**Academic Senate Executive Committee Minutes**

**Monday, October 21, 2024**

**Hovey 419, 4:00 P.M.**

***Call to Order***

Chairperson Horst called the meeting to order.

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

None

***Approval of the minutes of*** [***9-30-2024***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EdBZAsGCQF9Gjp8SvvB6uFQBg4ph3s44MAqPQGCWqi66LA?e=hl4tfp)

Motion by Senator Sharp.

Second by Senator Bever.

Unanimous approval.

***Oral Communications:***

The committee discussed the upcoming HLC site visit and related meetings.

Chairperson Horst: I had a meeting with my colleagues from across the state who are also faculty senate chairs, that group is called the Council of Illinois University Senates. One thing we discussed in detail was the situation going on at Western. According to the Western chair, they are going from 400 faculty to 300 faculty. Other universities have been drafting resolutions of support. This group, the Council of Illinois University Senates, drafted and passed a resolution of support. The Western chair has asked all the shared governance groups to consider passing a resolution. It is a statement in support of the Western faculty who are undergoing severe challenges because their university is experiencing dire financial straits.

Senator Kapoor: Who would this resolution go to?

Chairperson Horst: We are sending it to the Board of Trustees at Western and we are sending it to the president at Western. The chair at Western also stated that they would appreciate the support. The idea is that all of the shared governance groups from across the state would signal their support.

President Tarhule: Have we thought about writing something to the state government to ask for financial support for Western? This is symbolic.

Chairperson Horst: There is a line at the end that we added, “We encourage our faculty, staff, and administrations to continue to advocate for increased funding for higher education in Illinois.” This was more about Western, but that is a great idea.

President Tarhule: This is a bit symbolic. They are not doing it for the fun of it. They are doing it because they don’t have money. This is not going to change anything, but given what is happening at Northern, Southern, Western, and all the other schools, wouldn’t it make more sense if the shared governance were to write a strong letter to the legislature saying, “higher ed is under threat and we need you to step up?”

Chairperson Horst: We can do that, too. If anybody wants to work on drafting such statement, we can do that. You are exactly right, this is a symbolic show of support for our colleagues at Western who are undergoing difficult times. (Senator Kapoor volunteered.)

***Distributed Communications:***

***From Office of General Counsel: Notification of revision of non-Senate policies***

***Revision to Policy 3.1.8 SURS Disability***

[***Markup Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/ET1RbTrRimtMnBWjbw_P4bUB4KluQTY9_bfa8A8DGrLo8g?e=p1yxId)

[***Clean Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EceXEhLhmBZJl-T6L-FTBUAB6QPivSsZcvKrsDt-7ubPQA?e=S6tGH8)

***Revision to Policy 3.1.15 Retirement***

[***Markup Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EVtB1_kg0RRNlU8OCqIDqTwBUwAJf07knYy6qvB5Fg8Pfw?e=MflJPl)

[***Clean Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/Eb385WawmCNJsSVVAH_xK-QBdECfM64JdpPO65zgYSN9Pg?e=eiXBUf)

***Revision to Policy 3.1.38 Sick Leave Bank Program***

[***Markup Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EXdxvkNIF6RGlB1tiCBUDmEBbmt0jEhWWJifmUc9MGadkA?e=AZ9DRQ)

[***Clean Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EceXEhLhmBZJl-T6L-FTBUAB6QPivSsZcvKrsDt-7ubPQA?e=Sosk8B)

The committee discussed these changes to non-senate policies and decided to invite Associate Vice President for Human Resources Janice Bonneville to present the changes to the Senate.

***From Rules Committee***

***08.12.2024.03 - A.S. Bylaws Appendix II - update to accommodate new Engineering senator (information item 11-6-2024)***

[***Appendix II Current***](https://academicsenate.illinoisstate.edu/about/bylaws/#Appendix-Two)

[***Proposed changes to Appendix II***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EbmX9izn5ohHnQz41ecwWqsBWAvFZPNtNNCQOHw41KZOcg?e=OmGnfS)

[***Article II Current***](https://academicsenate.illinoisstate.edu/about/bylaws/#Article-Two)

[***Proposed changes to Article II***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EUZAbdMBuQpFqKQNTBpwZHUBjm8ZkHTBTV_61PxcPleFsA?e=Dy6o27)

Chairperson Horst: We have one item from the Rules Committee. We asked them to consider where to put the new faculty Engineering senator in the internal committees. I believe they came up with adding an extra senator to the Faculty Affairs Committee, which right now is 5 voting and one ex-officio, and they are increasing that to 6.

***\*\*Approval of Proposed Senate Agenda– See pages below\*\****

Motion by Senator Nikolaou.

Second by Senator Bonnell.

Unanimous approval.

