

ILLINOIS STATE UNIVERSITY
GRADUATE PROGRAMS
REQUEST FOR NEW PROGRAM APPROVAL
(Reporting of Financial Implications)

Purpose: Proposed new graduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A “program” at the graduate level can be either a degree, a sequence as part of a degree, or a graduate-level certificate (Graduate Certificate, Post-Baccalaureate Certificate, or Post-Master’s Certificate).

Complete the following information:

Department: School of Music Date: 9/17/2004

Proposed New Program: Master of Music in Conducting

Persons Completing Form: James Major; Joe Neisler Contact #: 438-8959

Complete Table I to show student enrollment projections for the program.

Table I
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM*

	1 st Year (July – June)	2 nd Year	3 rd Year	4 th Year	5 th Year
Number of Program Majors (Fall headcount)	8	8	8	8	8
Annual Full-Time-Equivalent Majors	8	8	8	8	8
Annual Credit Hours in EXISTING Courses ¹	144	144	144	144	144
Annual Credit Hours in NEW Courses ¹	0	0	0	0	0
Annual Number of degrees Awarded	4	4	4	4	4

¹Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

***All figures are based on the current Conducting concentration. No increase in enrollment is anticipated nor will new courses be created. As a result, no new funding will be requested.**

Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

**Table II
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM**

	1st Year (July – June)	2nd Year	3rd Year	4th Year	5th Year
FTE Staff ¹ (FTE)	4*	4*	4*	4*	4*
Personnel Services (\$)	0	0	0	0	0
Equipment and Instructional Needs (\$)	0	0	0	0	0
Library (\$)	0	0	0	0	0
Other Support Services ² (\$)	0	0	0	0	0

¹Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

²Other dollars directly assigned to the program. Do not include allocated support services.

***Number reflects faculty currently delivering the conducting program. No new funds are being requested.**

Budget narrative listing projected sources of program funding (including sources of reallocated funds).

No new resources are being requested because the proposed Conducting sequence in the Master of Music program is not a new program at all. This program currently exists under the Master of Music in Performance sequence. The recent accreditation review by the National Association of Schools of Music (NASM) noted the strength of the Conducting concentration and recommended moving the Conducting concentration from the Performance sequence and creating the M.M. in Conducting sequence. This move would also allow the ISU School of Music to be in compliance with current NASM standards. Since the “new” curriculum and staffing will not have changed, there will be no new costs to the proposed Conducting sequence.

Routing and action summary:

1. _____
Department/School Curriculum Committee Chair _____ Date Approved
2. _____
Department Chairperson/School Director _____ Date Approved
3. _____
College Dean _____ Date Approved
4. _____
Provost/Provost Representative _____ Date Approved
5. _____
Teacher Education Council Chairperson _____ Date Approved
6. _____
College Curriculum Committee Chairperson _____ Date Approved

7. _____
Graduate School Date Approved
Once approved, include this form with the curricular proposal for the new program.