

**Academic Senate Executive Committee Minutes**  
**Wednesday, September 5, 2007, 4:00 P.M.**  
*(Approved)*

***Call to Order***

Senate Chairperson Dan Holland called the Senate Executive Committee meeting to order.

***Present:*** Larry Alferink, Allison Graham, Mark Cassata, David Horstein, Dan Holland, Paul Borg, Farzaneh Fazel, Susan Kalter, President Al Bowman, Provost John Presley

***Absent:*** Ed Stewart, Ted Mason

***Approval of Executive Committee Minutes of April 30, 2007 and August 20, 2007***

***Motion XXXIX-5:*** By Senator Borg, seconded by Senator Fazel, to approve the Executive Committee Minutes of April 30, 2007 and August 20, 2007. The minutes were unanimously approved.

***Distributed Communications:***

***08.28.07.01 From Charles McGuire, Assistant Provost/Interim Dean of COB: Proposed Policy for University Records***

***Senator Holland:*** We have a communication from Assistant Provost Charles McGuire about university records and how they must be retained or discarded.

***Senator Fazel:*** You can never get rid of some of them.

***Senator Holland:*** Some of them, you can probably get rid, but for others, you must get permission before you can discard them. Faculty must keep student papers for at least one year.

The proposed records policy will be added to the Senate Agenda of September 12, 2007 as an Advisory Item.

***08.30.07.01 From Provost Presley: Schedule for Administrative Summative Evaluations***

***Senator Holland:*** This is a schedule of the administrative evaluations that will occur between FY2008 and FY2012. Three administrators will receive evaluations this year.

The schedule will be distributed to the Faculty Caucus at its next meeting.

***Proposed Academic Senate Agenda for September 12, 2007:***

**Academic Senate Meeting Agenda**  
**Wednesday, September 12, 2007**  
**7:00 P.M.**  
**OLD MAIN ROOM, BONE STUDENT CENTER**

***Call to Order***

***Roll Call***

***Approval of Minutes of August 29, 2007***

***Presentation: General Education Issues (Mardell Wilson, University Assessment)***

*Chairperson's Remarks*

*Student Body President's Remarks*

*Administrators' Remarks*

- *President Al Bowman*
- *Provost John Presley*
- *Vice President of Student Affairs Steve Adams*
- *Vice President of Finance and Planning Steve Bragg*

*Committee Reports:*

*Academic Affairs*

*Administrative Affairs and Budget Committee*

*Faculty Affairs Committee*

*Planning and Finance Committee*

*Rules Committee*

*Communications*

*Adjournment*

**Motion XXXIX-6:** By Senator Cassata, seconded by Senator Kalter, to approve the Senate Agenda of September 12, 2007, with the addition of the proposed records policy as an Advisory Item. The agenda was unanimously approved.

*Discussion:*

*Academic Impact Fund*

**Senator Kalter:** Faculty have asked how many searches for faculty were requested and how many were approved.

**Provost Presley:** I can report on the Academic Impact Fund to the Administrative Affairs and Budget Committee.

**Senator Borg:** That information does not necessarily need to come to the Executive Committee, but I think that it would be helpful if we were alerted about all information that goes to the internal committees so if there is an issue of jurisdiction, we would discuss it.

*Library Journals – Declining Subscriptions*

**Senator Holland:** A faculty member has asked about the possibility of a Sense of the Senate Resolution concerning the decline in number of journal resources at Milner Library.

**President Bowman:** We did get a 1.8% increase in the budget, but we are spending \$4 million on faculty salary increases. With the price of the journal subscriptions going up, I am not sure what we can do about the decline in the number of journals available at Milner.

**Provost Presley:** Given what's coming from the State, I don't know how we can keep up with the subscriptions.

**Senator Borg:** We could talk about this as one of the university's priorities in the Planning and Finance Committee.

**Senator Alferink:** I think it has fallen off the radar screen in the priorities report.

**Senator Holland:** I will ask Planning and Finance if they want to discuss this.

*Information Sharing Web Site*

**Senator Holland:** Former Senator Mwilambwe has asked about the possibility of an information-sharing web site on

campus. People could get to know one another better, perhaps post cars for sale, etc. Is that a possibility?

**Provost Presley:** No, that would be unethical.

**Senator Holland:** So, it would have to be a site hosted off campus.

*Adjournment*

**Motion XXXIX-7:** By Senator Fazel, seconded by Senator Borg, to adjourn. The motion was unanimously approved.