***Senate Action Requests:***

* ***10.02.2024.01 -*** [***WKCFA Name Change***](https://illinoisstateuniversity.sharepoint.com/:b:/s/AcademicSenate/EaV0SATnLYhMp-kDGJmbCYYB6W6rvVPyPHZLFqei68KZwA?e=QITO9P) ***(Consent Agenda)***

Chairperson Horst: This item came up some time in early fall. I looked into the history of name changes for a unit and the Senate around 2001 used to handle name changes of units. Political Science changed to Politics and Government, and Industrial Technology changed to the Department of Technology. Then around the same time there was a wave of departments that turned into schools, School of Music being one, School of Communication being another. Then this document of guidelines for how to handle that was developed. I’m not sure if that was with the Provost Office as well. In 2012 there is a memo from Cooper Cutting to the Associate Provost; this memo was the result of a name change for Geography/Geology. It noted that in the department/school guidelines, they review the name changes and the memo states that the stuff in 2001 did not go through the Senate. It mentions a 2005 memo, but this memo comes to the conclusion that the Associate Provost should handle these name changes, and it develops a new system.

Fast forward to 2020, and the Senate did changes to the Naming of University Facilities and Entities policy. That is policy 6.1.37. We did that in reaction to the Wonsook Kim College of Fine Arts name change. We realized that there could be potentially other name changes. One of the things that we added is procedures for changing general names. It says, “In the naming of academic entities, the (Naming) Committee shall request a written report on the proposed naming within a reasonable time frame from the administrative leadership within the entity, such as the college dean/department chair/school director and faculty and staff members of the entity. Each college should develop a procedure for responding to such requests for a written report that will maintain the required confidentiality of the process.” I think I am the one who did that edit, and I was thinking if there is a name change for a donor the faculty potentially didn’t support like a corporation. It is under the section General Names of Entities.

I’ve been working with the Provost, and I now all of this needs to go through the Naming Committee, which is myself and all of the VPs, essentially. I thought this might go to Faculty Affairs. Your committee’s next thing they want to work on is the Disestablishment of Academic Units, 4.1.9? The Provost and I have been having discussions about including in that the establishment or revision of academic units. What is the procedure for revising an academic unit or academic unit name? should it be different for a department that wants to go to a school?

That is one thing, do we want to couple these two policies – this naming policy and the disestablishment and establishment of academic units and give it all to Faculty Affairs.

My other question is, if this is going to go to the Naming Committee, which is what we decided, do we at all want to have these things go through the Senate before the Naming Committee as a Consent Agenda item? That is why this Wonsook Kim name change was forwarded to Exec. Do we want to forward this to the Senate as a university shared governance entity before it goes to this committee that is comprised of VPs and myself to get an endorsement of the Senate?

Senator Blair: Does the Senate decide or is the decision made by that committee?

Chairperson Horst: In 6.1.37 the decision regarding the general naming of entities is made by the Naming Committee.

Senator Blair: I don’t feel like it is worth the Senate’s time to look at it that much since it is a minor change. I don’t know what the debate would be. It is just adding “Design” from what I’m reading.

Senator Kapoor: In regard to the connection with 4.1.9, it seems like 4.1.9 is far more concerned with the structural changes being made. This isn’t necessarily going to redesign the Graphic Design within the department, but it is about reflecting what the department already is. 4.1.9 would be more about actually reorganizing the college in order to appeal to more graphic designers.

Chairperson Horst: Potentially. It came up while we were doing CTK, Creative Technologies. There was no process for how to create an academic unit.

Senator Kapoor: Maybe the name and the structure should be connected.

Senator Cline: If a school as a community and its chair and its dean all agree that this is the appropriate move for them, is it really something we want to put in the Senate’s hands or this committee’s hands? You are asking this question about, “should it go through the Senate for endorsement?” Is that going to help our colleagues? This is not a small thing or an easy or flippant thing, but when you have the school as a whole and your leadership and all supporting it, the question would be is there any reason not to? Because there may be. There could be reasons that we don’t know.

Chairperson Horst: That is exactly what I am thinking about, Lea. I’m sure this would have no trouble, but I can imagine some name change where there might be a turf war that some other unit might not support. It is a typical thing that goes through senates, and I don’t think we should spend a lot of time on it, I am just wondering if some sort of university shared governance group should at least take a cursory look at it before it goes to the Naming Committee, which, according to policy it has to go to.

Senator Kapoor: It is going to go to the Naming Committee regardless.

Senator Cline: It will have gone through the shared governance process at least twice – school level and college level, so to say that it has to go to the Senate for the purpose of shared governance…

Chairperson Horst: University shared governance. Not necessarily in this case, I am just thinking there could be a case where there is not a university agreement regarding the names.

Senator Blair: You are talking about what precedent should we follow with this.

Senator Bonnell: I try to keep track of the name changes, because sometimes it is hard to keep track. You’ll sometimes hear other people using the wrong name when it is ten years old. For me I am thinking this is a great chance to learn what the new name is and then to share that with Milner.

Senator Cline: This would just be Consent Agenda, not a full floor vote?

Senator Blair: Is that appropriate, to put it as a Consent Agenda item?

Senator Cline: If someone objects for some reason, they can pull it.

