**Planning & Finance Committee Meeting**

**6PM November 20, 2019**

**Spotlight Room Bone Student Center**

**Minutes**

* **Roll call:**
	+ Present: Palmer, Mainieri, Noel-Elkins, Elkins, Wall, Meyers, Vickers, Avogo, Ferrence, Hendrix, Jones, Torry, Bates
	+ Absent: Robinson, Lucey
* **Meeting called to order:** 6:07 p.m.
* **Meeting purpose:** Continued discussion of priority brief: Enabling more students to enter desired majors
	+ - Guests
			* Jana Albrecht, Associate Vice President for Enrollment Management
			* Amy Hurd, Associate Vice President for Undergraduate Education
		- Guest presentation of sample information the Provost’s Office can provide to a unit regarding enrollment prediction, recruitment, and retention (Sample unit: School of KNR)
		- Discussion with guests
			* Initial questions:
				+ What are your thoughts on our draft brief? What are we missing?
				+ What are the primary barriers that arise that prevent students from entering their desired major?
				+ Are certain types of students impacted more than others in terms of accessing the majors they want?
				+ What strategies have you seen be successful to enable more students to enter their desired major? In particular, what strategies have been successful that are sustainable from a resource perspective?
				+ What advice would you give to a unit regarding recruitment?
* **Meeting adjourned:** 6:57 p.m.