TEXTBOOK AFFORDABILITY COMMITTEE

**Friday, September 21, 2018**

1:30 p.m.

Milner Library, 311

**MINUTES**

**Members Attending –** Anne Shelley, Danielle Miller-Schuster, Crystal Nourie, James Palmer, Morgan Anderson, Do-Yong Park, Laurence Bender, Michaelene Cox

**Absent –** Michael Rubio

**Call to Order** at 1:36 pm

**Action Items**:

Review and approve minutes from 8/31/2018 TAC meeting

* Minutes approved on 9/21/2018 at 1:38 pm

Welcomed Laurence Bender, new student member, to the committee

**Discussion Items:**

Senate Executive Committee request

* Discuss EC’s meeting minutes from their 10/16/2017 meeting
	+ Committee identified overarching topics in the minutes from 10/16/2017 as
		- addressing the need to fill the committee
		- purpose and tasks of the committee
	+ Decisions: keep the committee external and mixed, propose a faculty senate designee rather than a senator, keep the student senate seats because there is not an issue filling these spots
* Committee proceeded to modify the committee charge in the Blue Book, formally vote on the changes, and submit those changes to the Academic Affairs Committee for consideration

Update the committee charge in the Blue Book

* The committee made changes to its Blue Book entry during the meeting
	+ Faculty membership requirements to one senator *or senate designee*
	+ Functions changed to:
		- Collaborate with stakeholders on identifying and addressing textbook affordability problems at Illinois State University
		- Systematically analyze the cost and affordability of textbook options
		- Develop and periodically update short- and long-term goals
		- Educate faculty and students of options for minimizing textbook costs
* The committee updated the title of “Textbook Affordability Committee Strategic Plan” to Textbook Affordability Strategic Plan”
	+ Reasoning: clarifies that the TAC is not responsible for all of these tasks
	+ This document is more a strategic plan for the University rather than just our committee that meets only once a month
	+ It is a recommended framework for studying and addressing textbook affordability problems at ISU
* The committee voted in favor of approving the above changes.
* Anne will forward the revised documents to Cera for consideration by the Academic Affairs Committee.

Implementing next steps in Strategic Plan

* Will discuss at 10/17 meeting

**Announcements/Miscellaneous**

* Next meeting October 17th, 2018 at 3 pm in Milner 311G

**Adjournment** at 2:36 pm

Respectfully submitted,

Morgan Anderson