

**ILLINOIS STATE UNIVERSITY  
UNDERGRADUATE PROGRAMS**

***Program Proposal Financial Implications Form  
For Request for New Program Approval***

**Purpose:** Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

**Procedure:** This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

**Definition:** A “program” can be either a degree, a sequence as part of a degree or a certificate.

***Complete the following information:***

Department: Technology Date: February 29, 2008

Proposed New Program: Major in Construction Management

Person Completing Form: Richard Boser Contact #: 438-3696

***Complete Table I to show student enrollment projections for the program.***

**Table I  
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM**

	<b>1<sup>st</sup> Year (July – June)</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Number of Program Majors (Fall headcount)	230	230	230	230	230
Annual Full-Time-Equivalent Majors	230	230	230	230	230
Annual Credit Hours in EXISTING Courses <sup>1</sup>	2960	2960	2960	2960	2960
Annual Credit Hours in NEW Courses <sup>1</sup>	0	0	0	0	0
Annual Number of degrees Awarded	70	70	70	70	70

<sup>1</sup>Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

*Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.*

**Table II  
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM**

	<b>1<sup>st</sup> Year (July – June) 2009</b>	<b>2<sup>nd</sup> Year 2010</b>	<b>3<sup>rd</sup> Year 2011</b>	<b>4<sup>th</sup> Year 2012</b>	<b>5<sup>th</sup> Year 2013</b>
FTE Staff <sup>1</sup> (FTE)	5.0	5.0	5.0	5.0	5.0
Personnel Services <sup>3</sup> ( \$ )	282,914	297,060	311,913	327,508	343,884
Equipment and Instructional Needs ( \$ )	16,000	16,000	16,000	16,000	16,000
Library ( \$ )	0	0	0	0	0
Other Support Services <sup>2</sup> ( \$ )	6,000	6,000	7,000	7,000	8,000

<sup>1</sup> Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

<sup>2</sup> Other dollars directly assigned to the program. Do not include allocated support services.

***Budget narrative listing projected sources of program funding (including sources of reallocated funds).***

**FTE Staff:**

The Construction Management (CM) program is fully staffed at 5 FTE. Courses have not been added as the result of moving from a sequence to a program and enrollment management is in place to maintain major count at approximately 230 students.

**Personnel:**

Personnel salaries were based on four tenure or tenure-track lines and one FTE in part-time instructional capacity. Salary projections were based on current FY08 salaries for CM and incremented at 5% annually to reflect escalation and increasingly competitive starting salaries and start-up packages for new faculty.

**Equipment and Instructional Needs:**

CM is allocated a portion of the Department of Technology equipment, contractual and commodity budget. As these dollars have not been incremented in my life time, no annual escalation is included.

**Library:**

The Department of Technology does not budget annualized dollars in excess of the Milner Library’s allocations for the science and technology collection. We do work with the librarian to prioritize reference resource needs.

**Other support services:**

Department supports annual accreditation fees for the American Council for Construction Education (\$2,000 annually in 2008) as well as funding faculty attendance at accreditation meetings. No other annualized departmental resources are allocated for CM support services.

**Routing and action summary:**

1. \_\_\_\_\_  
Department/School Curriculum Committee Chair                      Date Approved \_\_\_\_\_
2. \_\_\_\_\_  
Department Chairperson/School Director                      Date Approved \_\_\_\_\_
3. \_\_\_\_\_  
College Dean                      Date Approved \_\_\_\_\_
4. \_\_\_\_\_  
Provost/Provost Representative                      Date Approved \_\_\_\_\_
5. \_\_\_\_\_  
College Curriculum Committee Chairperson                      Date Approved \_\_\_\_\_
6. \_\_\_\_\_  
Teacher Education Council Chair                      Date Approved \_\_\_\_\_
7. \_\_\_\_\_  
University Curriculum Committee Chairperson                      Date Approved \_\_\_\_\_

***Once approved, please include this form with the curricular proposal for the new program.  
Please also submit an electronic copy of this form.***