**Academic Affairs Committee**

**Minutes**

**Wednesday, January 20, 2021**

**6:00 P.M.**

**VIRTUAL MEETING per state law and Governor Pritzker’s Executive Order**

**Call to Order 6:01PM**

**Roll Call**:

* Blum Present
* Cline Present
* Harris Absent
* Lahiri Present
* Mainieri Present
* Nikolaou Present
* Peterson Present
* Phillips Present
* Spranger Present
* Toth Present
* Hurd (Provost’s designee) Present
* Paolucci (UCC liaison) Absent

**Order of Business:**

1. Approval of committee minutes
	* Documents provided to committee members in advance of the meeting: *Minutes#8AAC12.09.20*
	* Changes: No changes proposed
	* Motion to approve: Cline
	* Second: Lahiri
	* Roll call vote:
		1. Blum Aye
		2. Cline Aye
		3. Lahiri Aye
		4. Mainieri Aye
		5. Nikolaou Aye
		6. Peterson Aye
		7. Phillips Aye
		8. Spranger Aye
		9. Toth Aye
2. Update on IDEAS
	* Working group sent revised definitions, which are currently with legal, will review in upcoming meeting
3. Course Material Fees:
	* Documents provided to committee members in advance of the meeting:
		1. *05.29.20.01 Policy 7.7.3 Course Material Fees Current Copy*
		2. *05.29.20.02 Policy 7.7.3 Course Material Fees Mark-Up*
		3. *05.29.20.03 Policy 7.7.3 Course Material Fees Clean Copy*
	* Discussion of changes, prompted by audit
		1. Concerns re: materials that cannot be purchased individually (ex: clay) from a logistics standpoint; question whether departments/schools that use materials fees heavily have been consulted regarding the changes
			1. Ideas for language
				1. Some material fees are optional
				2. In the cases when the fees are optional
		2. Gender neutral language
		3. Concern whether departments/schools know where/how to submit requests for refund for #5 – received updated language from Student Accounts to address this concern
		4. Chair to contact appropriate Provost office personnel to inquire about concerns
4. Annual Reports from:
	* Documents provided to committee members in advance of the meeting:
		1. Academic Planning Committee
		2. Council on General Education
		3. Council for Teacher Education
		4. Honors Council
		5. Library Committee
		6. Reinstatement Committee
		7. Textbook Affordability Committee
		8. University Curriculum Committee
		9. University Appeals Board and University Hearing Panel
		10. Enrollment Data
	* Academic Planning Committee reports (2018-2019 and 2019-2020 reports)
		1. **Recognition of large amount of work done by the committee**
		2. **No comments**
		3. Vote to move both reports forward:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Aye
			9. Toth Aye
	* Council on General Education reports (2018-2019 and 2019-2020 reports)
		1. No comments
		2. Vote to move both reports forward:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Aye
			9. Toth Aye
	* Council for Teacher Education (2018-2019 and 2019-2020 reports)
		1. No comments
		2. Vote to move both reports forward:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Aye
			9. Toth Aye
	* Honors Council reports (2018-2019 and 2019-2020 reports)
		1. Comment for 2018-2019 report – student as chairperson of external committee
		2. No comments for 2019-2020 report
		3. Vote to move both reports forward:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Absent for vote
			9. Toth Aye
	* University Library Committee (2018-2019 and 2019-2020 reports)
		1. Comments for 2018-2019 report
			1. Concerns over how often they had quorum
			2. Ideas for attracting students for the committee
		2. Comments for 2019-2020 report
			1. Still had problem with student representation
			2. Encourage to submit changes to bluebook to Rules committee if recurrent problem and adjust practices to try to attract student participation
		3. Consideration to separate this report from others so we can include committee response to our questions
		4. Vote to move both reports forward, after hearing from committee:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Absent for vote
			9. Toth Aye
	* Reinstatement Committee reports (2018-2019 and 2019-2020 reports)
		1. Both reports comment: Desired more discussion about why some students were denied reinstatement
		2. Send comment to committee and give them option of written response and/or presentation at meeting
		3. Vote to move both reports forward, after hearing from committee:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Absent for vote
			9. Toth Aye
	* University Curriculum Committee (2018-2019 and 2019-2020 reports)
		1. No comments for 2018-2019 report
		2. Comments for 2019-2020 report
			1. Question about pre-requisite report process – Hurd clarified change is to ensure better record keeping
		3. Vote to move both reports forward:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Absent for vote
			9. Toth Aye
	* Textbook Affordability Committee (2018-2019 and 2019-2020 reports)
		1. Comments for both reports
			1. 2018-2019 created student/faculty survey but results don’t appear in report
			2. 2019-2020 summary of surveys not included with report
		2. Vote to move both reports forward, once committee send summary info about surveys for 2019-2020 report:
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Phillips Aye
			8. Spranger Absent for vote
			9. Toth Aye

**Motion to adjourn: Cline**

**Second: Toth**

**Adjourn: 6:58PM**