**Administrative Affairs and Budget Committee**

**Agenda Meeting No.3**

**Wednesday, October 12, 2022**

**6:00 P.M.**

**Founders Suite (conference room), Bone Student Center**

**Call to Order**

**Roll Call**: Blanco Lobo, Garrahy, Midha, Nikolaou, Webber, Fulton, Wielgosz, Wollard, Graduate Student Senator (TBD), *Cavi (VP for Planning and Finance designee)*. (Note: quorum is 5 voting members; *ex-officio*).

* + Absent: Senator Wollard

**Public Comment** (All speakers must sign in with the Senate Secretary prior to the start of the meeting.)

**Order of Business:**

1. Approval of committee minutes
	* *Minutes#2AABC09.28.22*
	* Refer to the Academic Senate presentation for PowerPoint from Dan Stephens
	* Minutes approved
2. Policy 1.3.1. Reasonable Accommodation Procedures
	* Guest: Debora Piovezan Barbosa Avelino, Interim Director & Title IX Coordinator, Office of Equal Opportunity and Access
	* 15a - Policy 1.3.1 Reasonable Accommodation Procedures\_Current Copy
	* 15b - Policy 1.3.1 Reasonable Accommodation Procedures\_Mark Up
	* 15c - Policy 1.3.1 Reasonable Accommodation Procedures\_Clean Copy
		1. Jeff Lange sent comments to Executive Committee in January (Mr. Lange has since left the University)
		2. Debora Piovezan Barbosa Avelino explained changes and removal of outdated language
		3. Responded to questions from Committee members and suggestions
		4. Completed discussion at 6:30 pm.
3. Cumulative Evaluation Schedule
	* 09 – Deans and Chairs/Directors Cumulative Evaluations FY23-FY27.
	* Reviewed spreadsheet and corrections/deletions
	* Dimitrios will follow up with Craig Gatto
4. Evaluation Surveys:
	* *08 - Dean of College of Education Evaluation Form 2017*
	* *08 - Dean of College of Education Evaluation Form 2020*
	* COE was using a different evaluation survey than submitted to senate
		1. AABC will now need to review the instrument they are using for the Dean’s Evaluation.
		2. COE needs to revise their bylaws to reflect that any changes to evaluation instruments have to be reviewed by the Academic Senate
		3. Dimitrios will request that COE submit new changes and AABC will review.
	* *Evaluation Survey - VP for Academic Affairs and Provost*
		1. *Updates on Provost review*
			1. *will have an annual review and his 3rd-year review*
			2. *Other AVPs will not be included in the Provost’s review*

**Adjourned @ 6:48**