**Academic Senate Executive Committee Minutes**

**Monday, October 30, 2023**

**approved**

***Call to Order***

Academic Senate chairperson Martha Callison Horst called the meeting to order.

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

None.

***Approval of the minutes from 09/18 and 10/02***

Motion by Senator Fulton, seconded by Senator Mainieri, to approve the minutes. The minutes was unanimously approved.

***Oral Communications:***

Senator Horst: I had a last-minute e-mail this Sunday from Janice Bonneville. She informed me that there's been some changes to Illinois law. And these changes have necessitated a stand-alone bereavement leave policy. And so, what she did is she took the text from 3.1.11 that we have declared as non-Senate but advisory and she did a markup to show what kind of changes they would need to do. So, the question, is we've already determined 3.1.11 is non-Senate but advisory, so would we also declare this new bereavement leave policy advisory and non-Senate? If so, then if it is Senate, then she'll it'll take a longer time than she wants to know right away.

Senator Cline: I don't think it is only because the stuff that she's sort of extracted; I mean, these are not up to us either side of it. They're legal issues on both sides. She's just kind of cutting the baby in half.

Senator Horst: She's going to add language, but it's taking the from the law; we've already declared all of this bereavement leave language non-Senate, but advisory. So, do we feel the same way about this?

Senator Blum: Which is also all legal language, so it's for the same reason we made it advisory before.

Senator Horst: okay, so it is non-senate but advisory.

Senator Horst: She sent me another thing in a similar vein last spring. The General Assembly updated eligibility for leads under the Victims, Economic Security and Safety Act, VESA. ISU has not historically had a VESA policy, but instead incorporated VESA language into the FMLA process. FMLA is governed by 3.1.12, and that is a non-Senate policy. The language is a direct result of changes in Illinois State law ,and she is wondering if we consider this a Senate policy? Would you like to take your time on this decision or are you comfortable making it now?

Senator Monk: Would we incorporate the new language in VESA policy into the FMLA policy?

Senator Horst: No, she's proposing a standalone policy.

Senators: it’s non-senate.

Senator Horst: Okay, both are non-senate but advisory, she will work on it with legal and we will hear about it in another way.

***Distributed Communications:***

***From Dimitrios Nikolaou: Academic Affairs Committee (Information Item:11/08/23)***

**10.27.23.01 Policy 2.1.23 Transcripts (Current Copy)**

**10.27.23.02 Policy 2.1.23 Transcripts (Mark Up)**

**10.27.23.03 Policy 2.1.23 Transcripts (Clean Copy)**

Senator Nikolaou: The transcript policy came from the Registrar with some comments, especially with clarifying the official unofficial transcripts and also including the respective state law. We had some questions about the administrative holds and what these types of holds are. So, we've got clarification; we didn't add it in the policy, so we can talk about that on the floor.

Senator Horst: Is there any particular person who should be here as an expert?

Senator Nikolaou: Alice Maginnis.

**10.27.23.04 Policy 4.1.6 Grading Practice (Current Copy)**

**10.27.23.05 Policy 4.1.6 Grading Practice (Mark Up)**

**10.27.23.06 Policy 4.1.6 Grading Practice (Clean Copy)**

Senator Nikolaou: This is the Grading Practice policy; there was not many changes. It was more to clarify the two clauses and then others recommended adding the last sentence. The grades must be submitted by deadline established. We talked a little bit about the grading system, the plus and minuses. Dan Holland gave us a bit of background of what happened, because we didn't know if they existed and then they disappeared. There was some discussion about the second sentence where it talks about a deviation from the system, what it meant. It's more if you decide if you cannot have the faculty saying that, well, I'm just going to give only A’s and F’s but it is not about the threshold. So, where you say, OK, 88 and above is an A, 87 to 70 it is B. So the deviation it is about the ABCDF. Credit, No credit. audit, no audit.

Senator Cline: The last sentence, last word, “semester.” I believe that we used “academic term” last year in all of our academic policies, because that includes fall, winter session classes and all these other sessions that are now are credit bearing period. So I believe last year when we did the credit hour policy and other things, we deferred to “academic term.”

This was Amy Hurd suggestion. The most recent one that we did was the Baccalaureate Degree Program policy. I believe it was “academic terms” because it incorporates both semesters and these non-semesters graded periods.

Senator Nikolaou: I will contact Amy and Stacy.

