

New Undergraduate Program (Majors, Minors, Sequences) Proposal
Illinois State University - University Curriculum Committee

Program Department Business Teacher Education

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Title of New Program Business Education Sequence

Submission Date Thursday, August 20, 2015

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Campus Address Campus Box 5590 Marketing

Version 2

Proposed Starting Catalog Year 2016-2017

Associated Course Proposal(s):

New Course proposal BTE 361 titled *Accounting Methods*

1. Proposed Action:

New Major

New Minor

✓ New Sequence

More than 50% of courses in this program are Distance Education

No Is this program an Integrated Bachelors/Masters degree program?

Sequence Major:

Business Education (pending name change from Business Teacher Education approval from the Provost)

2. Provide Undergraduate Catalog copy for new program.

Business Education

Business Teacher Education Sequence

(K-12 Specialist Endorsement)

Students should note that:

1. Majors must earn and maintain a 2.5 GPA for Admission to Professional Studies (see University-Wide Teacher Education program requirements in the College of Education (COE) section of this Undergraduate Catalog for further information). Also, Business Education majors must have a minimum GPA of 2.5 in the major and at ISU in order to be eligible to student teach.
2. For the Teacher Education sequence, minimum Pre-Clinical Experiences totaling 100 clock hours shall be completed prior to student teaching. Several BTE and COE courses include required clinical hours.
3. The sequence is a performance-based program (PBA). In the PBA system, students pass three Milestones. In addition to regular course work and campus-wide teacher education performance assessments, BTE students complete interviews, essays, check sheets, attend college colloquial, and prepare a summative program portfolio, edTPA. All teacher education candidates must pass edTPA as required by the State of Illinois. All teacher education candidates must pass all Milestones as required by ISU and the state for graduation. See the Business Education coordinator and/or advisor for further details.
4. Students desiring the cooperative career and technical educational credentials are required to complete BTE 380 and 382 and complete 2,000 hours of non-teaching work experience in business.

The sequence embraces the ISU conceptual framework by addressing standards from Illinois Professional Teaching Standards, Illinois Business, Marketing, and Computer Education Content Standards, Illinois Core Language Arts Standards, Illinois Core Special Education Standards for all teachers and Core Technology Standards for teachers. These standards were established by the Illinois State Board of Education (ISBE),

Council for Accreditation of Education Preparation (CAEP), International Society for Technology in Education (ISTE), and the National Association of Business Teacher Education (NABTE).

The Business Education program is part of the entitlement programming leading to the K-12 Specialist in Business, Marketing, and Computer Education endorsement. Initial employment opportunities include elementary, middle level and junior high level business and computer instruction/technology coordination; high school business, marketing, and computer teacher/coordinator, school/district computer teacher, business/industry trainer/instructor, and business professional. Graduates will be prepared to teach basic business, introduction to business, accounting, record keeping, business law, information processing, keyboarding, computer applications, consumer economics, personal finance, marketing, entrepreneurship, business communications, digital/multimedia, and web design.

Student teaching comprises a full semester experience with approximately six weeks in an elementary and/or middle level setting (5 credit hours) and approximately ten weeks in a secondary level setting (7 credit hours). Prior to student teaching, students complete at least 100 pre-clinical hours of field experience with a minimum of 30 hours in an elementary/middle level setting and 70 hours in a secondary setting.

Required courses:

- 122 total semester hours
- Professional Education (26 hours): EAF 228, or 231, or 235; TCH 210, 212, 216, 219; STT 399A05 (12 hours) Student Teaching.
- Courses outside the major (41 hours) required: COM 110; ECO 105; ENG 101; MAT 120 or 144; General Education (27 hours) from all general education disciplines.
- Business courses (27 hours): ACC 131, 132, 270; BUS 100; FIL 185, 240; MKT 230; MQM 100; 220.
- Business Education courses (28 hours): BTE 110, 140, 225, 260, 322, 330, 354, 361(1 hour), 362, 363, 364.
- Optional Business Computer Programming Specialization (9 hours): Students receive 6 hours of programming through required Business Education courses. Students are recommended to complete BTE 365 as the third class. Students may also select from ACC 266; TEC 243.

3. Provide a description for the proposed program.

The Business Teacher Education Sequence is the same as the former Business Teacher Education Program with one exception. BTE 199 has been deleted and BTE 361 (for 1 hour) has been added.

4. Provide a rationale of proposed program.

The revisions are being proposed per the resolution from the Council for Teacher Education indicating that departments should select one of three paths as a contingency for students.

5. Describe the expected effects of the proposed program on existing campus programs (if applicable). None.

6. Provide a sample four year plan of study demonstrating that a student could realistically complete the program requirements in a specific number of semesters.

A PDF has been attached.

7. Describe the expected curricular changes required, including new courses. If proposals for new courses have also been submitted, please reference those related proposals here:

BTE 361 has been proposed to replace BTE 199.

8. Anticipated funding needs and source of funds.

None are anticipated.

9. Yes Does this program count for teacher education?

This is the former Business Teacher Education program, proposed as a sequence under the new program/major name of Business Education.

