TEXTBOOK AFFORDABILITY COMMITTEE

**Tuesday, February 18, 2020**

1:00 p.m.

Milner Library, 311G

**Minutes (Red)**

**Members Attending**: Laurence Bender, Joshua Crockett, Julie Murphy, Anne Shelley, Pam Walden, Michaelene Cox

**Members Absent**: Caleb Howard, Samiat Solebo, Euysup Shim, Joe Hendrix

**Call to Order: 1:01pm**

**Action Items**:

1. Review and approve draft minutes from December meeting
	* Approved
2. Determine minutes taker
	* Larry will take minutes

**Information Items**:

1. Meeting with University College/AVP for Undergraduates
	1. Textbook swap
		1. Reached out and sent information to Amy Hurd in Provost office
		2. B&N Contract goes until Summer 2023, Significant research and discussion would need to happen to move forward
		3. Price when given with textbook information can be a deterrent, may allow students to check multiple sources instead of assuming the given price is the only price.
	2. Preview
		1. Working to add more information and education to students during Preview
	3. TAC rep speak at UC meeting
		1. Anne and Joshua going to talk with them on Tuesday, April 21st at 2:00-2:30pm
		2. Anne was sent an email about them wanting one of us to attend a staff meeting at University College, 8 topics given as topics to touch upon.
		3. We are still in a gathering stage including data from other schools and surveys.
		4. Anne believes this is a conversation and not a 1-way communication towards their staff, wanting to learn more from then and have them ask questions
		5. We still want to work on a website to leave with groups such as UC.
		6. Michaelene would like a white paper or information sheet to explain our goals, successes, and mission statement to share. We are still working on education to provide for community. Still have goals to accomplish and take action.
		7. Anne agrees on something tangible to provide for others
		8. Joshua mentioned that it’s great for Faculty to be aware, but if we reach out to staff, advisors, or Chairs of Departments, then that may be a different voice/ power.
	4. Potential UC member on TAC
		1. Book store reps?
			1. Barnes and Noble
			2. Alamo II
		2. Open meetings are important, we can invite outsiders to visit and participate
		3. It may be counterproductive to invite outside members to have a seat and voting privileges.
		4. Possibly having a seat for the head of advisors to report back to advisors
		5. Pam’s Concern: Outsiders sell products and could sway the committee and make it known we can’t always discuss products of certain members.
		6. Pam commented that Anne from B&N is always looking out for the students, willing to unbundle items and discuss needs with students before they overbuy.
		7. Possibly value: Periodic review about options they offer.
		8. Website FAQ: Show draft to Reps and gain more knowledge, offer for them to help and show interest.

Julie Murphy left at 1:46pm

* We discussed the new website: <https://about.illinoisstate.edu/textbookaffordability/>
* Working to update and decide tabs
* Spent some time discussing what we are meant to do: Committee, Task Force, etc.
* Michaelene urged to accomplish physical tasks and continue to move forward

**Discussion Items for this meeting:**

1. Consider different meeting time – W @ 1?
2. Faculty survey
3. Went through Faculty Survey and offered comments to Anne while she edited on the screen.
4. Syllabus language from J. Pancrazio
	1. File in Teams - <https://bit.ly/2OF5Asf>

**Semester goals (for future meetings):**

1. Textbook swap program
2. Web presence for textbook affordability information
3. Syllabus language
4. Invite Larry from Alamo II to meeting
5. Invite Anne? From B&N to talk about inclusive access textbooks

**Announcements/Miscellaneous:**

1. Pam and Crystal sat down with Anne from B&N
	1. Add to next month’s agenda

**Adjournment: Laurence left at 2:45, minutes from him ended here.**

**Submitted by Laurence Bender**