**Planning & Finance Committee Meeting**

**6PM November 20, 2019**

**Spotlight Room Bone Student Center**

**Minutes**

* **Roll call:** 
  + Present: Palmer, Mainieri, Noel-Elkins, Elkins, Wall, Meyers, Vickers, Avogo, Ferrence, Hendrix, Jones, Torry, Bates
  + Absent: Robinson, Lucey
* **Meeting called to order:** 6:07 p.m.
* **Meeting purpose:** Continued discussion of priority brief: Enabling more students to enter desired majors
  + - Guests
      * Jana Albrecht, Associate Vice President for Enrollment Management
      * Amy Hurd, Associate Vice President for Undergraduate Education
    - Guest presentation of sample information the Provost’s Office can provide to a unit regarding enrollment prediction, recruitment, and retention (Sample unit: School of KNR)
    - Discussion with guests
      * Initial questions:
        + What are your thoughts on our draft brief? What are we missing?
        + What are the primary barriers that arise that prevent students from entering their desired major?
        + Are certain types of students impacted more than others in terms of accessing the majors they want?
        + What strategies have you seen be successful to enable more students to enter their desired major? In particular, what strategies have been successful that are sustainable from a resource perspective?
        + What advice would you give to a unit regarding recruitment?
* **Meeting adjourned:** 6:57 p.m.