**10.27.23.07 Policy 4.1.15 Solicitation of Academic Assignments (Current Copy)**

**10.27.23.08 Policy 4.1.15 Solicitation of Academic Assignments (Mark Up)**

**10.27.23.09 Policy 4.1.15 Solicitation of Academic Assignments (Clean Copy)**

Senator Nikolaou: These primarily came from legal to clarify the language from the Academic Plagiarism Act. We did have some discussion about adding creative work in the definition of academic papers, even though it is not explicitly listed in the Plagiarism Act, and legal was fine with that part. We talked about the case of what happens because it was about sale and solicitation, but then what happens when I have an assignment, I give out the answers to this assignment, and then a student might post it in an online environment and they're not getting paid, so it is not safe. It is not solicitation captured by this policy. So Alice Maginnis said that this is going to be captured by the Code of the Student Conduct, and there is language in the Code that would capture this situation.

***From Dimitrios Nikolaou: Academic Affairs Committee (Action Item:11/08/23)***

***10.27.23.27 Code of Student Conduct (Current Copy)***

***10.27.23.28 Code of Student Conduct (Mark Up)***

***10.27.23.29 Code of Student Conduct (Clean Copy)***

Senator Nikolaou: So we incorporated the comments that we received on the floor. One was to define Generative AI, which is what you see added under the definition section item J; and for this one, we worked with Roy Magnuson to get the language. It is also consistent with the language that it is on the CIPD website. Then the other component was to separate, based on what Senator Mainieri had also mentioned, that including generative AI in this sentence muddles it a little bit under section C for plagiarizing. So we included a separate sentence and the second part of the sentence. It includes what Senator Midha mentioned about the copyright. For the second clause, I talked with Alice Maginnis as to would it be captured or would it not be captured? So this is her recommendation as to how we can express it in the policy that the copyright applies to non-AI but it does not apply to the AI. And then the last one was what Senator Horst had mentioned about the possessing or utilizing. We talked about that part that possessing; the example that was given was, if I have a scientific calculator and my professor did not allowed to have a scientific calculator and I just have it on the desk, the possession means that they can say that I was plagiarizing, even if it was not utilized. And that's why we removed the processing, focusing and utilizing, because it also relates with item B underneath where it says that you are acting with the intent to deceive the person in charge. So just possessing, it is not an issue. It is you're utilizing with the intention to deceive the person, the instructor.

Senator Cline: Comment about the text. I appreciate all the work you did. It's much more clear to me. But I do wonder if this is such a substantive change that do you think we can go straight to action item? Because that definition, one could debate about that definition. So I'm not entirely sure that it's right to take it straight to action without having at least an information session; because we've sort of doubled the language since last time.

Senator Horst: I'm also going to mention an e-mail correspondence. I forwarded a question I had about the effective date. Because this has effective date of August 14th, 2020; and so what would the effective date be whenever we passed it? Or would there be an effective date January 1 or the beginning of the semester? And so I sent a note to Andy Morgan saying “what do you think the effective date would be?” And this is what he emailed back as to my question about the effective date: “Is there a plan for Academic Senate to involve SCCR, SGA hosted SCCR staff at their Caucus meeting and SGA made recommendations based on those conversations? Since then, Academic Senate has made changes but has not involved SCCR.” So, I'm just throwing that out there I also note that the Table of Contents is off whenever people change the Code.

Senator Nikolaou: Yes, It will be adjusted.

***From Craig Blum: Rules Committee (Information Item:11/08/23)***

**10.27.23.18 Memo regarding Disbandment of Honors Council**

**10.27.23.19 Honors Council Minutes 02.03.23**

**10.27.23.20 Memorandum from Rules**

**10.27.23.10 Bylaws 6.8 Honors Council Deletion (Current Copy)**

**10.27.23.11 Bylaws 6.8 Honors Council Deletion (Mark Up)**

**10.27.23.12 Bylaws 6.8 Honors Council Deletion (Clean Copy)**

**10.27.23.13 Appendix II B Honors Council Deletion (Current Copy)**

**10.27.23.14 Appendix II B Honors Council Deletion (Mark Up)**

**10.27.23.15 Appendix II B Honors Council Deletion (Clean Copy)**

**10.27.23.16 Appendix II Honors Council charge Deletion (Current Copy)**

**10.27.23.17 Appendix II Honors Council charge Deletion (Mark Up)**

Senator Blum: Last year the Honors Council examined their usefulness and voted that they were no longer necessary and sent us a letter to rules explaining that. That's in your packet; Linda Clemmons came to Rules Committee and talk about the history. That's also outlined in the in the letter of the Honors Council -- why it was there in the beginning and how things change at the University. It no longer became necessary and a lot of things that our Council did were done by other aspects of the university was the main thing. While it served an important function in the beginning, it just really no longer has a function. So the Rules Committee agreed with the Honors Council and we deleted it. There were a couple places in other parts of the Bylaws that it was, and we struck those as well, and so the Appendix 2, which outlines Honors Council and then the other two other places in the committees, we deleted it. That would cause a change in numbering.