President Tarhule: I was department chair when we changed the name of my department from Geography to Geography and Environmental Sustainability at the University of Oklahoma. We would never have been able to do that in shared governance because there was a system if we went through Senate. We made an argument to the dean and the college, and the dean made an argument to the provost and we changed it. There were some departments, Ecological Science and Biology, who believed that they had a patent on the word “Environment” and nobody could use it except them. You could also create some unintended consequences, but from an academic perspective there is no reason not to change it. I think if the bigger point is for people to know that a department has changed, we have a newsletter and items that come out with information. The department chair can send out a news item, “Hey, we are now the department of this.” More people would read that and learn about it. The Senate has 60 people participating. The university has 21,000 people.

Chairperson Horst: Let’s ask this- is this the purview of the Senate?

Senator Cline: Maybe. This policy has a lot to do with non-academic things.

Chairperson Horst: I am saying a unit’s name. Is that the purview of the Senate?

Senator Nikolaou: I assume that is why we would put it as a Consent Agenda item. We say it is the purview of the Senate and we expect that no one is going to object. Let’s say we were trying to change the Department of Economics to the Department of Agricultural Economics. Agriculture might say, “You are going into our turf.” Then we might want to pull it from the Consent Agenda. Otherwise, they might not have the opportunity.

Senator Cline: Say that happens and somebody on the floor pulls it and they say, “You are stepping into Ag.” and Senate gives it a “no” vote. It is not a decision of the Senate, but Senate is weighing in. This committee can still choose to override the Senate?

Chairperson Horst: According to 6.1.37, yes.

Senator Cline: Management is where that is going to happen.

Senator Kapoor: Then it doesn’t matter if we see it or don’t. It can go to the Naming Committee anyway.

Chairperson Horst: Which is more of an administrative committee; I am the token.

Senator Cline: The voice of the Senate would be considered, but not final.

Chairperson Horst: Like everything we do is all advisory to the President, the Naming Committee makes a recommendation to the President. I think we shouldn’t spend much time on this stuff, but I do think it is the purview of the Senate.

Senator Nikolaou: If it was School of Art changing to School of Art and Design because it has the “Wonsook Kim,” is there something in the agreement with the donor that says it has to be the School of Art, or no?

Provost Yazedjian: The Naming Committee has to think about those implications.

Chairperson Horst: A lot of times it is the order of the names.

Provost Yazedjian: With this particular instance when they wanted to go to Design, when it came to our office even though there had been an agreement with the faculty, I asked them to go and talk to Family and Consumer Sciences because they have Fashion Design and Interior Design. They were involved, there was back and forth discussion between units. Chad McEvoy as dean of CAST wrote a letter saying he was in support of that. Beyond the department, school, and college, in our office we are thinking about the broader institution, and they were involved even at that level.

President Tarhule: We are thinking here about academic departments, this policy doesn’t refer to the naming rights for when somebody gives money?

Chairperson Horst: 6.1.37 includes both things- the general names and then the facilities or entities named in honor or memory of specific individuals.

President Tarhule: What if somebody wanted to name the School of Music?

Chairperson Horst: “A proposal to name a facility or entity in honor or memory of a specific individual may be initiated.” You would follow the policy and it would go through the naming committee.

President Tarhule: Would it go through the Senate? Let’s say somebody gave money to say, “This is the Martha Horst School of Music.”

Chairperson Horst: That is a good question because of the confidentiality part.

Senator Blair: It seems like the Naming Committee is the one that really makes the decision. It seems like the only potential downside of not going through university shared governance is there might be a department for whom the name is confusing. If that was the case, why wouldn’t the Naming Committee say it is a problem? Don’t they have the ability to speak to the Naming Committee?

Chairperson Horst: They could. The bigger question is- is all of this the purview of the Senate? Is this the academic area broadly considered?

Senator Bonnell: It seems like I am always helping students who want to know about the name of their school or department, or someone who is doing some history on it. There could be a newsletter, but that kind of writing is different from what I was reading here about the rational about the name change. I like the idea of all the different ways so that 50 years from now when somebody is trying to find out why you changed from School of Art to School of Art and Design that will be another mechanism for more information out there, because than you could find that digitized.

The committee agreed to submit this item to the Consent Agenda.

* ***10.07.2024.01 -*** [***WKCFA bylaws update to include CTK***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EUTw72vFYS5GgSR_ojCIplYBhSy1v9rNG7bu8rK4WNKgiw?e=G1yp0Q) ***(Dist. To Rules)***

Chairperson Horst: This is from Janet Tulley and it is addressing some changes having to do with CTK now formally being part of their college. They are pretty straightforward. They are taking out the program stuff because CTK was a program and now is a school.

Senator Nikolaou: In the college, are the advisors part of the curriculum committees in the different schools?

Senator Cline: The academic advisors?

Chairperson Horst: They have Civil Service and A/P reps…

Senator Nikolaou: It says there is going to be a non-voting member who is going to be someone who does advising, but at the same time for the Curriculum Committee it says that no member can be in the school level and the college level. If the schools right now require their advisors to be members of the Curriculum Committee, that would create a problem at the college level.

