

**ILLINOIS STATE UNIVERSITY  
REQUEST FOR NEW PROGRAM APPROVAL  
Financial Implication Form**

**Purpose:** Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

**Procedure:** This completed form, is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

**Definition:** A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

**Complete the following information:**

Department: Family and Consumer Sciences

Contact person: Dr. Jennifer Banning

Date: October 19, 2012

Proposed new program: Family and Consumer Sciences - Teacher Education Sequence

(Note: If the proposed program is a sequence, please indicate the full degree it is housed within)

**ENROLLMENTS**

In the table below, summarize enrollment and degrees conferred projections for the program for the first-and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE 1**

<b>STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM</b>		
<b>Category</b>	<b>Year One</b>	<b>5<sup>th</sup> Year (or when fully implemented)</b>
Number of Program Majors/Minors (Fall Headcount)	36	40
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	36	40

## **FCS Teacher Education Sequence Proposal Attachment**

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

**The goal for our annual FCS Teacher Education student enrollment is 40.**

### **Budget Rationale (as an attachment; include corresponding data in Table 2)**

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

a. Is the unit's (College, Department, School) current operating budget adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**

**FCS Teacher Education is currently an option within the Human Development and Family Resources sequence of the Department of Family and Consumer Sciences and has been since the beginning of our department at Illinois State University in 1909. This proposal is to make FCS Teacher Education a separate sequence. There will be no changes in our budget.**

b. Will current faculty be adequate to provide instruction for the new program? If "yes", please explain. Will additional faculty need to be hired? If additional hires will be made, please elaborate.

**[Table 2 – Section 2]**

**One faculty member is currently responsible for directing our FCS Teacher Education program and teaching its specific courses. This will continue with the proposed change.**  
\* **No additional faculty or staff will be needed or hired.**

c. Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**

\* **Current staff (one tenure track faculty member) is directing the program and teaching its specialized courses. This will continue with this proposal.**

d. Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). **[Table 2 – Section 3]**

**No additional facilities are needed to continue teaching the FCS Teacher Education program.**

e. Are library resources adequate to support the program when fully implemented? Please elaborate.

**Current library resources are adequate to support the FCS Teacher Education program.**

f. Are there any additional costs not addressed in Items a. – d.? If “yes” please explain.

**[Table 2 – Section 4]**

**There are no additional costs.**

g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

**There are no temporary funding sources for the FCS Teacher Education program.**

h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

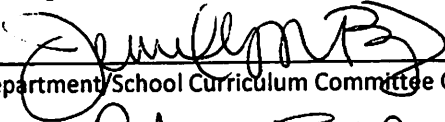
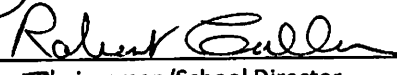

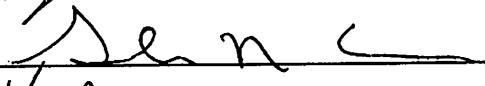


**This is exclusively an undergraduate program, not a graduate program.**

**Table 2: RESOURCES REQUIREMENTS**

**TABLE 2**

<b>ESTIMATED COSTS OF THE PROPOSED PROGRAM</b>			
<b>Category</b>	<b>Unit of Measurement</b>	<b>Year One</b>	<b>5<sup>th</sup> Year (or when fully implemented)</b>
<b>Section 1: Operating Expenses</b>			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$107	\$121
<b>Section 2: Personnel</b>			
Faculty	FTE	1.0	1.0
Faculty	\$	\$65,700	\$68,701
Other Personnel Costs – All Staff excluding Faculty (SUPERVISORS)	\$	\$6,376	\$6,901
<b>Section 3: Facilities</b>			
Including but not limited to rental, maintenance, etc.	\$	\$	\$
<b>Section 4: Other Costs (itemized)</b>			
• Supervisor mileage	\$	\$1,673	\$1,883
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$73,856</b>	<b>\$77,606</b>

**Routing and action summary – in sequential order:**

1.		10-29-12
	Department/School Curriculum Committee Chair	Date Approved
2.		10-29-12
	Department Chairperson/School Director	Date Approved
3.		10/29/12
	College Dean	Date Approved
4.		2/5/13
	Provost	Date Approved
5.		2/12/13
	College Curriculum Committee Chairperson	Date Approved
6.	Teacher Education Council Chair	Date Approved
7.		10/25/13
	University Curriculum Committee Chairperson	Date Approved

**Once approved, include this form with the curricular proposal for the new program.**