GRADUATE

NEW/REVISED/DELETED GRADUATE PROGRAMS COVERSHEET

(Degree Programs, Sequences, Graduate-Level Certificates)

Graduate Curriculum Committee

2002-03

Deadlines for receipt by Graduate Curriculum Committee:
　　Revised Degree Program, Sequence, Graduate Certificates: November 15, 2002, for inclusion in 2003-04 catalog.
　　New Sequence, New Graduate Certificate: October 18, 2002, for inclusion in 2003-04 catalog.
　　New Degree Program: February 14, 2003, for inclusion in 2004-05 catalog.

DEPARTMENT/SCHOOL: Educational Administration and Foundations DATE 8/15/02
TITLE OF DEGREE, SEQUENCE, OR CERTIFICATE Post Master's Graduate Certificate for Superintendent Endorsement in Educational Administration

Proposed Action: (Refer to Part I, Section C of *GCC Proposal Guidelines and Procedures*.)

_____　　New: (Check one)

　　　_____　Degree Program* (goes beyond Graduate Curriculum Committee)

　　　_____　Sequence (goes beyond Graduate Curriculum Committee)

　　　_____　Graduate Certificate

　　　_____　Post-Baccalaureate Graduate Certificate (goes beyond Graduate Curriculum Committee)

　　　__X_ Post-Master's Graduate Certificate (goes beyond Graduate Curriculum Committee)

_____　　Change in requirements for: (Check one)

　　　_____　Degree Program　　　　　　_____　Sequence　　　_____　Certificate

_____　　Other program revisions

_____　　Deletion of: (Check one)

　　　_____　Degree Program　　　(goes beyond Graduate Curriculum Committee)

　　　_____　Sequence (goes beyond Graduate Curriculum Committee)

　　　_____　Graduate Certificate

　　　_____　Post-Baccalaureate Graduate Certificate (goes beyond Graduate Curriculum Committee)

　　　_____　Post-Master's Graduate Certificate (goes beyond Graduate Curriculum Committee)

　　*Obtain the New Program Request (NEPR) format from the Office of the Provost.

Summary of proposed action. For all proposals, provide current title and current catalog copy. Provide new title and new catalog copy for new programs, and for revised programs if catalog copy/title is altered. For revised programs, provide a summary of the changes. (Refer to New/Revised/Deleted Programs checklist in *GCC Guidelines and Procedures*.)

Post Master's Graduate Certificate for Superintendent Endorsement in Educational Administration
 (see attached for new catalog copy)

Routing and action summary:

1. _____ _____ 4. _____ _____
　　Dept./School Curriculum Committee Chair　　Date Approved　　　　College Dean　　　　　　　　　　　　Date Approved

2. _____   5. _____ _____
   Department Chair/School Director   Date Approved   Teacher Education Council Chair   Date Approved
                                                        (28 copies to Dean of College of Education)

3. _____ _____   6. _____ _____
   College Curriculum Committee Chair   Date Approved   Graduate School   Date Approved

Submit 10 copies of proposal to Graduate Curriculum Committee.

EXACT CATALOG COPY FOR NEW CERTIFICATE

Post Master's Graduate Certificate for Superintendent Endorsement in Educational Administration

The course of study for this Post Master's Graduate Certificate meets the administrative endorsement requirements for the Superintendent Endorsement. Required for admission is documentation for full-time teaching and/or administrative experience and possession of a master's d from a regionally accredited institution. The Graduate Admission-Readmission Application is used and forwarded to the Admissions Office a with two transcripts of the posted master's degree from a regionally accredited institution of higher education. All individuals seeking adminis endorsements must also apply with the Director of the University Teaching Center. Students must meet with an
advisor to develop an appropriate plan of study and should not assume that course work taken as a Student-at-Large or at other universities will be applied toward recommendation for certification.

REQUEST FOR PREVIOUSLY APPROVED PROGRAM TO BE CLASSIFIED AS A POST-MASTER'S GRADUATE CERTIFICATE

In Fall 2001, just prior to the University establishing the regulations for graduate certificate programs, the Educational Administration and Foundations (EAF) Department, sent through the curricular process, and had approved, a Superintendents Endorsement in Educational Administration Science as a non-degree certification program. This request is to have that approved program be re-classified as a Post-Master's Graduate Certificate. Attached is a copy of the original proposal coversheet with all appropriate signatures. Below are the answers to necessary elements for a new graduate certificate.

Post-Master's Graduate Certificate for General Administrative Certification

Institution, Department, Program Title
The Department of Educational Administration and Foundations at Illinois State University proposes the reclassification of the Superintenden Endorsement in Educational Education as a non-degree certification program to a Post-Master's Graduate Certificate for Superintendent Endorsement in Educational Administration. According to the guidelines, a post-master's certificate requires a minimum of 24 semester hours beyond the master's degree but less than a doctoral degree. The previously approved certification meets these criteria.

Date of Implementation
It is proposed that the change be implemented with the publication of the 2003-2004 Graduate Catalog. All courses for the certificate are curre being offered.

Description of Program
Course Requirements for the Certificate   Credit Hours Required

Course	Credit Hours Required
EAF 508 Applied Educational Research	3
EAF 584 Superintendent and Central Staff	3
EAF 580 Educational Facilities	3
EAF 576 Administration of Instructional Programs	3
EAF 548 Advanced Seminar /Legal Basis of Ed.	3
EAF 585 Management of Educational Funds	3
EAF 586 Administration of Human Resources	3
EAF 587 Community Relations Seminar	3
EAF 521 Moral/Political Fndts of Ed. Policy	3
EAF 582 Administrative Theory in Education	3
EAF 598 District Level Professional Practice	6
TOTAL HOURS	36 hours

Rationale for Proposal
The original proposal, approved in Fall 2001, would have included a request for approval as a Post Masters Graduate Certificate had the regul been in place at the time. Using the post-master's certificate is more appropriate than identifying the course of study as a non-degree certificat program.

Expected Impact of Proposal on Existing Campus Programs
There would be no adverse impact of this course of study on existing campus programs. It has been offered and was approved previously thro curricular process.

Anticipated Staffing/Funding Needs
There is no new staffing or funding necessary to reclassify the course of study as a Post-Master's Graduate Certificate.