Senator Cline: In my school we don’t have non-voting advisors on school curriculum.

Chairperson Horst: You don’t, but I think we do. The Rules Committee should have conversations about this advisor membership.

Senator Nikolaou: I don’t know how many faculty they have in CTK right now, and how many they require to be in their curriculum committee. I tried to count how many there were on the website but for some of them they don’t say if they are faculty or A/P. If there are five and four of them are required to be in the school level Curriculum Committee, by default the one that is left has to be in the college level committee.

Chairperson Horst: I know they want to expand, but I think they have all been working de facto as the Curriculum Committee, but now that it is formal they should think about that as well. I would recommend that the Rules Committee call Janet Tulley to consider those changes if they get to that this year. There are quite a few other bylaws, but I will forward these comments to Wonsook Kim College of Fine Arts and maybe they can get a head start on it.

The committee agreed to assign this item to the Rules Committee.

* ***10.17.2024.01 -*** [***2.1.20 Equitable Treatment of Students Participating in University-Authorized Activities***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EThNbBMQs5lAk47D3Hs89V4BaNBgSjT4dczpxaminb7sTA?e=ppxJuc) ***(Dist. To AAC)***

Chairperson Horst: I had a phone call the other day from a department chair who had a student athlete who was missing class, and they did not think it was clear in 2.1.20 that if you miss class that can’t be counted against you. They said, “why doesn’t just say that they get an excused absence?” I thought it was pretty clear, and I checked in with Craig Gatto who also thought it was pretty clear. We did this text last year, “arrange to complete missed class work” but this department chair’s point was that they interpreted that as actual busy work and not just the act of being in class. They wanted to dock a student athlete who was going to miss class. I am potentially proposing this language that it is an excused absence. Cobi and I had a meeting today, and Cobi and I were talking about this Election Day thing and how to handle it and how to handle that laboratory classes are more complicated. We brainstormed the idea that a university-authorized activity could be voting on Federal Election Day. We are proposing an amendment to this policy, “Voting on Federal Election Day is a university-authorized activity. Students may receive an excused absence from the Dean of Students for participation in in-person voting on general federal election day from one non-laboratory class. Excused absences from class with scheduled exams will not be given. Students will still be responsible for class work due.” We are wondering if we can add the concept of an excused absence for federal election days to this policy and call it a university-authorized activity.

Senator Cline: What do you perceive as the impact on the Dean of Students office? For instance, as a faculty member who teaches big Gen-Ed classes, it comes up every year a with students going to the medical center. They have stopped issuing absence notifications. They had to build a whole system in order to provide notifications. If you are going to put all of this on the Dean of Students Office, which now would have to answer the phone and issue one of these per student while also managing the sick, bereavement, all those other things, I think it is a nice idea but I am not sure without a 24 hour dedicated staff person on those days that you are going to be able to manage that.

Provost Yazedjian: I am not the expert, but I’ve said I’ll give pizza to people who go vote and Katy Strzepek told me that is incentivizing voting. I wonder if this could be perceived as an incentive to go vote. If students vote, then they get an excused absence.

Senator Cline: It is against Illinois election law.

Provost Yazedjian: We are not allowed to incentivize voting.

Senator Cline: It is against Illinois election codes.

Provost Yazedjian: Before we go there, we should check with the attorneys.

Senator Kapoor: To your concern about the Dean of Students, it is beholden to the professor in the classroom and the student to make that arrangement. I feel it is going to be unique depending on the class, and rather than add that extra step, just make it about that relationship. Codify it like you have done, and if that happens to be voting, great. That way you don’t have to worry about every possible version of an excused absence. I think it does enough work by saying “a reasonable arrangement.”

Chairperson Horst: This is more for the athletes.

Senator Blair: There could be an issue with the absence from class being considered a reward.

Provost Yazedjian: An excused absence for going and doing something would be considered an incentive, because other students are not getting an excused absence on that day. That is for the attorneys.

Senator Sharp: I know for high school students Governor Pritzker signed something into law requiring schools to allow excused absences for students to vote. I don’t think it would contradict Illinois State laws too much if that is the precedent they set at the high school level.

Provost Yazedjian: The other thing with university-authorized activities, there is some kind of evidence or documentation for that that can be provided.

Senator Blair: And it is not ethical to say, “Provide evidence that you voted.”

Provost Yazedjian: That would be another thing, how does the Dean of Students ensure that occurred?

Senator Cline: You are not incorrect about Governor Pritzker, but it is very specifically K-12 because that is why we can’t give the day off at the college level. Universities were deliberately left out of those rules for K-12. It is a question for the lawyers, but that was specifically done so that the college level stuff does not follow the same rules they had for K-12 which was a special executive order by the Governor.

Senator Nikolaou: Depending on what the committee decides for that sentence, we might need to make a similar change to the other absence policies. There were three absence policies that we were trying to keep the language the same across all of them.

Chairperson Horst: I assume those policies are for a specific group of students, and this one applies to university-authorized activities.

Senator Nikolaou: We might want to add whatever language we come up with to these other policies.

