

Delete Graduate Program (Majors, Sequences, Certificates) Proposal

Illinois State University - Graduate Curriculum Committee

Program Department School of Teaching and Learning

Initiator Nancy Latham

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Title of Program Post-Baccalaureate Graduate Certificate for Alternative Route

CIP Code

Submission Date Wednesday, January 09, 2013

Email nilatha@ilstu.edu

Campus Address 5330 Curriculum

Version 2

Catalog Year to be deleted

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1. Provide *Graduate Catalog* copy to be removed regarding this program.

Post-Baccalaureate Graduate Certificate for Alternative Route to Secondary Teacher Certification

This program is currently not accepting applications.

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Catalog copy as last published in the 2011-2012 Graduate Catalog:

Post-Baccalaureate Graduate Certificate for Alternative Route to Secondary Teacher Certification

This program is currently not accepting applications.

The Post-Baccalaureate Graduate Certificate for Alternative Route to Secondary Teacher Certification is a 25- to 28-hour program leading to an initial teaching certificate for secondary school teachers in the State of Illinois. Required for admission are (a) a bachelor's degree or higher or 32 semester hours in a high-need content area (verified by two official transcripts sent to the Admissions Office), (b) five years of satisfactory work experience in an area related to that in which certification is sought, (c) a signed Memorandum of Agreement verifying a one-year internship position, (d) a passed criminal background check and tuberculosis test, (e) a passed latest version of the Illinois State Enhanced Basic Skills test, and (f) a passed appropriate content area knowledge test, and any other mandated state assessments in effect for new teachers. The course of study requires satisfactory completion of the following courses: C&I 429.05, 429.06, 493.14, 493.15, SED 411, 498.50 (Professional Practice), and a discipline-specific special methods course. Those meeting the special methods course requirement for undergraduate credit will use the 25-hour program. Information on admission is available from the Department of Curriculum and Instruction.

Discipline-specific methods courses are offered by individual academic departments at Illinois State (for example, the methods course for certification in math is offered by the Math Department) and may not be available every semester or in summer. Those courses may also carry specific prerequisites in the subject area. Students planning on seeking alternative certification are advised to consult the academic department to find out when the methods course is scheduled as well as any prerequisites for enrollment. Students may also fulfill this requirement by completing an appropriate discipline-specific methods course offered by another college or university, either conventionally or online. Students planning on taking a discipline-specific methods course from another institution are advised to consult that institution ahead of time for information on scheduling and prerequisites. In some cases, it may be possible to arrange a methods course as an independent study if a student's proposal is approved by the academic department at Illinois State. For further information on independent study, students should contact the Alternative Certification program coordinator.

2. Provide a list of other programs referencing this program.

No other existing programs reference this program

3. Provide a rationale for deleting program.

In consultation with the faculty in the Department of Curriculum & Instruction and the Dean of the College of Education, a decision has been reached to propose disestablishment of the *Post Baccalaureate Alternative Certificate in Secondary Education*. We have not admitted new students into that program or offered courses specific to the program for more than five years. This program was designed to meet teacher shortage areas in the state of Illinois. These shortage areas have no existed for many years.

4. Describe the expected effect of the proposed program deletion on existing campus programs.

5. What arrangements will be made for program faculty and students?

There have been no faculty teaching in this program specifically for ten years so there will be no effect on faculty. As per university guidelines, all non-completers of this program were notified of the intention to delete the program and provided with options for completion if they desired. It was decided that a registered letter be mailed to the last known address to the few non-completing students. Three letters were mailed certified/return receipt on February 29, 2012 with a deadline date of May 1, 2012. They were instructed to contact Maria Zamudio. Two letters were signed for and one was returned with no forwarding address. Following is verbiage from the original correspondence sent to students notifying them of the deletion and their options. Any student responding, was contacted directly by the Graduate Coordinator and options discussed. The letter included a return response card.

In consultation with the faculty in the Department of Curriculum and Instruction and the Dean of the College of Education, a decision has been reached to propose disestablishment of the Post-Baccalaureate Graduate Certificate for Alternative Route to Secondary Teacher Certification. We have not admitted new students into this certificate or offered courses specific to the certificate for several years.

It has always been our top priority to help students complete their programs. We want to offer one more opportunity. You must notify us by May 1, 2012 if you are interested in degree completion. Please contact Maria Zamudio-Mainou, at 309-438-3105 or mmzamud@ilstu.edu . If you do not notify us of your interest in completion by May 1, 2012, you will not be able to complete this certificate at Illinois State University. If re-admitted you must make progress toward your certificate completion in Fall 2012 or Spring 2013 as the program will be disestablished effective May 15, 2014. All graduate program policies pertaining to program re-admission and course currency will still apply.

Our intention is to help any students who have been admitted to this certificate and want to complete it. Dr. Vicky Morgan, Coordinator of Graduate Studies for the Department of Curriculum and Instruction will work with you to review your course of study and suggest appropriate electives, review courses for possible transfer credit, or work with faculty in Curriculum and Instruction to facilitate Independent Study experiences.

Please do not hesitate to contact us if you have any questions and concerns.

6. What is the anticipated budget effect?

None. The program has not admitted new students or offered courses specific to the program since 2003.

7. Yes Did this program previously count towards teacher education?

8. Routing and action summary for Program Deletion:**1. School of Teaching and Learning Department Curriculum Committee Chair**

<u><i>Eurvine Williams</i></u> <i>(website)</i>	<u>Eurvine Williams</u>	<u>2/15/2013</u> <u>1:51:11 PM</u>
Signature	Print	Date

2. School of Teaching and Learning Department Chair/School Director

<u><i>Barbara Meyer (website)</i></u>	<u>Barbara Meyer</u>	<u>2/15/2013</u> <u>2:42:18 PM</u>
Signature	Print	Date

3. College of Education College Curriculum Committee Chair

<u><i>Eurvine Williams</i></u> <i>(website)</i>	<u>Eurvine Williams</u>	<u>2/16/2013</u> <u>1:18:40 PM</u>
Signature	Print	Date

4. College of Education College Dean

<u><i>Perry Schoon (website)</i></u>	<u>Perry Schoon</u>	<u>2/26/2013</u> <u>4:34:40 PM</u>
Signature	Print	Date

5. Council for Teacher Education Chair

<u><i>Perry Schoon (website)</i></u>	<u>Perry Schoon</u>	<u>5/16/2013</u> <u>10:20:29 AM</u>
Signature	Print	Date

6. Graduate Curriculum Committee Chair

<u><i>Denise Wilson (website)</i></u>	<u>Denise Wilson</u>	<u>9/10/2013</u> <u>8:41:36 AM</u>
Signature	Print	Date

7. Director of Graduate School

Alberto Delgado
(website)

Signature

Alberto Delgado

Print

9/10/2013

1:45:06 PM

Date

All deleted programs (majors, sequences, certificates) are routed by the G.C.C. to the Academic Senate