Senator Horst: Question?

Senator Monk: So the Student Body Vice president is tasked with appointing student representatives for the external committees. Once we pass this, would you like me to let the current Student Body Vice president know that she no longer has to find a student representative for the Honors Council?

Senator Blum: Yes.

Senator Horst: Did you do some sort of search in the Bylaws?

Senator Blum: Yes a couple of times.

Senator Horst: Do you think Linda Clemmons will be available?

Senator Blum: Yes, I asked her to come especially for this information item.

***From Kate Sheridan: University Policy Committee (Information Item:11/08/23)***

***10.11.23.11 Policy 3.1.52 Personal Plus Time (Mark Up)***

***10.11.23.12 Policy 3.1.52 Personal Plus Time (Clean Copy)***

***09.28.23.04 Policy 1.15 Whistleblower (Current Copy)***

***10.27.23.24 Policy 1.15 Whistleblower (Mark Up)***

***10.27.23.25 Policy 1.15 Whistleblower (Clean Copy)***

***10.27.23.26 Policy 1.15 Whistleblower UPC Memo***

Senator Horst: Personal Plus Time, and I forwarded you all correspondence from Janice Bonneville on Sunday which talked about this policy's situation. She said to me in person that the veto session is ending November 9th. So, she's confident that whatever proposals or additions to this policy, I think they might change the effective date, but she will know definitively on November 9th where the state legislature is with this proposal. And so she is comfortable with this going forward as an action item on December 6th.

Senator Mainieri: I don't know why this isn't making sense to me, but are we anticipating for a few more changes once the veto session is complete? I don't understand how we can have an information item on something that perhaps is incomplete.

Senator Horst: The biggest thing that they might change is actually when the law is effective. So right now it's effective January one; that might get pushed beyond this. Who knows what the legislature will do. But she wants us to move forward with this, with the anticipation that this will be law on January 1st.

Senator Blum: So we can go ahead and put it in the queue since it will be law in January 1st.

**Whistle Blower Policy**

Senator Horst: We have a new version of the Whistleblower policy any comment on that? No. All right. Moving on, three-year budget

***3-year Budget For Athletics FY21-23 Report From Tracy Mainieri Administrative Affairs and Budget Committee***

Senator Mainieri: Part of our annual items on our Issues Pending List for AABC is to review the athletics budget. Last year’s AABC asked for Athletics to provide more detail on context behind those numbers and include three years of information as opposed to what I assumed was one year of information in the original report. We had Jerry Beggs and Bryce Hartseil from Athletics join us and walk us through the document that's in your materials. I attached a note and I put it in Teams as well. I talked with the committee afterward and we felt that: first, the updates to the report and the information that Athletics presented to us as a committee addressed very well the concerns of the previous year's committee and provided that context ;and secondly, because we know that Senate will most likely hear from Athletics, it would be best to hold this item to if we want to bring it to full Senate. Bring it at that time, not to over tax Athletics.

Senator Horst: Any comments?

Senator Cline: These are proposed budgets, right?

Senator Mainieri: They are not Actual if that’s what you are saying.

Senator Cline: Okay.

***\*\*Approval of Proposed Senate Agenda– See pages below\*\****

Motion by Senator Mainieri, seconded by Senator Blum, to approve the agenda. The agenda was unanimously approved as amended. See below.

***Policy Review***

***Policy 1.16*** [***Recruitment of Service Members***](https://policy.illinoisstate.edu/conduct/1-16/) ***(Dist. to Academic Affairs Committee)***

***Senator Horst:*** This is slated to go to the Academic Affairs Committee. Any comments on this one?

Senator Mainieri: I’m wondering if this could be considered a non-senate policy and if it's not, probably should go to University Policy Committee. But I imagine these are all set things, like compliance things.

Senator Cline: What's interesting about it is that it doesn't say it's in compliance with state or federal law. It's a special agreement between the Office of the Under Secretary of Defense and our University. So, I kind of wondered about that.

Senator Mainieri: I couldn't really see why this was essential. I couldn't find like a very clear. I mean it mentions tuition and actions employees, but…

Senator Cline: So it looks like we have some sort of contract or Memorandum of Understanding with somebody and we need to stay in compliance with whatever that is.. But that was 2013. I don't know. I guess I would ask for Alice's opinion before we decide where it goes.

Senator Horst: Do we think this is a senate policy?

