**Academic Senate Executive Committee Minutes**

**~~Tuesday, January 16, 2024~~**

**~~Hovey 419, 4:00 P.M.~~**

**Wednesday, January 17, 2024, 12:00 PM**

**Unapproved**

***Call to Order***

Academic Senate chairperson Martha Callison Horst called the meeting to order. There was a quorum of members. Due to the University closure on January 16, 2024, the scheduled time of the meeting was changed.

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.*** None.

***Approval of the minutes from 10/30/23 and 11/27/23***

Motion by Senator Fulton, seconded by Senator Monk, to approve the minutes. The minutes were unanimously approved.

***Oral Communications:***

***Kuali question: Should all members of the committee have edit privilege or just the chair of the committee?***

Senator Horst explained the future Kuali and One Drive system to be implemented by the Academic Senate in the future.

Senator Horst: So we will have all of the documents available in real time as the committee is editing them. The question is who should have editing privileges for a document?

Senators: Yes, just the chair of the committee, plus the Academic Senate Chair and Senate Office Administrator.

***Tabled item from December 06, 2023***

Senator Horst reviewed the language of the motion to table the Code revision proposal that was passed unanimously on December 6, 2023 by the Academic Senate. The Executive Committee decided that Chairperson Horst would invite members of the Academic Senate to form an independent taskforce to address concerns raised on the floor regarding the proposed Code revision language. As well, the Executive Committee did not support forming an independent taskforce to address AI given the administration’s announcement that they were organizing the formation of a University task force. Chairperson Horst would invite members of the Academic Senate to submit a proposal to form an independent Senate group to address this topic, if so desired. The Executive Committee will consider the longevity of the Table Motion at a future meeting.

***Distributed Communications:***

***01.11.24.16 State Representative Chung ISU Academic Senate Appearance Email from Alex Campbell***

The Executive Committee supported inviting Representative Chung.

***From Dimitrios Nikolaou: Academic Affairs Committee (Information Item: 01/24/24)***

***12.27.23.01 Policy 4.1.5 Final Examinations (Current Copy)***

***12.27.23.02 Policy 4.1.5 Final Examinations (Mark Up)***

***12.27.23.03 Policy 4.1.5 Final Examinations (Clean Copy)***

Senator Nikolaou presented the proposed changes to the Executive Committee.

***From Rick Valentin: Planning and Finance Committee (Information Item: 01/24/24)***

***12.07.23.01 Mission Statement (Clean Copy)***

***12.07.23.02 Mission Statement (Mark Up)***

***12.07.23.03 Mission Statement Draft - Task Force Approved 11-10-23 Clean Copy***

Senator Horst discussed the timeline of approval of the mission statement. Senator Nikolaou discussed his thoughts on the proposed mission statement. The Committee discussed whether or not the Academic Senate would be endorsing or passing this new mission statement.

***From Craig Blum: Rules Committee (4 Information Items: 01/24/24)***

***01.11.24.01 Memo Constitution Changes Rules***

***01.11.24.02 ILLINOIS STATE UNIVERSITY CONSTITUTION (Current Copy)***

***01.11.24.03 ILLINOIS STATE UNIVERSITY CONSTITUTION (Mark Up)***

***01.11.24.04 ILLINOIS STATE UNIVERSITY CONSTITUTION (Clean Copy)***

Senator Blum discussed the proposed changes to the constitution. The changes relate to the change in membership due to the creation of the new College of Engineering and the make-up of the Campus Communication Committee. The proposal also includes the addition of the Chief Equity and Inclusion Officer as an ex-officio member of the Academic Senate. The current proposal does not include language regarding a staff council.

Senator Horst advised to limit the changes to Article V to the specific paragraphs that include significant changes that have been reviewed by the Rules Committee.

Senator Nikolaou commented on language regarding the SGA:

Nikolaou: Because we now have the Student Caucus that is an internal committee… the way that it is written now it actually limits SGA, because if SGA wanted to say “students in non-good academic standing would be able to vote for student representatives of the SGA” they cannot do it. The Constitution talks specifically about the Senate portion.

Senator Horst advised to not address constitutional language that has not been investigated in full by the Rules Committee.

Senator Blum reviewed the background on the proposal regarding the Campus Communication Committee membership. The concept creates equal representation between staff, students, and faculty. Student senators confirmed that they endorsed that language that stated that student members on the committee would come from all of SGA and not necessarily only Student Caucus.

***01.11.24.05 Memo Bylaws Changes***

***01.11.24.06 Voting Procedures of the Academic Senate (Current Copy)***

***01.11.24.07 Voting Procedures of the Academic Senate (Mark Up)***

***01.11.24.08 Voting Procedures of the Academic Senate (Clean Copy)***

Senator Blum reviewed the proposed changes to the voting procedures. There is language that clarifies abstention votes. Senator Horst noted some inconsistencies in the language; it refers to step 2, but the language includes letters.

***01.11.24.09 Article IV chair of Senate*** ***Bylaws (Current Copy)***

***01.11.24.10 Article IV chair of Senate Bylaws (Mark Up)***

***01.11.24.11 Article IV chair of Senate Bylaws (Clean Copy)***

Senator Blum reviewed the proposed changes to Article IV. The proposal clarifies that chairs cannot serve as Chair of the Academic Senate. Senator Nikolaou asked if the committee considered whether or not acting or interim chairs could serve as Chair of the Academic Senate. Senator Cline supported the prohibition on an interim or acting chair serving as Chair of the Academic Senate.

