**Attendance:**

Craig Blum [X] Martha Horst [X] Connie Dyar [] Scott Seeman [X] Jihad Qaddour [X]

Tyler Smith [X] LaDelya Jones [X] Angel Zamudio [X] Hannah Beer [X] Caroline Kernan [X]

Sam Catanzaro [X]

**Absences:** 1

Guest: N/A

Meeting called at 6:03pm

 Meeting was called at 6:03pm for the meeting of January 23rd. The majority of the Rules Committee was present for the meeting, with the exception of Senator Dyar. This was the first meeting of the semester, and there was no guest for this meeting. The minutes from the previous December 5th meeting of 2018 was passed unanimously.

 The first item of discussion for the night was the CTE Bylaws. There was great discussion over this item. The group discussed whether Stacey Jones-Bock made appropriate adjustments to the draft after her meeting with the committee. There was an addition to Article IIIa1. Rules kept the language as it stands in B2 section of the bylaws to ensure clarity. These measures were voted on and were passed unanimously.

The second item of discussion was the CAST Bylaws. After discussion, these bylaws were passed unanimously.

The third item on the agenda was the COB Bylaws. There were a few requests from Dr. Varma since the previous meeting the committee had with him. The committee decided that it could not put this document forward with just Dr. Varma’s recommendations and not the recommendations made by the Rules Committee. This request to forward the COB Bylaws to the Academic Senate with only their suggested revision included was ultimately voted down.

The final topic of discussion was the Bluebook Appendix II.

Next meeting will focus on further discussion of the bluebook. The meeting was adjourned at 6:57pm.