Chairperson Horst: It seems very clear to me, but it was not clear to this chair, and she asked why it doesn’t just say that they get an excused absence?

Senator Nikolaou: Some classes don’t talk about excused and un-excused absences.

The committee agreed to assign this item to the Academic Affairs Committee.

***Policies Due for Review***

* ***8.12.2024.04 -*** [***6.1.37 Naming of University Facilities and Entities***](https://policy.illinoisstate.edu/facilities/6-1-37/) ***(AABC or FAC)***

The committee agreed to assign this item to the Administrative Affairs and Budget Committee.

* ***08.12.2024.01 -*** [***2.1.5 Student Leave of Absence***](https://policy.illinoisstate.edu/students/2-1-5/) ***(SC)***

The committee agreed to assign this item to the Student Caucus.

* ***8.12.2024.02 -*** [***3.1.44 Amorous Relations***](https://policy.illinoisstate.edu/employee/general/3-1-44/) ***(UPC)***

The committee agreed to assign this item to the University Policy Committee.

* ***8.12.2024.03 -*** [***4.1.4 Dress Codes***](https://policy.illinoisstate.edu/academic/4-1-4/) ***(AAC)***

The committee agreed to assign this item to the Academic Affairs Committee.

***From Chairperson Horst:***

[***Proposed edit to Faculty Affairs Committee***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EbnKB9-7EslNn5slu0LzdrQBoEOfgAgj_TdksI5S-SHCXQ?e=y4zVLb) ***(dist. to Rules)***

[***Committee on Committees research***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EcQIw4TWxkxJtUNBtXPNhyQBGiH-yY6ZykWb8rI7y73PgQ?e=XQx31V)

Chairperson Horst: I have been thinking about the Faculty Affairs Committee and their charge. A chair at another university said that somebody our size should have a committee on committees. How can we make shared governance more effective? All of these committees are a lot of work, and do we ever look at the structure of our committees and consider whether or not we need all these committees? A lot of universities do have a committee on committees with various charges. Some of them audit the committees in the university, some of them are just a senate structure. I am wondering if people are interested in changing the Faculty Affairs Committee, which right now is charged with doing the slate, and have them also then consider the structure of the senate committees, internal and external. I also added a wording change, “review the structure and function of all senate policies that constitute university committees.” Like 3.2.13, can we really staff all of those positions on those committees? The Honorary Degree Committee, the IT Committee, there are a lot of committees that are formed via policies that we are in charge of. The Faculty Affairs and Governance Committee could basically be the committee that thinks about representation across the university.

Senator Kapoor: Would the goal eventually be for it to be its own committee, and this is just a first step? That seems like a whole other thing.

Chairperson Horst: A lot of the bigger universities have a standing committee on committees, but some of the ones our size fold it into something else.

Senator Cline: For the institutions that have a standing committee, is it at the shared governance level or is it at a higher university—wide level?

Chairperson Horst: I think it is split.

Senator Cline: We have talked about this before with President Tarhule. Now that things like ASPT are not going to be coming to Faculty Caucus any longer, maybe this is something we could do as a Faculty Caucus, have Faculty Caucus talk about this on a periodic basis. We don’t need to redo it annually, but maybe every 10 years.

Chairperson Horst: The whole idea of the Faculty Affairs Committee that was just Faculty was that it would be a standing committee of Faculty Caucus. Working on the ASPT with 30 people was an adventure. That is why we created the Faculty Affairs Committee, so they could do the work and then bring it to the Faculty Caucus. The other thing is thinking about what the Faculty Affairs Committee is going to be doing in the future; I don’t know. We could dissolve it.

Senator Blair: A lot of these external committees have student members as well that are appointed through student government. If you are going to have the Faculty Affairs Committee looking at those committees and their membership, would you then need to have a student on that committee to be able to talk about whether or not we need students on those committees? I feel like a student would need to be involved in that decision. If it was just faculty in the committee, that might break away from the purpose of the committee by being all faculty.

Chairperson Horst: We could certainly run those decisions by SGA.

Senator Blair: That’s just something to think about, because there were a lot of people I have to appoint to all different kinds of committees.

Senator Cline: My understanding is that these sundowning committees are not so much looking at representation on the committees, but about the usefulness of the committees and whether the committee needs to exist at all. The makeup of things within the Senate’s jurisdiction is within our bylaws.

Chairperson Horst: I am also concerned about the number of committee seats that are going unfilled right now because we can’t find volunteers.

Senator Cline: It’s not about “should we give students a voice or not” it is more about, “should this committee exist?”

Senator Blair: Some the examples talk about membership and appointing membership, so it could be under their purview depending on how you set it up.

Senator Bonnell: With 3.2.13, Milner wanted to have two civil servants on that, but I think about philosophically, how are these things happening? I have had complaints from people in Milner that feel there are too many calls for volunteers. From the Civil Service side, they want more representation. That is not how committees should be apportioned. I think Cobi is raising an interesting point not just for students but for others as well.

