TEXTBOOK AFFORDABILITY COMMITTEE

**Thursday, May 2, 2019**

1:00 p.m.

Milner Library, 311

**Minutes**

**Members Attending**: Danielle Miller-Schuster, Laurence Bender, Do-Yong Park, Michaelene Cox, Crystal Nourie, Anne Shelley

**Members Absent:** Morgan Anderson, Jim Palmer, Michael Rubio

**Call to Order:** 1:01 p.m.

**Action Items**:

1. Enjoy delicious treats
2. Review and approve minutes from 3/21/2019 TAC meeting
   * Corrected Danielle’s department name
   * Minutes approved at 1:03 p.m.

**Information Items**: None

**Discussion Items:**

1. Student Survey
   1. Review responses to date (833)
      1. Note about question 6, settings were incorrect on survey so respondents could not select all that applied. Settings corrected after 350 responses were received.
      2. Michaelene and Danielle have students who could help over the summer with survey data.
      3. Try to relate certain responses to others – major to amount spent, year in school to whether item was used or not, most upset responses to amount spent
      4. What is the $ amount at which students have to make hard choices?
      5. Use summer for data review/analysis
      6. Fall
         1. Use data to generate questions
         2. Create final report/other deliverable
      7. Thinking toward faculty survey
         1. How much of required books are used
      8. Ways to share data
         1. CTLT (affordability workshop in July)
         2. Online
         3. Faculty orientation
         4. Executive summary for Registrar Office – Deans and Directors meeting prior to fall semester
2. Planning for Summer/Next Year
   1. Scheduling meetings
      1. Anne will send a Doodle poll to new/returning committee members before Fall semester starts, set semester schedule then
   2. Committee membership changes
      1. Rotating off
         1. Rubio
         2. Anderson
         3. Park
         4. Palmer
         5. Miller-Schuster (New Student Affairs designee)
      2. Continuing
         1. Cox (new term)
         2. Nourie
         3. Bender
         4. Shelley
      3. New
         1. Dr. Euysup Shim
   3. Anne needs to submit annual report to Cera
   4. Discuss student survey results
   5. Faculty survey
   6. Web presence for textbook affordability resources
   7. Physical handout on affordability…. For parents, prospective students?
   8. Programming/Educational Event
      1. Panel about affordable course materials – library, student, faculty?
3. Other

**Announcements/Miscellaneous:** None.

**Adjournment:** Meeting adjourned at 1:56 p.m.

Respectfully submitted,

Anne Shelley