***01.11.24.12*** ***External Committee Absences and Vacancies policy (Current Copy)***

***01.11.24.13 External Committee Absences and Vacancies policy (Mark Up)***

***01.11.24.14 External Committee Absences and Vacancies policy (Clean Copy)***

Senator Blum presented the proposal from Rules. The Executive Committee recommended that the language be simplified. Senator Blum agreed to ask the committee to do further revisions. Senator Mainieri wondered if the committees could determine the number of acceptable absences. Such a change would entail revision to the charges of the committees in the Academic Senate Bylaws, Appendix II. The Rules Committee wished to avoid this approach.

***\*\*Approval of Proposed Senate Agenda– See pages below\*\****

Motion and a second were made to approve the agenda. The agenda was unanimously approved as amended (see below).

***01.11.24.15Strategic Plan Email from Angela Engel***

***Strategic Plan Document Excellence by Design From Angela Engel (Planning and Finance)***

The Strategic Plan was assigned to Planning and Finance.

***01.08.24.01 HR interpretation on policy 3.1.52 Email from Janice Bonneville***

[***Policy 3.3.12 A. Faculty Responsibilities to Students***](https://policy.illinoisstate.edu/employee/faculty/3-3-12a/) ***(Dist. To Faculty Affairs)***

Discussion of this item was postponed to a later meeting.

***12.20.23.02 Grade Collection Enhancements Email from Stacy Ramsey*** [***Policy 4.1.20 Final Course Grade Challenge Policy***](https://policy.illinoisstate.edu/academic/4-1-20/) ***(Dist. To Academic Affairs)***

This item was assigned to the Academic Affairs Committee.

***Adjournment***

Motion by Senator, seconded by Senator Fulton, to adjourn. The motion was unanimously approved.

***12.13.23.01 - Change Academic Probation to Academic Notice CRS from Amy Hurd (Dist. To Academic Affairs)***

Discussion of this item was postponed to a later meeting.

***Student Code of Conduct (Dist. To Student Caucus)***

***12.08.23.01 Memorandum of student code of conduct process since 2015 from Martha Horst***

***12.08.23.02 Code of Student Conduct revisions Consulting Firm from Andy Morgan***

Discussion of this item was postponed to a later meeting.

***12.04.23.01 Disassociating the Financial Implications Form email from Cooper Cutting (Dist. To Academic Affairs Committee)***

***Proposed Financial Form***

Discussion of this item was postponed to a later meeting.

***Discussion of the Senate Timing Survey***

***11.16.23.01 Academic Senate Timing Survey Results***

***11.16.23.02 Resolution number 7 from SGA (Eduardo Monk)***

Discussion of this item was postponed to a later meeting.

***~~Proposed~~* Academic Senate Meeting Agenda**

**Wednesday, January 24, 2024**

**7:00 P.M.**

**OLD MAIN ROOM, BONE STUDENT CENTER**

**HARD STOP: 8:30 pm**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Remarks by State Representative Chung***

***~~Presentation: Winter Clean Up – Interim Dan Petree, Vice President for Finance and Planning~~***

***Approval of the Academic Senate minutes of 12/06/23***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks***

* ***Interim President Aondover Tarhule***
* ***Acting Provost Ani Yazedjian***
* ***Vice President for Student Affairs Levester Johnson***
* ***Interim Vice President for Finance and Planning Dan Petree***

***Consent Agenda: (All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items.)***

* ***School of Kinesiology and Recreation:*** [***Sport Coaching and Leadership Certificate (online)***](https://academicsenate.illinoisstate.edu/consent/Online%20-%20Sport%20Coaching%20and%20Leadership%20Certificate.pdf)
* ***School of Kinesiology and Recreation:*** [***Sport Management Sequence (online)***](https://academicsenate.illinoisstate.edu/consent/Online%20-%20Sport%20Management%20Sequence%20-%20Curriculum%20Forms%20New%20Program.pdf)
* ***Health Sciences:*** [***Health & Wellness Coaching***](https://academicsenate.illinoisstate.edu/consent/Health%20and%20Wellness%20Coaching%20-%20Curriculum%20Forms%20New%20Program.pdf)

***Action Items:***

***From Tom Lucey: Faculty Affairs Committee***

***11.09.23.01 Policy 3.3.2 Faculty Hiring Current Copy***

***11.09.23.02 Policy 3.3.2 Faculty Hiring Mark Up***

***11.9.2023 Policy 3.3.2 Faculty Hiring Clean Copy***

***Information Items:***

***From Rick Valentin: Planning and Finance Committee (for future endorsement)***

***12.07.23.01 Mission Statement (Clean Copy)***

***12.07.23.02 Mission Statement (Mark Up)***

***12.07.23.03 Mission Statement Draft - Task Force Approved 11-10-23 Clean Copy***

***~~11.08.23.01 Policy 6.1.40 Unmanned Aircraft Systems Current Copy~~***

***~~11.08.23.02 Policy 6.1.40 Unmanned Aircraft System Mark Up~~***

***~~11.08.23.03 Policy 6.1.40 Unmanned Aircraft Systems Clean Copy~~***

***From Craig Blum: Rules Committee***

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***From Rick Valentin: Planning and Finance Committee***

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***11.08.23.02 Policy 6.1.40 Unmanned Aircraft System Mark Up***

***11.08.23.03 Policy 6.1.40 Unmanned Aircraft Systems Clean Copy***

***From Dimitrios Nikolaou: Academic Affairs Committee***

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***Internal Committee Reports:***

* ***Academic Affairs Committee: Senator Nikolaou***
* ***Administrative Affairs and Budget Committee: Senator Mainieri***
* ***Faculty Affairs Committee: Senator Lucey***
* ***Planning and Finance Committee: Senator Valentin***
* ***Rules Committee: Senator Blum***
* ***University Policy Committee: Senator Sheridan***

***Communications***

***Adjournment***