Chairperson Horst: If I were thinking about a structure of a committee that had civil service, A/P, and students, I would bring in those entities. I don’t think anybody is going to try to do things without student input. I’m not sure this is going to be the bulk of this committee’s work. I am at a loss with what to do with the Faculty Affairs Committee. We could give it a completely different charge, but the way we set it up, it is all faculty. One thing I am seeing as chair is that we cannot staff all of these committee seats. We don’t have the people interested in it.

The committee agreed to assign this item to the Rules Committee.

***From Chairperson Horst:***

[***Proposed edit to Appendix II***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/ETHzZzeTGd1GiJHPf84Ls00BCeN7zzwYZpaYhgZaM5ztxQ?e=lMYEsY) ***(Dist. to Rules)***

Chairperson Horst: My last item coming from me is the Academic Planning Committee. This is a proposed edit for Appendix II. I am putting this forward, not because I don’t believe that students can handle this membership, but I am particularly aware with 4.1.9, if there was ever a situation where an academic unit would be dissolved it would go through the Academic Planning Committee. I think it is important to have the representation from the Senate be a faculty member. I am proposing an edit; and also it says, “or other faculty senator, if necessary, voting.” I understand the way you read it when you appointed a student, but I do think that the implication is that it is an elected faculty member. The Academic Planning Committee could have a significant say in dissolving academic units, which is something people are thinking about nowadays.

President Tarhule: University of Connecticut is thinking of eliminating 70 programs.

Chairperson Horst: And that would all go through the Academic Planning Committee.

Senator Sharp: What is the problem with a student? I am serving on that committee now. There are multiple other faculty that serve.

Chairperson Horst: We are talking about eliminating departments and eliminating career paths for faculty. The Academic Planning Committee’s focus is about success of units and administration of units, and I think the focus is more applicable to faculty work than student work. There is a student success element to it, but the bulk of it is about academic work with faculty.

Senator Kapoor: And there is a graduate student and an undergrad.

Chairperson Horst: Typically, a curricular committee will have student representatives, but it would only be one of each.

Senator Blair: Without the amendment, it is one Academic Affairs Committee elected member of the Senate or other Faculty Senator, perhaps the intention was the Academic Affairs Committee member would be a faculty member; it just wasn’t stated clearly enough?

Chairperson Horst: I also think it is a lot of burden to put on student members. I know we have student members, but this kind of service is more appropriate for faculty.

Senator Nikolaou: If Rules is looking at it, they would need to adjust the Academic Affairs Committee description too. It says, “select annually a member of the Academic Affairs Committee.” It also says, “to be approved by the committee of the whole.” But then in the other one we say it is going to be approved by the Provost. It should match.

Senator Blair: Would it be reasonable to have this go into effect next year since we already have a person appointed?

Chairperson Horst: Absolutely.

Senator Cline: Is this a situation where we can pull the AAC’s bylaws and make that adjustment? Maybe this could be something that goes from Exec to the floor. I am afraid about it languishing and two separate changes that have to made, and it going to Rules when they already have a lot of bylaws. Is this something we can just pull together and propose as an Executive Committee?

Senator Blair: How does that work?

Chairperson Horst: I would work on the draft, as opposed to the Rules Committee. It is pretty straightforward.

Senator Cline: It would be two things, Cobi. It would be this and then the corresponding change to the AAC’s bylaws. It would be on the floor, so if people didn’t like it they can vote it down, but it won’t go to Rules first and then show up in three years.

Senator Blair: We aren’t doing a full review of it, we are just trying to make a specific change.

Chairperson Horst: That’s right. Rules right now has Mennonite bylaws, College of Engineering bylaws, Wonsook Kim College of Fine Arts bylaws, they are going to have the College of Ed bylaws soon. They are full.

Senator Cline: This is a little tiny thing we can take off their plate and do it.

Chairperson Horst: Ok, I will work on that.

***Concealed Carry Discussion 5.1.1 - Senate or Non-Senate Advisory Policy?***

Chairperson Horst: We have now passed the Concealed Carry Policy. Do people think that should remain a Senate policy?

Senator Cline: No, it shouldn’t be.

Senator Bonnell: When we talked about this I said no, but then I looked at the 2021 Exec minutes where Senator Nikolaou pointed out three reasons why it should be, so that changed my mind.

Senator Nikolaou: I don’t remember what I said.

Senator Cline: We just did this in my committee, and the lack of latitude that we had from the lawyer and from Illinois State University Police was very narrow. The bigger questions were about how we are dealing with it as a university. In other words, state policy allows weapons to be stored in a car, is the university publishing that? It wasn’t whether the policy is appropriate or not, it was about how the university is responding to the policy. There was really nothing to change in the policy except to get current with the adjustments of the state law.

Chairperson Horst: How is this the academic area broadly conceived?

Senator Bonnell: Do you want me to read it? This is from 2021. I will read just as it says in the minutes, “I have a question about the exceptions. For the exceptions, one that they have an exception because of the Military Science degree, it also refers to instruction and research on the policy. It also refers to dismissal of students and faculty/employees. There are these three items that make me think that is why it is with us, so that is consistent ASPT for faculty and other university policies for other employees.”

