**Planning & Finance Committee Meeting Minutes**

**March 28, 2018**

Present: Bates, Chan, Crowley, Glascock, Kalter, Lacy, Lewis, Mainieri, Martinez, Marx, Nikolaou, Noel-Elkins, Pryhuber, Roberts, Rubio

Not Present: Hendrix, Meyer (sabbatical), Schaab (not attending meetings), Standridge

* Meeting purpose: Continue work on report
* Foundation policy review
	+ Marx comments
		- Constitution not listed on Foundation website
		- Question about ‘integrity of the donor’ wording change to ‘intent of the donor’s gift and the integrity of the agreement’
		- Including voucher procedures info in policy necessary?
			* Kalter – policies and procedures do tend to be combined
		- Seems short
	+ Kalter – It’s an independent organization so that may be the reason it’s short.
	+ Marx – but is there no other info about the relationship between foundation and ISU that we may need to include
	+ Kalter – may want to add info in about the Foundation board
	+ Editorial – close parentheses first paragraph, move (“Foundation”) up to first paragraph, eliminate word ‘general’
* Motion from Senator Crowley
	+ Discussion
		- Noel-Elkins – any conversation about the timeline
		- Glascock – could we be talking about more than one issue at a time so issues instead of issue throughout document
		- Question regarding needing to close out one issue before moving on to another
			* Won’t be moving on to a different subject until committee is in final stages of drafting the report on that set of issues
			* Committee member will draft a statement/report for review by the committee
		- Confusion over desired outcome: progressively adding to report as we go or multiple reports as we go
		- Desire for more continuity from year to year and allows units to actually incorporate the suggestions into their actions
		- Reports would be sent to Exec then Senate then to admin once approved
		- Martinez – concern over each mini report going through Senate as opposed to for internal management and memory for the committee
		- Pryhuber – incremental reports provide more focused data, can still have end of year summary report
		- Noel Elkins – allows me as an administrator be more involved in the process and more able to act upon
		- Kalter – can’t remove the Senate approval piece
		- Noel Elkins – administrators could ask for committee to re-analyze at an item because context have changed enough to warrant reconsideration
		- Reasonable response time from Noel Elkins – month
		- Kalter – Senate clerk can help track response time
	+ Noel Elkins call to question
	+ Second Roberts
	+ No nays
	+ Passed
* 2017-2018 Report – Review of institutional priorities ballot results
	+ Marx: Any items that needed clarification?
		- Glascock – Was there a market research report on the engineering program? (Marx, Lacy respond) – yes, it was conducted by EAB in the Fall 0f 2017
		- Noel Elkins – More explanation of multimodal technology center for honors and upper level students (Kalter respond)
	+ Discussion of cut off score for inclusion in report (2 items that are different between the two lists are highlighted)
		- Items with 10 or above in the first two columns
			* Finance plan without state support
			* Faculty salaries
			* GA stipends
			* Fine Arts complex
			* Financial aid for students
			* Nursing building
			* Enabling more students to enter majors they desire
			* Engineering program
			* Support for interdisciplinary programs
		- Items with 10 or above in weighted score
			* Finance plan without state support
			* Fine Arts complex
			* Faculty salaries
			* Enabling more students to enter majors they desire
			* Financial aid for students
			* Engineering program
			* Nursing building
			* Classrooms for contemporary learning
			* GA stipends

Minutes approved by committee: 04/11/2018