**Planning and Finance Committee Minutes February 20, 2019**

**Roll Call:**

**Present**: Avogo, Bates, Ferrence, Hendrix, Kalter, Kosberg, Lacy, Marshall, Midha, Meyers, Roberts, Solebo, Standridge, Torry, Turner

**Not Present:** Mainieri, Noel-Elkins

**Meeting Purpose:** Continue task clarifying discussion of priority “Enable more students to enter desired major”

**Meeting called to order:** 6:01 pm

**Approval of minutes:** Approval of the February 6, 2019 minutes was deferred until our next Committee meeting, pending clarification of some language in the minutes.

**Remarks related to:** “Enable more students to enter desired majors”

* + The Committee will generate a 1-2 page brief for “Enable more students to enter desired major” that captures key aspects of the priority. The brief will be developed and evolve over several P&F C meeting. Rather than capture specific discussion points in the minutes, discussion will be used to develop the brief.
  + An initial draft of the brief was distributed.
  + Lively discussion was had to determine ‘key questions’.
  + A future meeting needs to include the Director of University College, as many questions seem best addressed first by her.
  + Notes from today’s discussion will be used to refine and generate a second draft of the brief.

**Meeting adjourned:** 6:59 pm