**Academic Senate Rules Committee**

**Illinois State University**

**1/22/2025**

**Minutes**

Meeting called to order at 6:05pm

**Attendance:**

* Senator John McHale
* Senator Rick Valentin
* Senator Tom Hammond
* Senator Nesrin Ozalp
* Senator Greg Braswell
* Senator Mitchell Ruffin
* Senator Braden Beasley
* ~~Senator Alondra Zagal~~
* Provost Representative Sue Hildebrandt

Absences: 1

**Public Speakers:**

* None

**Approval of 11/20/2024 minutes:**

* Motion: Ozalp
* Second: Ruffin
* Passed

**Agenda:**

SAR #0030: Public Comment Time Frame for Int. and Ext. Committees

* Academic Senate Bylaws Article 6.6
* Academic Senate Bylaws Article 5.4
  + Removing term “requests” as it indicates possibility for rejection of public comment
  + Replacing term “sign” for “adding name to” in regards to applying for public comment to remove legal implications
  + Hammond: In regards to the 10% of allotted meeting time for public comment, does it have to be for that amount or is it up to committee discretion?
  + Valentin: It should be followed as such
  + Meetings can be attended remotely but do not count for quorum
* Motion to approve changes to both articles
  + First: McHale
    - Second: Hammond
    - Approved

SAR #0162: Changes to Ex-Officio Members of Senate Internal Committees

* Academic Senate Bylaws Appendix II.B Ex Officio
* Academic Senate Bylaws Article 6.7 Ex Officio
  + Add in Chief Equity and Inclusion Officer/Designee
  + Adding language regarding Ex officio members having experience regarding their positions regarding designees
  + Adding Vice President for Academic Affairs and provost for Administrative Affairs
  + Hammond: Formatting differences for Academic Affairs and Administrative Affairs to be fixed
  + Hildebrandt: Add “with expertise relevant to the duties of the committee” to ex officio position for all committees including that position
  + Braswell: What does it mean to have expertise in these committees?
  + Valentin: A response to just plugging in a designee who has no connection to the affairs of the committee
* Motion to approve changes to articles:
  + First: McHale
  + Second: Hammond
  + Approved

SAR #0181: Appendix II Update Re: Faculty Affairs Committee

* Academic Senate Bylaws Article 6.7 Faculty Affairs
* Academic Senate Bylaws Appendix II.B Faculty Affairs
  + Adding a committee on committees
  + Lots of universities have committees of this type across the country
  + Replacing committee members who resign during the school year
  + Review committee structure and function
  + Review Senate policies
  + Review functions of membership
  + Consider proposals for creation/dissolution of committees
  + Hammond: Better ways to reference articles and sections (grammatical order)
  + Hammond: “review committee structure and function” and “review policies” are very similar jobs
  + Hammond: Renumber functions of reviewing committees so that the more specific tasks are further down the list
  + General grammar markups
* Motion to approve changes in documents:
  + First: Ruffin
  + Second: Braswell
  + Approved

**Adjournment:**

Motion: McHale

Second: Hammond

Meeting adjourned at 6:40