10. No Is this an Interdisciplinary Studies program?

11. The following questions must be answered.

Yes Have you confirmed that Milner Library has sufficient resources for the proposed program?

No Are more than 124 hours required to complete a degree with this major?

No Beyond General Education, does the major require more than 66 semester hours?

No Does this sequence (if in a major) require more than 55 semester hours of major courses?

No Does this program stipulate specific general education courses offered in the major department/school as a part of the major requirements only if such courses serve as prerequisites for other courses required by the major?

No Is the proposed program intended to be longer than four years (as indicated by the plan of study)?

N.A. Have letter(s) of concurrence from affected departments/schools been obtained?

A departments/school is affected if it has a program with significant overlap or if it teaches a required or elective course in the program.

12. Routing and action summary for New Program: [Proposal Routing](#)

1. Business Teacher Education Department Curriculum Committee Chair

<i>woojung Chang (website)</i>	woojung Chang	8/20/2015 1:12:14 PM
Signature	Print	Date

2. Business Teacher Education Department Chair/School Director

<i>Kimberly Judson (website)</i>	Kimberly Judson	8/26/2015 10:00:26 AM
Signature	Print	Date

3. College of Business College Curriculum Committee Chair

<i>Tamra Davis (website)</i>	Tamra Davis	8/31/2015 5:26:03 PM
Signature	Print	Date

4. College of Business College Dean

<i>Gerald McKean (website)</i>	Gerald McKean	9/8/2015 11:44:02 AM
Signature	Print	Date

5. Council for Teacher Education Chair

<i>Perry Schoon (website)</i>	Perry Schoon	9/16/2015 2:56:13 PM
Signature	Print	Date

6. University Curriculum Committee Chair

<i>Mark Temple (website)</i>	Mark Temple	10/8/2015 1:00:55 PM
Signature	Print	Date

All new programs (majors, minors, sequences) are routed by the U.C.C. to the Academic Senate



Sample Plan of Study

Business Education: BTE Sequence

First Year

Fall Semester (16)

MAT 120 Finite Math (4)[^] GE-M
ENG 101 or COM 110 (3)
BUS 100 Enterprise (3)*
GE Natural Science (3)
GE United States Traditions (3)
GE Ind. & Civic Life (3)

** Microsoft Competency requires proficiency in spreadsheets, presentation software, and Web page construction. Proof of this competency must be shown through completion of one of the following: ITK 150 or ACC 167 & 168 or completion of the proficiency examinations (ACC 189.67 & ACC 189.68) or IAI BUS 902.

Spring Semester (16)

ECO 105 Principles of Economics (4)*
BTE 140 Intro Business Communications (3)
ENG 101 or COM 110 (3)
GE Natural Science (3)

Second Year

Fall Semester (17)

ACC 131 Financial Accounting (3)*
MQM 100 Statistical Reasoning (3)* GE-QR
BTE 110 Input Tech & Adv Doc (3)
GE Science, Math & Technology (3)
GE Fine Arts (3)#
MS Competency (2)**
Take TAP-400 Test

Spring Semester (17)

ACC 132 Managerial Accounting (3)*
GE Humanities (3)#
FIL 185 Legal, Ethical, Social Envir of Business (3)
TCH 210 Child Growth & Development (3) 9 clin hr
TCH 212 Issues Sec. Ed. (2) 10 clin hr
GE Lang. in the Humanities (3)

Third Year

Fall Semester (15)

MKT 230 Marketing Management (3)
MQM 220 Business Organization & Mgmt (3)
FIL 240 Business Finance (3)
EAF 228 or 231 or 235 (3) 15 clin hr
BTE 330 Decision-Making for Consumers (3)

Complete Gateway I and apply for Student Teaching in fall.

Spring Semester (15)

BTE 260 Foundations of Business Education (2)
BTE 322 Entrepreneurship for Business Teach (3)
TCH 216 Instruct & Eval Methods Sec Ed (3) 56 clin
BTE 225 Advanced Microcomputer Apps (3)
ACC 270 Information Systems in Orgs (3)
BTE 361 Accounting Methods (1)

Take Content Area Exam in spring

Fourth Year

Fall Semester (13)

BTE 363 Keyboard, Info Proc, Comp Apps Instruct (3)
BTE 364 Tchg Info Proc &
Keyboarding Elem Schl (1) 50 clin hr
BTE 362 Basic BUS, ACC & MKT Instruction (3)
BTE 354 Ed Tech Info Sys: Plan & Implement (3)
TCH 219 Integr Multi Literacies (3) 20 clin hr
Complete Gateway II in fall

Spring Semester (12)

STT 399.05 Student Teaching (12)

Complete Gateway III

Take APT Exam in Spring

* College of Business tool courses – minimum grades of "C".

One course must have the Global Studies designation.

[^]Math placement or MAT 119 pre-req

Exempt from Social Science in General Education.

Courses required for the major CANNOT be taken pass/fail and must be completed with a grade of "C" or better.

For more information visit <http://www.teachereducation.ilstu.edu/programs/> & <http://www.ilstu.edu/home/academics/>

This arrangement would allow those students who want BTE 365—Mobile Programming Apps to take it in the Fall of the 4th year.