

Delete Graduate Program (Majors, Sequences, Certificates) Proposal

Illinois State University - Graduate Curriculum Committee

Program Department School of Teaching and Learning

Initiator Nancy Latham

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Initiator Department School of Teaching and Learning

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Title of Program Master of Science in Education in Curriculum and Instruction **Catalog Year to be deleted** 2013-2014
CIP Code

Submission Date Wednesday, January 09, 2013

Email nilatha@ilstu.edu

Campus Address 5330 Curriculum

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1. **Provide *Graduate Catalog* copy to be removed regarding this program.**

Master of Science in Education in Curriculum and Instruction

This program is currently not accepting applications.

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Catalog copy as last published in the 2003-2004 Graduate Catalog:

Master of Science in Education in Curriculum and Instruction

Admission Requirements

The M.S. in Ed. Degree Program in Curriculum and Instruction is intended for applicants who are completing the requirements for the Alternative Route to Secondary Teacher Certification (see below). Applicants to the M.S.Ed. Degree Program in Curriculum and Instruction may be considered for admission if they have completed the requirements for a bachelor's degree and obtained a 3.0 GPA or higher, based on the last 60 hours of the degree program; who present scores of 420 Verbal, 500 Quantitative, and 500 Analytical on the graduate Record Exam; and have five years work experience in an area requiring application of their education. Contact the Department to complete other admission materials and requirements.

Program Requirements

The M.S. Ed. in Curriculum and Instruction is based on the five propositions of the National Board for Professional Teaching Standards: 1) Teachers are committed to students and their learning; 2) Teachers know the subjects they teach and how to teach those subjects to students; 3) Teachers are responsible for managing and monitoring student's learning; 4) Teachers think systematically about their practice and learn from experience; 5) Teachers are members of learning communities.

The M.S.Ed. in Curriculum and Instruction is a 48-hour program which is intended for students who have completed the Alternative Route to Teacher Certification and who subsequently wish to receive a master's degree. The program requires students to complete a Synthesizing Experience Option or a Thesis option. Students must complete a 24 credit core consisting of C&I 401, 402, 407, 409, 411; SED 411 and six hours of C&I 493.14. In addition, students must complete a three-hour methods course in their discipline and 12 hours of C&I 498 (a one-year internship). The synthesizing Experience Option requires EAF 410, C&I 481, and C&I 482. Students pursuing the thesis option must complete EAF 410 and C&I 499 (six hours).

2. Provide a list of other programs referencing this program.

There are no other existing programs that reference this program.

3. Provide a rationale for deleting program.

This program was designed to meet teacher shortage areas in the State of Illinois which have not existed for many years. In consultation with the faculty in the Department of Curriculum & Instruction and the Dean of the College of Education, a decision has been reached to propose disestablishment of the 48-hour Master's of Science in Education. *The 48 hour Master's of Science in Education degree was specifically offered to those students who had obtained a Post Baccalaureate Alternative Certificate in Secondary Education and wished to complete a master's degree, or wished to obtain the Post Baccalaureate Alternative Certificate in Secondary Education and the Master's degree at the same time.* We have not admitted new students into that program or offered courses specific to the program for ten years.

4. Describe the expected effect of the proposed program deletion on existing campus programs.

None. The program has not admitted new students or offered courses specific to the program since 2003.

