

NEW, REVISED, OR DELETED PROGRAM COVER SHEET
2007-2008
University Curriculum Committee
Undergraduate Programs (Majors, Minors, Sequences)

DEPARTMENT/SCHOOL AGRICULTURE

DATE August, 2008

CONTACT (S) Richard Steffen

EMAIL ADDRESS rwsteff

A. Proposed Action: (more than one item may be checked if a revision).

- New Major CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)
- New Minor CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)
- New Sequence
- Change in requirements for major
- Change in requirements for minor
- Change in requirements for sequence
- Other program revisions
- More than 50% of courses in this program are distance education.
- Program deletion

B. Summary of proposed action (see Part A), including title and exact *Undergraduate Catalog* copy for a new or altered program. (See *Catalog* and Program Checklist for format and examples.) Provide a summary of the revisions in addition to the exact current *Catalog* copy.

Agriculture Communication and Leadership Sequence, B.S. in Agriculture
 See attached for summary of proposed action and exact catalog copy.

C. Routing and action summary:

1. _____ Department/School Curriculum Committee Chair Date Approved _____	4. _____ College Dean Date Approved _____
2. _____ Department Chair/School Director Date Approved _____	5. _____ Teacher Education Council Chair if appropriate (10 copies to the Dean of the College of Education) Date Approved _____
3. _____ College Committee Chair Date Approved _____	6. _____ University Curriculum Committee Chair (8 copies to UCC Secretary, Moulton 102) Date Approved _____

Submit 8 copies of **NEW** Undergraduate proposals to University Curriculum Committee
 Submit 8 copies of **REVISED** Undergraduate proposals to University Curriculum Committee
 All new and deleted programs (majors, minors, sequences) are routed by the U.C.C. to the Academic Senate. **The Senate rules mandate electronic submission (in MS Word or HTML format) of all materials for Web site posting.**

Part A: Program Description and Explanation (New Program)

Institution: Illinois State University

Responsible Department: Agriculture

Proposed Program title: Agriculture Communication and Leadership sequence of the Agriculture major

Previous Program title: N/A

CIPS Code: 01.0000

Date of implementation: August 15, 2009 or as soon as possible

Description of the proposed program: New sequence. See materials below.

Rationale for proposal

The proposed sequence is a result of 1) the recently completed Program Review for the Agriculture Department, 2) input from the ISU Agriculture Education Advisory Committee, and 3) changes in staff duties within the department. The current Agriculture Education sequence focuses on preparation for certification at the 6 - 12 level. However, a number of our students are interested in agricultural education careers outside of the high school. These include the agricultural press and media as well as extension education, industry and corporate training, and other non-formal education opportunities such as "Ag in the Classroom." These positions require a student who has a broad agriculture background, good communication, organization and presentation skills, as well as program development skills and an understanding of agriculture policy and the policy making process. To further enhance the experience, the program will result in a minor in Communication. A memo from the School of Communication is attached.

Proposed catalog copy

Agriculture Communication and Leadership Sequence:

- 36 hours in Agriculture and 18 hours in Communication.
- Required Agriculture courses: AGR 109, 110, 120, 130, 150, 170, 190, 205. (24 hours)
- Additional required courses: COM 111 and 297. (6 hours)
- Select one course from: AGR 319; C&I 212; EAF 228, 231, 235. (2-3 hours)
- Select 3 hours from AGR 295 or 398.

Expected impact of proposal on existing campus programs:

The primary impact beyond the department is the addition of the communication minor. See the attached letter of support from the School of Communication.

Expected curricular changes including new courses

All changes are documented in this proposal. There are no new courses proposed.

Expected Impact on Milner Library

The proposed changes in the sequence do not impact the sufficiency of resources in Milner

Anticipated Staffing Requirements

The proposed changes in the sequence do not require staffing changes

Anticipated Funding needs and sources of funding.

The proposed changes in the sequence do not affect funding needs or sources of funding.

Summary of Credit Hour Distribution.

	Proposed	
	Min cr	Max cr
Required Credits, AGR:		
AGR 109	3	3
AGR 110	3	3
AGR120	3	3
AGR130	3	3
AGR150	4	4
AGR170	4	4
AGR190	2	2
AGR 205	3	3
Three hrs. from AGR 295 or 398	3	3
One course from AGR 319; C&I 212; EAF 228, 231, 235.	3	0
Other AGR courses	5	8
Total Required Credits, AGR	36	36
Required Credits, COM:		
COM 111	3	3
COM 297	3	3
Other COM courses	12	12
Total Required Credits, COM	18	18
Other Required Credits:		
One course from AGR 319; C&I 212; EAF 228, 231, 235.	0	3
Total Credits Req. by Sequence	54	57

**ILLINOIS STATE UNIVERSITY
UNDERGRADUATE PROGRAMS
REQUEST FOR NEW PROGRAM APPROVAL
(Report of financial Implications)**

Purpose: Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A “program” can be either a degree, a sequence as part of a degree or a certificate.

Complete the following information:

Department: Agriculture Date: 9/22/2008

Proposed New Program: BS sequence: Agriculture Leadership and Communications

Person Completing Form: Rob Rhykerd Contact #: 438-8550

Complete Table I to show student enrollment projections for the program.

**TABLE I
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM**

	1 st year (July – June)	2 nd year	3 rd year	4 th year	5 th year
Number of Program Majors (Fall headcount)	5	10	15	20	20
Annual Full-Time Equivalent Majors	4	8	12	16	16
Annual Credit Hours in EXISTING Courses ¹	1,505	1,685	1,865	2,045	2,045
Annual Credit Hours in NEW Courses ¹	0	0	0	0	0
Annual Number of degrees Awarded	0	2	5	8	8

¹ Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

Complete Table II (even if no new funding is requested). Show all requested resources including amounts and sources of funds reallocated from other programs or units.

**Table II
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM**

	1 st year (July – June)	2 nd year	3 rd year	4 th year	5 th year
FTE Staff ¹	1	1	1	1	1
Personnel Services (\$)	68,238	70,285	72,394	74,566	76,802
Equipment and Instructional Needs (\$)	7,000	7,210	7,426	7,649	7,879
Library (\$)	4,980	5,129	5,283	5,442	5,605
Other Support Services ² (\$)	0	0	0	0	0

¹ Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry

² Other dollars directly assigned to the program. Do not include allocated support services.

Budget narrative listing sources of program funding (including sources of reallocated funds).

This proposed sequence will not require any new funding as it utilizes existing resources and improves the efficiency of their use. The sequence takes advantage of existing courses taught by the Department of Agriculture and requires students to minor in communications. Faculty support (Personnel Services) from the Department of Agriculture is estimated at the equivalent of 1 FTE, which is reflected in Table II with an annual 3% increase to reflect raises. “Equipment and Instructional Needs” reflects the portion (10%) of the Departments operating budget (\$70,000) allocated to support one of the ten proposed sequences, assuming an even distribution of resources between sequences and a 3% increase for subsequent years. Similarly, the “Library” resources reflect the portion (10%) of the library’s budget for agriculture (\$49,800) allocated to support this proposed sequence, assuming an even distribution of resources.

Routing and action summary:

1. _____ Date Approved
Department/School Curriculum Committee Chair
2. _____ Date Approved
Department Chairperson/School Director
3. _____ Date Approved
College Dean
4. _____ Date Approved
Provost/Provost Representative
5. _____ Date Approved
College Curriculum Chairperson
6. _____ Date Approved
Teacher Education Council Chair
7. _____ Date Approved
University Curriculum Committee Chairperson