**Rules Committee – Academic Senate**

Wednesday, September 23th, 2015

6:00 p.m. in Conference Room of Faculty Commons

Minutes

1. Call to Order
2. Roll Call & Welcome
   1. Present: Sunil Chebolu, Michalene Cox, Paula Crowley, Paul Dennhardt, Anne Wortham, Kyle Falson, Henry Olson, Christian Trujillo, Sam Catanzaro, Obinna Mogbogu, Wendy Troxel
   2. Absent: N/A
3. Approval of Minutes
4. Reports
   1. Chair’s Report
      1. Current status of task schedule for Rules Committee, 2015-2016
         1. Examine CAST Bylaws with the intention of placing it on the Senate agenda as soon as possible.
         2. Library Committee Members will be joining us next committee meeting to address the Milner Bylaws.
         3. AFEGC to come.
5. Discussion
   1. CAST Bylaws
      1. Michael Byrns, Chairman of CAST Council, is in attendance.
      2. Wortham: Comment 7 pg. 4. (Article II Section 1 Sub-Section A)
         1. No discrepancy with 10 percent rule.
         2. Bylaws are lined out with articles separating Council, Administration, etc.
            1. Article 1: College Council
            2. Article 2: College Administration
            3. Article 3: Bylaws
      3. Election Procedures expected to be converted to paper ballots. Tentatively established upon Referendum to faculty.
      4. REQUEST: Put the current CFSC guidelines in the Appendix. Incorporate updated guidelines in the document.
      5. Strike “the College” to correct typo on page 6. (Section 4 Sub-section D)
         1. “units of CAST…”
      6. Troxel: Friendly Amendment to approve this version with editorial changes for referendum to the CAST Council, and expected return to Rules with changes if they deemed necessary for approval.
         1. Second by Cox
      7. Returned Bylaws will be directed to Senate Agenda.
      8. APPROVED
   2. Milner Library Council Bylaws
      1. Directed to be more inclusive with revisions.
      2. Crowley: “Staff” wording sounds exclusive to faculty, including those with tenure.
         1. Catanzaro: language is designed to be vague to incorporate a wider pool of faculty. Comes with the context of the document.
         2. Crowley: Tenured faculty have different responsibilities than staff at the library.
         3. Catanzaro: Context focuses more on responsibilities as opposed to position titles.
         4. Cox: Suggestion to use “personnel”
            1. Crowley: May not suffice. Would feel more comfortable asking the Dean.
         5. Troxel: Agree with hearing Dean’s input, but we cannot overlook the culture and context expressed in the document.
         6. Wortham: Incorporation of the classifications of the positions
         7. Crowley: Limited impression of shared governance.
         8. Catanzaro: The president has ultimate authority about the implementation of the policy
      3. Troxel: Duties of Officers – Chairperson: Library operations council meetings are first referenced. Correlation with Article 9?
         1. Expression of concern
      4. Crowley: Specific dates incorporated in document?
         1. Catanzaro: First and last day of the Academic Year. Transition into/from Summer Session.
         2. Wortham: Must be implied reason to specificity.
      5. Crowley: Powers and Duties come across random as opposed to thematic or organized. Coalesce the responsibilities around respective relevance
         1. Expression of Concern
         2. Explanation of Troxel inquiry
         3. “To encourage and support the periodic assessment of the library”
         4. “To report regularly to the library as a whole”
         5. Cox: Generalization intention?
         6. University Committees
      6. Crowley: Student representation on committees and membership requirements.
         1. Falson: Requirements may be to focus more towards upperclassmen, with knowledge of its operations.
         2. Catanzaro: Role of the committee looks for significant stake/involvement in Library operations from potential pool.
6. Action
   1. None
7. Adjourn at 6:55