s office.
* Suggested to change the wording to say “faculty appointed annually by the Provost”.

Voted to move it forward (unanimously).

1. **Repeat Policy**

* This policy is only for articulated courses.
* Senator Nikolaou asked if we want to add a clause saying that if a course is not articulated, there could be an appeal process.
* Senator Nikolaou asked to clarify whether or not a student can take a course 3 times, we will separate a paragraph.
* Senator Nikolaou asked about courses that offer multiple enrollments.

The Committee will meet again on October 9, 2019.

Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Senator Alex Campbell