**Academic Senate Rules Committee**

**Illinois State University**

**1/22/2025**

**Minutes**

Meeting called to order at 6:05pm

**Attendance:**

* Senator John McHale
* Senator Rick Valentin
* Senator Tom Hammond
* Senator Nesrin Ozalp
* Senator Greg Braswell
* Senator Mitchell Ruffin
* Senator Braden Beasley
* ~~Senator Alondra Zagal~~
* Provost Representative Sue Hildebrandt

Absences: 1

**Public Speakers:**

* None

**Approval of 11/20/2024 minutes:**

* Motion: Ozalp
* Second: Ruffin
* Passed

**Agenda:**

SAR #0030: Public Comment Time Frame for Int. and Ext. Committees

* Academic Senate Bylaws Article 6.6
* Academic Senate Bylaws Article 5.4
	+ Removing term “requests” as it indicates possibility for rejection of public comment
	+ Replacing term “sign” for “adding name to” in regards to applying for public comment to remove legal implications
	+ Hammond: In regards to the 10% of allotted meeting time for public comment, does it have to be for that amount or is it up to committee discretion?
	+ Valentin: It should be followed as such
	+ Meetings can be attended remotely but do not count for quorum
* Motion to approve changes to both articles
	+ First: McHale
		- Second: Hammond
		- Approved

SAR #0162: Changes to Ex-Officio Members of Senate Internal Committees

* Academic Senate Bylaws Appendix II.B Ex Officio
* Academic Senate Bylaws Article 6.7 Ex Officio
	+ Add in Chief Equity and Inclusion Officer/Designee
	+ Adding language regarding Ex officio members having experience regarding their positions regarding designees
	+ Adding Vice President for Academic Affairs and provost for Administrative Affairs
	+ Hammond: Formatting differences for Academic Affairs and Administrative Affairs to be fixed
	+ Hildebrandt: Add “with expertise relevant to the duties of the committee” to ex officio position for all committees including that position
	+ Braswell: What does it mean to have expertise in these committees?
	+ Valentin: A response to just plugging in a designee who has no connection to the affairs of the committee
* Motion to approve changes to articles:
	+ First: McHale
	+ Second: Hammond
	+ Approved

SAR #0181: Appendix II Update Re: Faculty Affairs Committee

* Academic Senate Bylaws Article 6.7 Faculty Affairs
* Academic Senate Bylaws Appendix II.B Faculty Affairs
	+ Adding a committee on committees
	+ Lots of universities have committees of this type across the country
	+ Replacing committee members who resign during the school year
	+ Review committee structure and function
	+ Review Senate policies
	+ Review functions of membership
	+ Consider proposals for creation/dissolution of committees
	+ Hammond: Better ways to reference articles and sections (grammatical order)
	+ Hammond: “review committee structure and function” and “review policies” are very similar jobs
	+ Hammond: Renumber functions of reviewing committees so that the more specific tasks are further down the list
	+ General grammar markups
* Motion to approve changes in documents:
	+ First: Ruffin
	+ Second: Braswell
	+ Approved

**Adjournment:**

Motion: McHale

Second: Hammond

Meeting adjourned at 6:40