**Attendance:**

Craig Blum [X] Martha Horst [X] Connie Dyar [X] Scott Seeman [X] Jihad Qaddour [X]

Tyler Smith [X] LaDelya Jones [X] Angel Zamudio [X] Hannah Beer [] Caroline Kernan [X ]

Sam Catanzaro [X]

**Absences:** 1

Guest: Dr. Abhishek Varma

Meeting called at 6:02pm

The meeting was called at 6:02pm for the December 5th meeting. The majority of the rules committee was present, with the exception of Senator Beer. The committee had invited Dr. Abhishek Varma to elaborate and discuss any questions that the committee had pertaining to the College of Business Bylaws. The minutes for the November 7th committee meeting were passed unanimously.

 After brief introductions, the committee discussed the recent draft of the CTE bylaws with the aid of Senator Blum. Then the committee discussed the 2nd draft of the CAST Bylaws and changes that Dr. Stacey Jones Bock made after our previous committee meeting discussion. The committee agreed to forward the CAST Bylaws to the Executive Committee.

 The main item of extensive discussion for this meeting was the COB Bylaws. Dr Varma described the structure/membership of the groups/committees within the COB. He also discussed the rationale on having individual teams within the COB and the rationale for the current committee structure. Some concerns were raised on the lack of student representation within the COB committees; this was discussed extensively by the committee. The Rules committee also discussed how college councils function across the university and how the college coordinating team of the College of Business functions. Dr. Varma agreed to bring the committee’s concerns and suggestions to the COB.

The next meeting, which will take place in January 23rd, will focus on the Academic Senate Bluebook.