Senator Nikolaou: I wonder if any of that is still in the policy or if we have removed those things.

Senator Cline: I think it was more HR. We made a couple of adjustments. State law requires that you alert someone’s supervisor and that language around whether it was student or student worker. If you are just a student, you don’t have a supervisor.

Chairperson Horst: This is about disciplinary processes?

Senator Cline: Yes, and what the state penalties are for bringing a weapon on campus.

Senator Kapoor: And how the university would also implement that?

Senator Cline: That is not in the policy. The questions were about how are you advertising or communicating this law? If this individual wants to be able to park his car with his weapon in it, and the state law says that you can do that, but the ISUPD does not want to advertise where the guns can be parked.

Senator Nikolaou: One of them refers to student misconduct, the other one is under the exceptions where it says, “instruction and curriculum.” The third one I don’t think I see in there anymore. We could have it as advisory and if someone tries to do something about the curriculum portion that seems weird, we can say we need to take it back.

The committee agreed to make this a non-senate advisory policy.

***Adjournment***

Motion by Senator Kapoor.

Second by Senator Sharp.

Unanimous approval.

***Proposed* Academic Senate Meeting Agenda**

**Wednesday, November 06, 2024**

**6:00 P.M. (Hard stop 8:00 PM)**

**OLD MAIN ROOM, BONE STUDENT CENTER**

***Call to Order***

***Roll Call***

***Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.***

***Presentation:***

***ADA Digital Accessibility Requirements***

***Deputy General Counsel Alice Maginnis***

***Interim OEOA Director & Interim Title IX Coordinator Mboka Mwilambwe***

***Web Accessibility Coordinator Jen Bethmann***

***Director of Student Access and Accommodation Services Tammie Keney***

***Approval of the Academic Senate minutes of 10-09-2024***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks***

* ***President Aondover Tarhule***
* ***Provost Ani Yazedjian***
* ***Vice President for Student Affairs Levester Johnson***
* ***Interim Vice President for Finance and Planning Dan Petree***

***Advisory Items:***

***Associate Vice President for Human Resources Janice Bonneville***

***Revision to Policy 3.1.8 SURS Disability***

[***Markup Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/ET1RbTrRimtMnBWjbw_P4bUB4KluQTY9_bfa8A8DGrLo8g?e=p1yxId)

[***Clean Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EceXEhLhmBZJl-T6L-FTBUAB6QPivSsZcvKrsDt-7ubPQA?e=S6tGH8)

***Revision to Policy 3.1.15 Retirement***

[***Markup Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EVtB1_kg0RRNlU8OCqIDqTwBUwAJf07knYy6qvB5Fg8Pfw?e=MflJPl)

[***Clean Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/Eb385WawmCNJsSVVAH_xK-QBdECfM64JdpPO65zgYSN9Pg?e=eiXBUf)

***Revision to Policy 3.1.38 Sick Leave Bank Program***

[***Markup Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EXdxvkNIF6RGlB1tiCBUDmEBbmt0jEhWWJifmUc9MGadkA?e=AZ9DRQ)

[***Clean Copy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EceXEhLhmBZJl-T6L-FTBUAB6QPivSsZcvKrsDt-7ubPQA?e=Sosk8B)

***Consent Agenda:***

***(Final Academic Senate approval of all Consent Agenda items will occur during a regularly scheduled Academic Senate meeting. All items presented on the Consent Agenda to the Academic Senate will be enacted by one motion. There will be no individual discussion of these items unless a senator so requests, in which event the item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. All matters on the consent agenda that are not removed will be voted on by one vote. The motion to adopt the consent agenda shall be nondebatable. There will be no separate discussion on consent agenda items.)***

