**2022-2023** **Academic Senate University Policy Committee**

***Issues Pending List***

***Note to the Committee Chair:*** Please do not remove any item from this list. If you wish to have an item removed, please send an email to acsenate@ilstu.edu and attach this Issues Pending List with the item(s) highlighted in yellow.

The Executive Committee must approve the proposed removal of any item. If it does not approve the proposed removal, it will advise the committee regarding how to proceed.

Please keep this list updated as you proceed. Annually in late spring, and on an as-needed basis as Exec adds or removes items and as the Committee adds items, the Senate office administrator will update the list for the current and following years’ committee.

For your reference the policies on policy review can be found [here](https://academicsenate.illinoisstate.edu/documents/).

Contents

[**Yearly Committee Charge Duties:** 3](#_Toc150166383)

[1. Review Committee Functions 3](#_Toc150166384)

[2. Create Committee Minutes 3](#_Toc150166385)

[**Policy Review:** 4](#_Toc150166386)

[3. Policy 1.15 Whistleblower Policy 4](#_Toc150166387)

[4. Policy 1.17A Professional Relationships 4](#_Toc150166388)

[5. Policy 1.19 Protection of Minors 4](#_Toc150166389)

[6. Policy 3.2.11 Employment in Excess of Full Time Appointment 4](#_Toc150166390)

[7. Policy 3.3.12 A. Appendix to Code of Ethics - Faculty Responsibilities to Students 5](#_Toc150166391)

[8. Policy 3.3.12 C. Appendix to Code of Ethics - Involvement in Political Activities 5](#_Toc150166392)

[9. Policy 8.1.1 Television Programming 5](#_Toc150166393)

[10. Policy 9.2 and 9.2.1 Information Technology Appropriate Use Policy and Procedures for Violations 6](#_Toc150166394)

[11. Policy 9.5 Policy on Creation of University Web Sites and associated procedures 9.5.1, 9.5.2, 9.5.3, 9.5.4 and 9.9.5 6](#_Toc150166395)

[12. 3.2.4 Salary Adjustments 6](#_Toc150166396)

[13. 3.1.52 Personal Plus Time 6](#_Toc150166397)

[14. 3.2.9 Leave Without Pay 7](#_Toc150166398)

[15. 1.18 Compliance Program Policy 7](#_Toc150166399)

# **Yearly Committee Charge Duties:**

## Review Committee Functions

***Description:*** At the start of every academic year, the committee should review and carry out the functions of the committee as detailed in the Academic Senate Bylaws, Appendix II found here: <https://academicsenate.illinoisstate.edu/about/bylaws/#Appendix-Two>

***Status:*** Pending Annually

## Create Committee Minutes

***Description:*** Submit Approved Committee Minutes from the previous meeting to the Senate office administrator by email (acsenate@ilstu.edu) following each meeting. Per the Academic Senate, the minutes should be reasonably detailed including a reflection of the deliberative process involved in decision making. They should not be verbatim unless a recording was made of the meeting and the transcription checked for accuracy.

***Status:*** Pending Bi-Monthly

# **Policy Review:**

## Policy 1.15 Whistleblower Policy

***Description:*** Policy on the policy review cycle. Executive Committee minutes for the date(s) associated with the numbered documents may have further detail.

***Status:*** Hold for University Compliance Committee review

***Legal Contact:*** Jeannie Barrett

Folder: Policy 1.15 Whistleblower Policy

## Policy 1.17A Professional Relationships

***Description:*** Policy Review

***Status:*** Pending

***Legal Contact:*** Wendy J. Smith

***Associated Document(s):***

02.01.18.21 Policy 1.17A Code Of Ethics Professional Relationships CURRENT

## Policy 1.19 Protection of Minors

***Description:*** Updates suggested by the Minors Activity Compliance Committee. Exec suggested Rules and Faculty Affairs update together.

