TEXTBOOK AFFORDABILITY COMMITTEE

**Friday, August 31, 2018**

12-1 p.m.

Milner Library 614A

**MINUTES**

**Members Attending:** Morgan Anderson, Michaelene Cox, Do-Yong Park, Danielle Miller-Schuster, Crystal Nourie, James Palmer, Anne Shelley

**Absent:** Michael Rubio

**Call to Order**: 12:00

**Action Items:**

1. Approval of Previous Meeting Minutes
	1. 05/04/18 meeting minutes were approved
2. Approval of Annual Committee Report, 2017-18
	1. Approved
3. Elections of committee chair and secretary
	1. Anne Shelley was elected chair
	2. Morgan Anderson was elected secretary

**Discussion Items:**

1. Determine committee meeting schedule for Fall 2018
	1. September 21st 1:30 pm in Milner 311
	2. October 17th 3:00 pm in Milner 311
	3. November 30th 1:30 pm in Milner 311
	4. December – TBD once finals are scheduled, may not be needed
2. Broadly outline an agenda for Fall, including:
	1. Revisiting two carry-over items:
		1. Committee faculty membership.
		2. Decision: Make recommendation to Senate that the Blue Book be amended to read: *Three (3) Faculty: One Senator or Senate designee, and two non-Senators*
			1. The rationale for the change is to:
				1. make it easier to fill committee seats should there not be a Senator available to serve on TAC.
				2. Enables our committee to remain full by not requiring one senator, but instead allowing a senate designee to join the committee.
				3. Anne will contact Susan Kalter about this topic, it will most likely go to the senate and be voted on.
		3. Senate Executive Committee request: Offer TAC feedback regarding EC’s 10/16/17 meeting
			1. Postponed the meeting with EC originally because the goal was to have our strategic plan completed first. Now that the strategic plan is completed, we feel that we can communicate efficiently with them. At the next meeting, we plan to map out what we would like to communicate with the EC and to also form responses to their questions and concerns.
			2. For 9/21 meeting, members should prepare by reviewing the minutes from 10/16/17 and make any notes that might be helpful.
	2. Implementing next steps in Strategic Plan
		1. The four goals with asterisks are going to be our official tasks. We plan on communicating the strategic plan with the EC and receiving feedback. They may have other recommendations. The strategic plan as of now is a preliminary draft until we get feedback from the senate. We plan to pursue communication with the senate as soon as possible.
		2. During the next meeting the committee will focus on responding to the EC meeting minutes from 10/16/17.

**Announcements/Miscellaneous**

1. Crystal: Some faculty are providing links to different publishers which conflicts with the University’s contract with Barnes & Noble. The committee will want to consider including this information in any outreach it does to faculty.

**Adjourned:** 1:00

Submitted by Morgan Anderson