**Faculty Caucus Meeting Agenda**

**Wednesday, December 11, 2024**

**Immediately Following the Academic Senate Meeting**

***Call to Order***

Chairperson Horst called the meeting to order.

***Roll call***

Senator Cline called roll and declared quorum.

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

None.

***Approval of the minutes of*** [***10-09-2024***](https://illinoisstateuniversity.sharepoint.com/%3Aw%3A/s/AcademicSenate/EbDLz7irQfRKrriITDRnJp4BtaV8rB1eNoIKJ5FEpr-30Q?e=fUkthZ)

Motion by Senator Kapoor.

Second by Senator Stewart.

Unanimous approval.

***Information Item:***

***From Martha Horst: Faculty Caucus Executive Committee***

***Policy 3.3.8C Voluntary Conciliation***

[***Link to current policy***](https://policy.illinoisstate.edu/employee/faculty/3-3-8c/)

[***Link to Markup***](https://illinoisstateuniversity.sharepoint.com/%3Aw%3A/s/AcademicSenate/EbRNr7g-AhxKmZmoLwUZ9EcB16IKUGd9yjAawA2y64fhYg?e=p4FnpE)

[***Link to Clean Copy***](https://illinoisstateuniversity.sharepoint.com/%3Aw%3A/s/AcademicSenate/ESOvWmvRc6NIhB6e34jTBzkBG7VSfbnfRw_Zo0ahWa_L6w?e=SAKaa5)

[***Link to current flowchart***](https://illinoisstateuniversity.sharepoint.com/%3Ap%3A/s/AcademicSenate/EWWIbgseDnZPtONWV3ziDE4BCdX9UiPX-LIUZJmsfn_eYQ?e=kNehgO)

[***Link to updated flowchart***](https://illinoisstateuniversity.sharepoint.com/%3Ap%3A/s/AcademicSenate/EX2ZDOjt0JdGq0x43u1au-YBeLwexz5N5Absgu1IH2FzlQ?e=483YuD)

Chairperson Horst: As you have heard, the Ombudsperson Council has been disbanded because we have hired a professional Ombudsperson. Long ago we decided to do away with the Ombudsperson Council and that policy. The Council was also mentioned in policy 3.3.8C regarding AFEGC, which belongs to the Faculty Caucus. 3.3.8C mentions voluntary conciliation; we are proposing to take out the word “council” and also change the wording to, “if the case remains unresolved after the Ombudsperson or other conciliator or mediator has been consulted.” Those are the wording changes to acknowledge that we don’t have a council now. General Counsel pointed out that the Ombudsperson Council was in the flowchart, and it did not look optional, so they suggested that we delete that part of the flowchart. We are deleting the Ombudsperson Council from the flowchart where it says, “faculty AFEGC complaint” and the referral flowchart.

Motion to move from information to action by Senator Cline.

Second by Senator Pancrazio.

Unanimous approval.

Motion to approve by Senator Pancrazio.

Second by Senator Peters.

Unanimous approval.

***Election of faculty members to the Undergraduate Curriculum Committee***

* ***Dr. Liz Sattler, CAST, 2024-2026 (replacing Phillip Sumesh, ‘23-’26)***
* ***Dr. Lisa Tranel, CAS, 2024-2027 (replacing David Marx, ‘24-’27)***
* ***Dr. Fuxia Cheng, CAS, 2023-2026 (filling vacancy)***

Motion to approve these three names as a slate by Senator Pancrazio.

Second by Senator Peterson.

Unanimous approval.

***Discussion:***

***Policy 3.2.13 and Graduate School Leadership***

***Provost Ani Yazedjian***

[***Link to policy***](https://policy.illinoisstate.edu/employee/faculty-staff/3-2-13/)

[***Link to Memo***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/ET58N2EVqShJgB14mZqcG7EBBTDSCVOSfgpf5oQ9RJBv9w?e=mKGWPm)

Provost Yazedjian: Since the change was discussed, I will focus here on the challenges I am having with the current section I of policy 3.2.13 in terms of being able to constitute a committee. I have outlined some of the challenges that I have had there. There are some restrictions on 3.2.13I that talk about how the Panel of 10 committee chair cannot be from the same unit as the faculty on the committee, but we had fewer faculty. The two Panel of 10 chairs that I had are both from CAST, so that meant that I had to kick one of the people off that committee because they were one of the tenured faculty also from CAST. There also has to be a chair director on that committee, but I couldn’t pick a chair director that may have been the best choice because there was also a faculty member from that committee. I am having some difficulty constituting a committee based on the people who responded. Since this is going to change to an AVP position, then the conversation that Chairperson Horst and I had was that, would J be a better way of constituting the committee, since this position is now going to be a direct report to the Provost.

Then the challenge becomes that in I there is no requirement for a non-tenure-track faculty member, but in J there would be a requirement for a non-tenure-track faculty member, which then leads us to an issue of timing. We would send an email out in January to recruit non-tenure-track people, which puts us potentially at the end of January to be able to constitute this committee. As I mentioned, we have 4 searches going on in the Provost’s Office right now and they have all been set up lockstep so we can have people here by July. This was going to be our third search. If we move this to the end of January to be able to constitute that, then the challenge is that it is not going to be posted till the beginning of February. Best practice is that you post a job description for 4 to 6 weeks, which is the middle of March. Then you have to review applications, which means you are not doing Zoom interviews until mid-April, then people aren’t coming till the middle of April which means you are not concluding your search until the beginning of May. You want people to start in July, so I am in a bit of a pickle and want some feedback. On one hand, I could go with section I and move forward with the committee given the challenges I have had in constituting it. Or, if we go to J, then we are pushing the timing back unless we can come up with another alternative. That is the challenge that I have experienced.