Senator Nikolaou: Well, it is possible because of who is listed as the policy owner.

Senator Cline: I would say yes. And I think Academic Affairs is the right people to just touch in and make sure that the Memorandum of Understanding hasn't changed in 10 years.

Senator Mainieri: Would say if we're going to keep it a Senate policy, it should go to University Policy Committee, not Academic Affairs. I don't see anything specific.

Senator Horst: We’ll pause on this and after we hear from the Provost then we’ll be able to determine which committee it goes to.

***Policy 2.1.26*** [***Student Absences due to Service as a Volunteer Emergency Worker***](https://policy.illinoisstate.edu/students/2-1-26/) ***(Dist. to Academic Affairs Committee)***

Senator Horst: How about this one? Does it make sense to everyone? Any comments?

Senator Horst: Seems straight forward, all right. So, we'll forward that to the Academic Affairs Committee.

***Policy 4.1.20*** [***Final Course Grade Challenge Policy***](https://policy.illinoisstate.edu/academic/4-1-20/) ***(Dist. to Academic Affairs Committee)***

Senator Horst: Any comments about this policy?

Senator Mainieri: Take care of gendered language and an entire area called Procedure.

Senator Horst: I thought about that too, but if the procedure doesn't live here, particularly with the final course grade committee…. If it doesn't live in the policy, then where would it be? And would it be easy to find? Would it be on the Provost website? Or is it already there?

Acting Provost Yazedjian: It’s already there, in a couple of different spots, so there's a site that's accessible for students, and it's on another location, too. That department shows can access as well.

***Policy 1.18*** [***Compliance Program Policy***](https://policy.illinoisstate.edu/conduct/1-18/) ***(Dist. to University Policy Committee)***

Senator Horst: Any comments about this policy? No, okay.

***Adjournment***

Motion by Senator Mainieri, seconded by Senator Cline, to adjourn. The motion was unanimously approved.

***Proposed* Academic Senate Meeting Agenda**

**Wednesday, November 8, 2023**

**7:00 P.M.**

**OLD MAIN ROOM, BONE STUDENT CENTER**

**Hard Stop 9:00PM**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Presentation: Results of Campus Climate Survey -- Doris Houston, Chief Equity and Inclusion Officer***

***Approval of the Academic Senate minutes of 09/27***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks***

* ***Interim President Aondover Tarhule***
* ***Acting Provost Ani Yazedjian (excused)***
* ***Vice President for Student Affairs Levester Johnson***
* ***Vice President for Finance and Planning Dan Stephens***

***Action Items:***

***From Craig Blum: University Policy Committee***

***10.11.23.06 Milner Library Bylaws (Current Copy)***

***10.11.23.07 Milner Library Bylaws (Mark Up)***

***10.11.23.08 Milner Library Bylaws (Clean Copy)***

***From Tom Lucey: Faculty Affairs Committee***

***10.11.23.08 Policy 4.1.1 Honorary Degree (Current Copy)***

***10.11.23.09 Policy 4.1.1 Honorary Degree (Mark Up)***

***10.11.23.10 Policy 4.1.1 Honorary Degree (Clean Copy)***

***From Dimitrios Nikolaou: Academic Affairs Committee***

***10.11.23.01 Policy 2.1.19 Verification of Student Identity (Current Copy)***

***10.11.23.02 Policy 2.1.19 Verification of Student Identity (Mark Up)***

***10.11.23.03 Policy 2.1.19 Verification of Student Identity (Clean Copy)***

***10.11.23.04 Notes on Policy 2.1.19 Verification of Student Identity***

***~~10.27.23.27 Code of Student Conduct (Current Copy)~~***

***~~10.27.23.28 Code of Student Conduct (Mark Up)~~***

***~~10.27.23.29 Code of Student Conduct (Clean Copy)~~***

***Information/Action* Items:**

***10.27.23.27 Code of Student Conduct (Current Copy)***

***10.27.23.28 Code of Student Conduct (Mark Up)***

***10.27.23.29 Code of Student Conduct (Clean Copy)***

***Information Items:***

***From Kate Sheridan: University Policy Committee***

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***From Craig Blum: Rules Committee***

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***Internal Committee Reports:***

* ***Academic Affairs Committee: Senator Nikolaou***
* ***Administrative Affairs and Budget Committee: Senator Mainieri***
* ***Faculty Affairs Committee: Senator Lucey***
* ***Planning and Finance Committee: Senator Valentin***
* ***Rules Committee: Senator Blum***
* ***University Policy Committee: Senator Sheridan***

***Communications***

***Adjournment***