**Planning & Finance Committee Minutes**

**September 11, 2019**

* **Roll call**:
	+ Present: Mainieri, Wall, Jones, Robinson, Avogo, Hendrix, Bates, Elkins, Ferrence, Noel-Elkins, Lucey, Palmer.
	+ Absent: Torry, Meyers, Parker, Guerrero.
* **Meeting purpose:** Introductions, review committee charge and continue task clarifying discussion of priority: Enable more students to enter desired majors
* **Meeting called to order:** 6:00 p.m.
* **Remarks related to:** “Reviewing the charge of this committee”
	+ Question was raised about how our work was being communicated to the Senate and University and this was discussed and clarified.
* **Remarks related to:** “Enable more students to enter desired majors”
	+ Discussed the priority brief.
	+ Discussion was held on the bottlenecks and barriers to students entering their desired major. We discussed the key information gained as listed in the priority brief.
	+ The next steps listed below were discussed.
		- Presentation from Director of University College
		- Panel of chairs/schools
		- Benchmarking with comparator or aspirational universities
		- Working groups
	+ Concern was raised about the format of the current catalog causing this issue to get worse. The discussion moved into how we got to this new format and whether or not students were using the previous version of the catalog.
	+ The decision was made to invite Chairs/Directors from Nursing, KNR, Insurance, Technology and Psychology to our next meeting to answer questions regarding the issue of students entering their desired major.
	+ We then held a brief idea brainstorm as a means to plan for future priorities. We will discuss these ideas at future meetings.
* **Meeting adjourned:** 6:59 p.m.