5. What arrangements will be made for program faculty and students?

There have been no faculty teaching in this program specifically for ten years so there will be no effect on faculty. As per university guidelines, all non-completers of this program were notified of the intention to delete the program and provided with options for completion if they desired. The students in this major were inadvertently given the same code as the students in the existing M.S. in Curriculum & Instruction program. Therefore, because they could not be differentiated, the Registrar's Office, the Graduate School, the Provost's Office, University Counsel, and the Dean of the College of Education were consulted as to how to handle notification of students. It was decided among these Offices that the following steps should be (and were) taken to notify students of the deletion. 1) 261 letters were emailed out on November 10 & 11, 2011 notifying those students whom we had ULID's for that the 48-hr Masters of Science in Education (MSEd) program was going to be disestablished on May 15, 2012. They were given a deadline of December 15, 2012 to notify Maria Zamudio of their interest to complete this degree; 164 letters were mailed to students on December 16, 2011 who we had not heard from regarding the email or we did not have a ULID for. The new deadline for this mailing was January 31, 2012. Once again they were to notify Maria Zamudio of their interest in completing the degree. There were 57 letters returned with no forwarding address. At this point, University Counsel advised the COE Dean that due diligence had been done and the cost of certified letters to individuals with unknown addresses outweighed further benefit of notification attempts. Following is verbiage from the original correspondence sent to students notifying them of the deletion and their options. The hard copy letter included a return response card.

Students accepted to the 30 hour Master of Science in Curriculum & Instruction will not be affected by this change. We will continue to offer the 30-hour program.

While applications to the 48 hour MSEd have been closed since 2003, the department will do its best to help students who were already accepted to that degree complete it before it ceases to be available. If you began the 48 hour degree earlier and are still interested in completing it, you must provide the department with the information listed at the end of this message before December 15, 2011.

You may provide your response by replying to this message, or by sending a letter to the Department of Curriculum and Instruction, Campus Box 5330, Illinois State University, Normal IL, 61790-5330. We will send you information on application for readmission, time extension, evaluation of currency for courses more than 6 years old, remaining degree requirements, and deadlines for completion. If the department does not receive a message or a letter from you by December 15, 2011 expressing your interest in completing the 48-hour MSEd degree, you will not be able to complete the 48 hour MSEd at Illinois State University.

If you are interested in applying for readmission to complete our 30 hour MS degree it does not matter whether you were originally accepted to the 30 hour program, the 48 hour program, or even if you are not sure which one of the two programs you were admitted to originally. Just send us a reply or a letter with the information requested at the end of this message. You will be informed of how to apply for readmission in the 30-hour program (regardless of which program you were in before), time extension, evaluation of currency for courses over 6 years old, and remaining degree requirements.

It has always been our top priority to help students complete their degrees. We want to offer one more opportunity. You must notify us by December 15, 2011.

6. What is the anticipated budget effect?

There have been no faculty teaching in this program specifically for ten years or students

Master of Science in Education in Curriculum and Instruction 09/19/2013

8. Routing and action summary for Program Deletion:**1. School of Teaching and Learning Department Curriculum Committee Chair**

<u><i>Eurvine Williams</i></u> <i>(website)</i>	<u>Eurvine Williams</u>	<u>2/15/2013</u> <u>1:50:48 PM</u>
Signature	Print	Date

2. School of Teaching and Learning Department Chair/School Director

<u><i>Barbara Meyer</i></u> <i>(website)</i>	<u>Barbara Meyer</u>	<u>2/15/2013</u> <u>2:42:53 PM</u>
Signature	Print	Date

3. College of Education College Curriculum Committee Chair

<u><i>Eurvine Williams</i></u> <i>(website)</i>	<u>Eurvine Williams</u>	<u>2/16/2013</u> <u>1:19:20 PM</u>
Signature	Print	Date

4. College of Education College Dean

<u><i>Perry Schoon</i></u> <i>(website)</i>	<u>Perry Schoon</u>	<u>2/26/2013</u> <u>4:34:54 PM</u>
Signature	Print	Date

5. Council for Teacher Education Chair

<u><i>Perry Schoon</i></u> <i>(website)</i>	<u>Perry Schoon</u>	<u>4/10/2013</u> <u>2:11:24 PM</u>
Signature	Print	Date

6. Graduate Curriculum Committee Chair

<u><i>Denise Wilson</i></u> <i>(website)</i>	<u>Denise Wilson</u>	<u>9/10/2013</u> <u>8:41:26 AM</u>
Signature	Print	Date

7. Director of Graduate School*Alberto Delgado*(website)

Signature

Alberto Delgado

Print

9/10/2013

1:44:49 PM

Date

All deleted programs (majors, sequences, certificates) are routed by the G.C.C. to the Academic Senate