***Status:*** Pending

***Legal Contact:*** Wendy J. Smith

Assigned: 01/10/22

***Associated Document(s):***

01.11.22.05 Re\_ Minors Policy Revision 11 15 21.docx

005a - 01.03.22.02 Policy 1.19 Protection of Minors Current Copy

005b - 01.03.22.03 Policy 1.19 Protection of Minors Mark Up

005c - 01.03.22.01 Policy 1.19 Minors Policy Clean Copy

## Policy 3.2.11 Employment in Excess of Full Time Appointment

***Description:*** Review and Update policy.

***Status:*** Pending

***Legal Contact:*** Alice Maginnis

Assigned: 08/22/22

***Associated Document(s):***Exec Minutes\_Policy 3.2.11 Employment in Excess of Full Time Appointment

05.31.22.01 Policy 3.2.11 Employment in Excess of Full Time Appointment Current

05.31.22.02 Policy 3.2.11 Employment in Excess of Full Time Appointment\_mark-up

05.31.22.03 Policy 3.2.11 Employment in Excess of Full Time Appointment\_Clean Copy

## Policy [3.3.12 A. Appendix to Code of Ethics - Faculty Responsibilities to Students](https://policy.illinoisstate.edu/employee/3-3-12a.shtml)

***Description:*** Policy review.

***Status:*** Pending

***Legal Contact:*** Wendy J. Smith

Assigned: Exec 11/08/21

## Policy [3.3.12 C. Appendix to Code of Ethics - Involvement in Political Activities](https://policy.illinoisstate.edu/employee/3-3-12c.shtml)

***Description:*** Policy review.

***Status:*** Pending

***Legal Contact:*** Jeannie Barrett

Assigned: Exec 11/08/21

## Policy 8.1.1 Television Programming

***Description:*** Policy on the policy review cycle. Executive Committee minutes for the date(s) associated with the numbered documents may have further detail.

2021 Update from David Marx: *Policy 8.1.1.   It was last revised in 1975.  I have been in touch with Stephen Hunt.  We both feel that the policy is completely outdated and should be replaced with a new media policy.  It will require the will to put this together in collaboration of the School of Communications.  I hope it can be done.  We put it on hold due to the pandemic.*

***Status:*** Pending

***Legal Contact:*** Alice Maginnis

***Associated Document(s):***

12.19.14.15 Television Programming Policy

## Policy 9.2 and 9.2.1 Information Technology Appropriate Use Policy and Procedures for Violations

***Description:*** Policy on the policy review cycle. Executive Committee minutes for the date(s) associated with the numbered documents may have further detail. Executive Committee discussion 11/30/15.

***Status:*** Pending

***Legal Contact:*** Alice Maginnis

***Associated Document(s):***

11.17.15.05 Information Technology –Policy on Appropriate Use

11.17.15.06 Information Technology –Procedures for Appropriate Use Violations

## Policy 9.5 Policy on Creation of University Web Sites and associated procedures 9.5.1, 9.5.2, 9.5.3, 9.5.4 and 9.9.5

***Description:*** Policy on the policy review cycle. Executive Committee minutes for the date(s) associated with the numbered documents may have further detail. Executive Committee discussion 11/30/15.

***Status:*** **Pending**

***Legal Contact:*** Alice Maginnis

***Associated Document(s):***

11.17.15.07 Policy on Creation of University Web Sites

11.17.15.08 Procedures for Establishing a Web Presence and Domain Names

11.17.15.09 Procedures for Establishing Essential Elements in University Websites with a Public Presence

11.17.15.10 Procedures for Meeting Website Accessibility Requirements

11.17.15.11 Procedures for Submitting Campus Map Updates and Special University-Wide Web Images and Announcements

* + - 1. rocedures for University Web Privacy Notices and Practices

## 3.2.4 Salary Adjustments

***Description:*** Interim President Tarhule and Jeannie Barrett would like somethings changed on the policy

***Status:*** Pending

***Legal Contact:***

***Associated Document(s): Policy 3.2.4 Salary Adjustments Folder***

## 3.1.52 Personal Plus Time

***Description:*** From Janice Bonneville In accordance with Illinois law, effective January 1, 2024, the University is establishing the Personal Plus time benefit.

***Status:*** Pending

***Legal Contact:***

***Associated Document(s): Personal Plus Time Draft***

## 3.2.9 Leave Without Pay

***Description:*** Policy need to be reviewed

***Status:*** Pending

***Legal Contact:***

***Associated Document(s): Policy 3.2.9 folder***

## 1.18 Compliance Program Policy

***Description:*** Policy is up for reviewed

***Status:*** Pending

***Legal Contact:***

***Associated Document(s): Policy 1.18 folder***