* ***Department of Family and Consumer Sciences -*** [***Family and Consumer Sciences Teacher Education Online Certif***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EZi_716eX_9Jkg7HRcrhYuIBtYhoEIGMGOfGOn4m_Ni3_g?e=oeY0En) ***(FIF*** [***HERE***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EbkVVLz-AnxNq6u8ozq3fRIBSLNUEHMhuTkoZeQFHd8TXg?e=3hSL1k)***)***
* ***Department of Sociology and Anthropology -*** [***Sociology: Social Inquiry***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EY3l2GX1LXRKj1Le3A29mFMBCRXi2PH2PV4Y0Mqi3gjnSw?e=IlDMwG) ***(FIF*** [***HERE***](https://illinoisstateuniversity.sharepoint.com/:b:/s/AcademicSenate/EdEdDbYDXQ5NkpFZH_74__IBDermake790KbQj36QZF0kg?e=pO7GkU)***)***
* ***Department of Sociology and Anthropology -*** [***Sociology: Social Research***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/Ef7D1egTWsxEg1CJEjJHa4cBzRBDYJSDXmM5A93ssAUqbg?e=mqh9al) ***(FIF*** [***HERE***](https://illinoisstateuniversity.sharepoint.com/:b:/s/AcademicSenate/EapLei9D9nJAkOgzdSKnhrUB0a_uE0As6Uw4TYxp9_4Ljw?e=xfTfcT)***)***
* ***Department of Languages, Literatures and Cultures -*** [***Spanish Accelerated Sequence***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/Edh16x3cy1pCpf73llrziQQBTu_P_oM5vtwz9RsKuSg4SA?e=RhSzrc) ***(FIF*** [***HERE***](https://illinoisstateuniversity.sharepoint.com/:b:/s/AcademicSenate/EU3gEecOD2pBpOWiU6CrrcEBtRlD3QFtpsnezNweR27v7A?e=BSeQKA)***)***
* ***Department of Geography, Geology, and the Environment -*** [***Geography Traditional Sequence***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/Ee1gzxuUYqlJuGbc6FoYGAEBCNizyoh4pmXdstBmhvZm5Q?e=L4nOym) ***(FIF*** [***HERE***](https://illinoisstateuniversity.sharepoint.com/:b:/s/AcademicSenate/ER1wF2AN2e9Iobep_dPghskBRR9EH8DZeSc6VjJlO6RzSQ?e=AYtxp1)***)***
* ***Department of Family and Consumer Sciences -*** [***Family and Consumer Sciences Teacher Education Sequence***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EbIRq8h-WQZCjt-fm9y-6_8BaCpUf8AziZAeWwSKxL274A?e=ef1ijP) ***(FIF*** [***HERE***](https://illinoisstateuniversity.sharepoint.com/:b:/s/AcademicSenate/EYCRSE3_h7VAmseXwFZeXHIBSN0ArQaPAV7D4Hk58eQs5Q?e=V4ZwQN)***)***

***Action Item:***

***From Rick Valentin: Rules Committee***

***06.04.2024.24 - Public Comment Time Frame for Int. and Ext. Committees***

[***Appendix II Proposed Changes***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EWxW8ENPShVKnNSVCP8wvvwBzYhUPgsVQiTeXRFxeUZ89Q?e=pz1cyc) ***Re: Public Comment***

[***Appendix II Current***](https://academicsenate.illinoisstate.edu/about/bylaws/#Appendix-Two) ***Re: Public Comment***

[***Article 6.6 Proposed Changes***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/Ebg5qL2zvihJl-q79xkgLEcBMB8_xPRqgdFL5zfgWGh9TQ?e=IuyExB) ***Re: Public Comment***

[***Article 6.6 Current***](https://academicsenate.illinoisstate.edu/about/bylaws/#Six-Six) ***Re: Public Comment***

***Information Items:***

***From Rick Valentin: Rules Committee***

***06.04.2024.31 -*** [***College of Engineering Bylaws***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EYNFo0I2IUxEpXHFLQPxmWQBXg8LgLFoOqRV4mB8uMV9_g?e=Hk5kkf)

***Chair of Electrical Engineering Vijay Devabhaktuni***

***From Rules Committee***

***08.12.2024.03 - A.S. Bylaws Appendix II - update to accommodate new Engineering senator (information item 11-6-2024)***

[***Appendix II Current***](https://academicsenate.illinoisstate.edu/about/bylaws/#Appendix-Two)

[***Proposed changes to Appendix II***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EbmX9izn5ohHnQz41ecwWqsBWAvFZPNtNNCQOHw41KZOcg?e=OmGnfS)

[***Article II Current***](https://academicsenate.illinoisstate.edu/about/bylaws/#Article-Two)

[***Proposed changes to Article II***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EUZAbdMBuQpFqKQNTBpwZHUBjm8ZkHTBTV_61PxcPleFsA?e=Dy6o27)

***From Cobi Blair: Student Caucus***

***06.04.2024.35 - 2.2.1 Student Employment***

[***Link to proposed policy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/EWRsLuS7U8RCoaTtNc4Jx6cBvNGjSaI39rmABpLA_pSY5g?e=LDTiry)

[***Link to current policy***](https://policy.illinoisstate.edu/students/2-2-1/)

***From Dimitrios Nikolaou: Academic Affairs***

***08.08.2024.02 - 4.1.18 Credit Earned through Transfer, Examination, and Prior Learning***

[***Link to proposed policy***](https://illinoisstateuniversity.sharepoint.com/:w:/s/AcademicSenate/ESDx4tIK8F1HtxBTMlsyEsAB0ZXO8-TCuH7elxG2IyZ0GQ?e=T1V4P8)

[***Link to current policy***](https://policy.illinoisstate.edu/academic/4-1-18/)

***Internal Committee Reports:***

* ***Academic Affairs Committee: Senator Nikolaou***
* ***Administrative Affairs and Budget Committee: Senator Cline***
* ***Faculty Affairs Committee: Senator Kapoor***
* ***Planning and Finance Committee: Senator Bonnell***
* ***Rules Committee: Senator Valentin***
* ***University Policy Committee: Senator Gizzi***

***Communications***

***Resolution on Support for WIU Faculty***

***Adjournment***