**Academic Senate Executive Committee Minutes**

**MONDAY, October 17, 2022**

**Approved**

***Call to Order***Academic Senate chairperson Martha Callison Horst called the meeting to order.

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

None.

***Approval of the minutes from September 19, 2022.***Motion by Senator Cline, seconded by Senator Duffy, to approve the minutes. The motion was unanimously approved.

***Oral Communication:***

None.

***Distributed Communications:***

***From Academic Affairs Committee: (Information Item10/26/22)***

***10.13.22.04 Policy 2.1.11 Satisfactory Academic Progress Required for Continued Financial Aid Eligibility Current Copy***

***10.13.22.05 Policy 2.1.11 Satisfactory Academic Progress Required for Continued Financial Aid Eligibility \_Mark Up***

***10.13.22.02 Policy 2.1.11 Satisfactory Academic Progress Required for Continued Financial Aid Eligibility Clean Copy***Senator Cline: Policy 2.1.11 we are actually going to take back to the committee. We had some comments from Legal that are doable but significant enough that I want to talk about it with the committee before I go forward. I’ve asked Martha to pull that from this meeting’s agenda so we can revise it. It’s not a big deal, but it has to do with the alignment of probation standards and eligibility for financial aid standards in the law. So, we will have to address that. And then there are some issues having to do with the Reinstatement Committee. It’s just too much to push it through. We’ll fix it and have it back next time.

Senator Horst: Thank you. And just for our education, we’re trying to figure out how best to incorporate Legal into the flow of policy review. So, had you been showing them this policy?

Senator Cline: No. We had Bridget Curl with us. If you remember, this is one where they had made some change last year, which Legal was involved in, so we didn’t consult Legal because we thought the legal parts were fixed. We didn’t do anything illegal, it’s just it wasn’t clear in the policy; and what Bridget didn’t make clear was that the law requires that no financial aid eligibility standard can be less restrictive than the actual probationary process on a campus. We didn’t know that, so we have to work with that language. But this process, I think, with them looking at it before it goes to Exec, I think is a good flow.

Senator Horst: I’m trying to push it a little earlier, but I’ll talk with Jeannie about that.

***From Academic Affairs Committee: (Information Item10/26/22)***

***10.13.22.06 Policy 8.5.1 University Library\_Current Copy***

***10.13.22.07 Policy 8.5.1 University Library\_Mark Up***

***10.13.22.03 Policy 8.5.1 University Library\_Clean Copy***

Senator Cline: The University Library policy 8.5.1 is under the services section of the policy structure. So, this is not the big library policy that went through revision a couple of years ago, which included circulation and collection management and all those sorts of things. This is simply listing services that the library provides. Last year, we asked the University Library Committee to look at it. They were confused because nothing needed to be changed. They told the dean and he said nothing needed to be changed. So, our committee didn’t change anything with the exception of the pronoun language. Otherwise, the dean is happy with it, the Library Committee is happy with it, and there was nothing that pressed us that needed to be changed.

President Kinzy: May I ask a question?

Senator Cline: Yes.

President Kinzy: In reading that policy, I was just curious why it calls out U-high and not Metcalf? Is that because the youngins don’t use the library? It was more we were so explicit in listing everybody else.

Senator Cline: That’s a good question. I don’t know if they don’t collect around the needs of the elementary.

President Kinzy: No. We have a beautiful section of elementary books.

Senator Cline: Yeah. But is says that they serve the informational needs of ISU and University High. So, I don’t know. I can ask.

President Kinzy: I’m just curious. I know from my tour that I was really impressed with our elementary education resources.

Senator Horst: I’ve taken my children many times to that section and entertained them with the globe you can take out.

Senator Cline: That’s fine. I’ll ask the dean. There might be a specific reason having to do with some of these services because it says informational needs.

Senator Horst: Any other questions?

Senator Nikolaou: I only have if we want to remove the word Policy from the policy, because we’ve started doing that.

Senator Horst: Oh, yeah. That’s our new thing now. We don’t have to say here is the policy.

***\*\*Approval of Proposed Senate Agenda – See pages below\*\****

***Proposed* Academic Senate Meeting Agenda**

**Wednesday, October 26, 2022**

**7:00 P.M.
Old Main, Bone Student Center**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Approval of the Academic Senate minutes of September 28, 2022 and October 03, 2022.***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks:***

* ***President Terri Goss Kinzy***
* ***Provost Aondover Tarhule***
* ***Vice President for Student Affairs Levester Johnson***
* ***Vice President for Finance and Planning Dan Stephens***

***Action Items:***

***From Rules Committee:***

***09.29.22.06 Academic Senate Bylaw Changes Memo***

***09.29.22.04 Academic Senate Bylaws Excerpts\_ Section VI.6.6\_Current Copy***

***09.29.22.05 Academic Senate Bylaw Excerpts \_Section VI. 6.6\_Mark Up***

***09.29.22.03 Academic Senate Bylaw Excerpts\_ Section VI. 6.6\_Clean Copy***

***From Planning and Finance Committee:
10.13.22.09 Policy 3.2.10 Emeriti Academic Employees Defined\_Current Copy
10.13.22.10 Policy 3.2.10 Emeriti Academic Employees Defined\_Mark Up***

***10.13.22.08 Policy 3.2.10 Emeritus Academic Employees Defined\_Clean Copy***

***Information Items:***

***From Academic Affairs Committee:***

***10.13.22.06 Policy 8.5.1 University Library\_Current Copy***

***10.13.22.07 Policy 8.5.1 University Library\_Mark Up***

***10.13.22.03 Policy 8.5.1 University Library\_Clean Copy***

***Consent Agenda: None.***

***Internal Committee Reports:***

* ***Academic Affairs Committee: Senator Cline***
* ***Administrative Affairs and Budget Committee: Senator Nikolaou***
* ***Faculty Affairs Committee: Senator Smudde***
* ***Planning and Finance Committee: Senator Valentin***
* ***Rules Committee: Senator Blum***

***Communications***

***Adjournment or Hard Stop 8:30 p.m.***

Motion By Senator Duffy, seconded by Senator Walsh, to approve the proposed agenda. The motion was unanimously approved.

