**Academic Affairs Committee Meeting**

**Wednesday, November 3rd, 2021**

**6:00 P.M.**

**Founder’s Room, Bone Student Center**

**Minutes**

**Roll:**

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***Present*** | ***Absent*** |
| Senator Lahiri | X |  |
| Senator Cline | X |  |
| Senator Novotny |  | X |
| Senator Nichols | X |  |
| Senator Torry | X |  |
| Senator Otto | X |  |
| Senator Villalobos | X |  |
| Senator Spranger | X |  |
| Senator McNab | X |  |
| Senator Small | X |  |
| Senator Monk | X |  |
| Ex-Officio Hurd | X |  |

**Meeting called to order**: 6:00 P.M.

**Approval of minutes from October 20th, 2021**

* No changes or corrections
  + Amended to change typos, Waivers, and Small
* Motion to approve: Senator Nichols
* Second: Senator Spranger
* Motion carried; minutes approved.

**Public Comment**: None

**Order of Business**:

1. *Updates:*
   1. Policy 2.1.14 Withdrawal Policy will be presented as an information item at the Academic Senate meeting on November 3rd. Committee will review editorial changes to the policy document.
   2. Instructions from Chairperson Horst concerning public comment.
2. *Policy 7.7.2 Financial Aid Distribution* 
   1. Guests: Christy West (Student Accounts) and Chelley Jackson (Financial Aid)
      1. New language and answered questions from the last discussion on Policy 7.7.2 in Teams
      2. Suggestions with grammar
      3. Suggestions about redundancy in language
      4. General consensus = language is good
   2. Vote on new wording = approved unanimously
3. *7.7.8 Tuition and Fee Waivers Policy* 
   1. Guests: Christy West (Student Accounts) and Chelley Jackson (Financial Aid)
      1. Adjustment to restrictions and percentages.
         1. 30% cap is no longer applicable so language needs to be adjusted to reflect this change
      2. The language in 1. F – “foreign students” does not fit with our University’s current language and could be considered offensive
         1. Chelley Jackson suggested that this terminology may originate with IBHE and thus may not be in our authority to change. She will check on this and report back in our next meeting.
      3. Tuition waiver program questions
         1. Including a word for clarification and direction (particular, specific, as noted below)
      4. Section 5 Question
         1. Acts?
         2. Specify which Acts and certain aid
      5. Adjustments of additions on the back page
         1. New page 3 - last line
            1. Change to Schools and Departments
      6. Monitoring and Reporting additions and changes
         1. Spell out IBHE the first time the term is mentioned in the document.
      7. Last paragraph on the last page
         1. Is greater of 5 years correct language?
            1. State determined language– official language.
4. *Review of 2020-2021 external committee reports:*
   1. New Review: Textbook Affordability Committee
5. *Looking Forward*
   1. Give 7.7.2 to the Executive Committee
   2. Look again at 7.7.8 in our next meeting.
   3. Additional pending issue with Academic Withstanding Policy

**Meeting Adjourned:** 6:27