Chairperson Horst: You are also reconceiving of the position and there are going to be additional responsibilities, so are you asking us to consider taking the list of volunteers that we solicited for the Director of the Grad School and apply that to the J criteria?

Provost Yazedjian: I am also asking a secondary thing. I am trying to balance getting the search going and constituting it in the best way possible. If I have to wait until the end of January, then that makes it more difficult to have a successful search. I am wondering, should I just keep it how it is, or switch to J, but then we are going to be a month and a half behind schedule.

Chairperson Horst: This would now be a direct report to you. I suggested we could do a call for volunteers in early January and conclude that call for volunteers in mid-January. I don’t think it would take until the end of the month.

Provost Yazedjian: I was not informed that we had decided early January could be an option.

Senator Cline: I would suggest using J rather than I. Have all of the other folks been identified by you? There is some overlap between the membership of I and the membership of J.

Provost Yazedjian: I will give you a couple of examples of some other challenges. Lana Kuhle was recommended by the Grad Council and the Faculty Caucus. She was a faculty member who was elected as a possibility, but she is coming from a department that doesn’t have a graduate program. That limited it. The names listed in the memo are more names. There are more names than I currently had when the names were put forward to me. If this initial list is approved by everybody tonight, that expands the number of people who potentially could be included if we go with the J version. We have the timing issue for the non-tenure-track. It does open up additional people who could be included if all of these names are put forward for the committee. I do have a list of people for the committee if I was going with I. If I go with J and these additional names are approved, then that provides additional flexibility.

Chairperson Horst: Just to clarify, we have 8 names on the list, but the policy says we are forwarding 6 names to you.

Provost Yazedjian: The difference with J is not that there would be more names, but that it takes away the challenge that the Panel of 10 chair has to be from a different unit and that the chair director rep has to be from a different unit. The tenure-track people are fine, but the constraint with I is these other people.

Senator Cline: These names have been put together for the purposes of a Graduate School Director, and now this position also has internationalization and international components. I am interested that you would have the flexibility in constituting a committee with some of these non-faculty folks that would cover the international component; those are not always the same thing.

Chairperson Horst: The first vote will be whether we are all comfortable electing a slate of candidates from the people who volunteered for the other position. If we do approve of that, then we have to take 8 and go down to 6.

Provost Yazedjian: Emily Baldoni from the library was one of those folks who volunteered for both this grad and Milner (dean search), but when we asked her chose to go on Milner and only wanted to be on one committee. I think she has eliminated herself out of it. Similarly, Lana Kuhle and Alex Stephenson both indicated preference for the Associate Provost search. Michael Barrowclough said he would do either one, but because the Panel of 10 person was going to be from CAST, I would not have been able to consider him for Grad given what is written in I. There are 8 names, but the list, if I go with people’s preferences, there are already 3 people who have indicated an interest in another search. One is already currently serving on another search.

Senator Cline: Chairperson Horst, we need to make a motion and have a vote to consider a slate?

Chairperson Horst: To have these people who volunteered for the Director of the Grad School be the pool of people to consider for the AVP that reports to the Provost for Grad Studies and International Studies.

Motion to accept the original 8 nominees as a slate for consideration for the search committee for the AVP for Graduate Studies and Internationalization Initiatives who originally volunteered to be on the committee for Director of the Graduate School by Senator Cline.

Second by Senator Pancrazio.

Unanimous approval.

Chairperson Horst: We are now accepting these 8 volunteers to be the candidates for the pool of 6 which we will forward to the Provost for the new AVP position that she announced earlier this evening.

***Election***

***College of Applied Science and Technology –***

* ***Michael Barrowclough, Agribusiness -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/EVqInCI9JnRLlZ_0yJQccr8BJJw9ZeSrDAAv1JD219l14A?e=fTpHCI)

***College of Arts and Sciences—Humanities***

* ***Lana Kuhle, Philosophy -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/ETe6ZrICP01JsRkkryHV1RgBI1ACn6QKQqbMLnWoXqDNZg?e=j32vjD)

***College of Arts and Sciences—Social Sciences***

* ***Karen Stipp, Psychology -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Aw%3A/s/AcademicSenate/EWLJK1t-uyBOiarW05lOdf8BXoxjan3Hy83eHnT-xoO0sA?e=bg63CA)
* ***Jeffrey Kahn, Psychology -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/EZOI7-U_yY9OvAkWSV38XHsBfsfvNQzW8T_hmhyjTufQbw?e=LPwsEK)
* ***Chathapuram (Ram) Ramanathan, Social Work -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Aw%3A/s/AcademicSenate/EVdMpl9Y7wlGthuetWBhnLsB2o9NHF4dsw4vqqVUxix6Dg?e=WwG7l6)

***College of Engineering***

* ***Md Shahin Alam, Electrical Engineering -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/ET6GG4RdfTRFiX6loUMJdykBVX8XfQjgRz09bDQs5PcUGg?e=YUljbd)

***Milner Library***

* ***Emily Baldoni, Metadata Librarian -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/ERDcsrDmRlNHmyCvvPzRx0cBP7zJv_YcvHzj7j405InCdw?e=s6CI8D)

***Wonsook Kim College of Fine Arts***

* ***Alex Stephenson, Music Theory and Composition -*** [***CV***](https://illinoisstateuniversity.sharepoint.com/%3Ab%3A/s/AcademicSenate/EdGKjAaa245DpgE2Ry8iE0UBO-ZPJ92hbwBvYOo6j4qiow?e=osxpBA)

Chairperson Horst: We have approved all of the candidates except for Emily Baldoni and Lana Kuhle, so we will forward those names to the Provost’s Office and those are our 6 candidates for the newly created AVP position.

***Adjournment***

Motion by Senator Pancrazio.

Second by Senator Stiers.

Unanimous approval.