***Policy Review:***

[***3.1.1 Categories of University Staff***](https://policy.illinoisstate.edu/employee/3-1-1.shtml)

[***3.2.1 Academic Personnel***](https://policy.illinoisstate.edu/employee/3-2-1.shtml)

Senator Horst: Senator Mainieri wonders how much of this language is dictated by laws and other HR necessities. I would imagine a lot. I wonder if they are policies that could be removed from that Senate review list and instead we could receive updates about if they change.

I had a conversation with AVP Bonneville. She noted that in the Academic Personnel definition we worked on last time, we defined graduate students as academic personnel, and that contradicts what’s in the Governing Documents of the Board. So, she and her team are working on revising 3.1.1 and then she might request that we resend 3.2.1. So I’m going to skip those items. I think we’re going to get a document from HR next time.

[***4.1.10 Intellectual Property***](https://policy.illinoisstate.edu/academic/4-1-10.shtml) ***(Dist. to Faculty Affairs Committee)***

Senator Horst: Are there any comments about this policy before it’s distributed to Faculty Affairs? I sent a note to AVP McLauchlan, I was wondering if we could send it to the Intellectual Property Committee. It’s not a senate committee, but they do work on Intellectual Property. So, I was wondering if they may be the experts on this, although I didn’t get a response from him. So, if I do get a response, does that sound good to everybody if they are available and willing to review it?

I wrote down: the definition of academic personnel; the emeriti’s thing; they put in policy 3.3.7, it would be nice to name it; they had some links to policies that didn’t show up. And I wasn’t sure if the Intellectual Property Officer still exists. Does anyone know?

Senator Garrahy: Was that the position held by Sarah Dyck?

Senator Horst: I was thinking it was Cory Abernathy.

Provost Tarhule: I don’t know. Craig is in charge of it. But I don’t know.

President Kinzy: We outsource the majority of our IP work, and rightfully so.

Provost Tarhule: Which is not very much.

Senator Garrahy: I think you’re right about Cory Abernathy.

Senator Horst: I think it used to be Cory Abernathy and then he passed. So, whoever is working on this policy can look into that. Okay. So, it will potentially go to the Intellectual Property Committee, otherwise it will sit on the issues pending list for Faculty Affairs.

[***4.1.19 Credit Hour Policy***](https://policy.illinoisstate.edu/academic/4-1-19.shtml) ***(Dist. to Academic Affairs Committee)***

Senator Horst: Were there any observations about the Credit Hour policy for the Academic Affairs Committee? I wondered, the terms “distance education, internet, and hybrid blended course” if the Provost’s office is still using these.

Senator Cline: I think there is some fixed language about hybrid and all that language. We’ll just have to talk to Tony Piña and other people.

Senator Horst: I did look up this Department of Education program and integrity rules from 2010, and that’s the correct document.

Provost Tarhule: Have we resolved all the zero-hour credit courses? There were some courses/programs that has zero-hour credit. I know Roberta and Sam had been working on that. Do you know if that’s all taken care of? I can check. It’s an oddity.

Senator Horst: I think Music has some.

Provost Tarhule: It’s an oddity because if you have a zero-credit hour, is the student paying for it? If they don’t pay for it then how does it count towards their total number of hours they need to graduate?

Senator Horst: So, for instance, we have a recital attendance. They have to go to recitals as part of their degree, and I’m not sure if there are any credit hours. But I’m not positive that’s a zero-credit hour.

Provost Tarhule: In some cases, it’s a matter of terminology. You might require them to go to that as part of… But if you call it a credit hour, in theory, somebody is going to pay for it, right. It would be zero credit. Why would they pay to earn nothing for it? Even if they don’t pay, we are counting it towards their total hours, like they are actually getting 1.23 or 1.25 hours, but you are saying they get 120 because you didn’t count zero. So, I know that Sam and Roberta had been working to reconcile and identify where they exist and to clear it up. So, whoever is looking at this… who is looking at this?

Senator Cline: it’s Academic Affairs, probably not this year. Unless there is some emergency.

Provost Tarhule: No, it isn’t. But whenever you come to look at it, it is important to see the different ways that it’s counted and treated across departments.

***Adjournment***

Motion by Senator Garrahy, seconded by Senator Blum, to adjourn. The motion was unanimously approved.

***Attendance:***

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| ***Martha Horst***- Chairperson- WKCFA Faculty | Present |
| ***Patrick Walsh-*** Vice Chair and Student Body President | Present |
| ***Dimitrios Nikolaou-*** Secretary-CAS Faculty | Present |
| ***Craig Blum-*** COE Faculty | Present |
| ***Lea Cline***- WKCFA Faculty | Present |
| ***Deb Garrahy***- CAST Faculty | Present |
| ***Tracy Mainieri***- CAST Faculty | Excused |
| ***Alex Duffy***- President of the SGA Assembly | Present |
| ***Zoe Smith-***Secretary of the SGA Assembly | Present |
| ***Morgan Taylor***- Vice President of the SGA Assembly | Present |
| ***President Terri Goss Kinzy***- Ex-officio non-voting | Present |
| ***Provost Aondover Tarhule***- Ex-officio non-voting  | Present |