**Executive Committee Minutes**
**Wednesday, September 3, 2003**
**(Approved)**

*Call to Order*
Senator Lane Crothers called the meeting to order at 4:00 p.m.

*Present:* Paul Borg, Lane Crothers, Eileen Fowles, John Presley, Ryan Meister, Barry Tolchin, Jim Reid, Josh Rinker, President Al Bowman

*Absent:* Hassan Mohammadi, Josh Garrison, Susan Winchip

*Approval of Executive Committee Minutes of August 18, 2003*
**Motion XXXV-6:** By Senator Borg, seconded by Senator Meister, to approve the August 18, 2003 Executive Committee Minutes. The minutes were unanimously approved.

*Distributed Communications:*
*08.22.03.01          From President Bowman: Enrollment Committee Charge*
President Bowman will discuss the Enrollment Committee's charge at the next Senate meeting.

*08.27.03.01          From Ken Jerich: Early Retirement Incentives*
Senator Jerich's memo informed the committee that there was a move at the State level to offer early retirement incentives to state employees. The article referenced in Senator Jerich's memo can be found on the web at: www.sj-r.com/sections/news/stories/3156.asp and is also available in the Senate office.

*Proposed Agenda for Academic Senate Meeting of September 10, 2003 at 7:00 p.m.*
   *Call to Order*

   *Roll Call*

   *Approval of Minutes of August 27, 2003*

   *Chairperson's Remarks*

   *Student Government Association President's Remarks*

   *Administrators' Remarks*

   *IBHE-FAC Report (Senator Jerich)*

   *Committee Reports*

   *Action Item:*
   *Election of Faculty Executive Committee Member*

   *Advisory Item:*
   *08.22.03.01      University Enrollment Committee Charge (President Bowman)*

   *Communications:*
   *Program Proposals – Approved by the Senate on the Consent Agenda 9/2/03*
   *08.06.03.01      Mass Communications Program Revisions*

   *08.06.03.02      Social Aspects of Aging Professional Development Sequence*

   *08.06.03.03      Interactive Media Sequence in Mass Communications*

   *08.06.03.04      Television Sequence in Mass Communications*

*08.06.03.05*        ***Radio Sequence in Mass Communications***

*08.06.03.06*        ***Visual Communications Sequence in Journalism***

*08.06.03.07*        ***News Editorial Sequence in Journalism***

*08.06.03.08*        ***Broadcast Journalism Sequence***

*08.06.03.09*        ***Journalism Major***

*08.06.03.10*        ***African-American Studies Minor***

*08.06.03.11*        ***Exercise Science and Fitness Sequence Deletion***

*Budget Session*

*Adjournment*

**Motion XXXV-7:** By Senator Meister, seconded by Senator Fowles, to approve the Senate Agenda of September 10, 2003. Provost Presley reported on a proposed requirement for all new students to own computers. He emphasized that this is in no way an attempt to change the way in which courses are taught but is an issue of technological standardization and ease in computing for students. He noted that if students were required to own computers, students can claim this as a cost of attending this University and would be able to get financial assistance for the costs involved, whether by scholarship or loan. The type of computer required would be specified by the program in which the student is enrolled. Tech Zone can provide computer specifications for each program. The Executive Committee agreed that this was not a policy within the Senate's purview for approval and therefore added this discussion to the Senate Agenda as an Advisory Item only.

Given the limited business that the Senate would need to address at the September 10, 2003 Senate meeting, the Executive Committee cancelled that meeting. The Executive Committee agreed to an e-mail vote for the faculty member nominated to the Executive Committee, Senator Eileen Fowles, by the Faculty Caucus on August 27, 2003. Though the Senate meeting was cancelled, the internal committees will be asked to meet on that date.

The motion to approve the agenda was withdrawn.

*Discussion:*
*Dean Searches*
**Provost Presley:** I am currently dealing with the Panel of 10 asking them to serve as chairs of dean searches. The first step in this is that President and/or the Provost lets the Academic Senate know that there are dean searches to be done. I want to announce that there are two vacancies.

**Senator Crothers**: You can inform the Senate during your remarks at the next Senate meeting.

*Adjournment*