**Academic Senate Rules Committee**

**Illinois State University**

**9/25/2024**

**Minutes**

Meeting called to order at 6:05

**Attendance:**

* Senator John McHale
* Senator Rick Valentin
* Senator Tom Hammond
* Senator Nesrin Ozalp
* Senator Kate Sheridan
* Senator Mitchell Ruffin
* Senator Braden Beasley
* Senator Saqlain Khurshid
* ~~Provost Designee Sue Hildebrandt~~

Absences: 1

**Public Speakers:**

* No speaker

**Approval of 9/11/2024 minutes:**

Motion: Hammond

Second: Ozalp

Passed

**Chairperson Remarks:**

* College of Nursing Bylaws revision soon
  + Expected to be sent over for the meeting on the 23rd

**Agenda:**

Review [College of Engineering Bylaws](https://illinoisstateuniversity.sharepoint.com/:w:/s/RulesCommittee/ESwhB6vzrYxOvz3M3SAARSMBX1yU5cKzqUreUdwnifxGCg?e=Ua3niD)

* Hammond: Altering 7.4 and 7.5 headings to include Executive Committees along with Search Committees for given positions
* Hammond: correcting a copy/paste error of excluding CEG Associate Dean in 7.5
* Correcting working in 2.6 and 1.7
* Valentin: Striking the first line in Article 7 as it was unnecessary

Motion to pass amendments

Motion: Ozalp

Second: Ruffin

Amendments passed

SAR #0030: Public Comment Time Frame for Int. and Ext. Committees: [Academic Senate Bylaws Article 6.6](https://illinoisstateuniversity.sharepoint.com/:w:/s/RulesCommittee/EQontTh6Jg5PraAewm-sG1kBumk8ISB07jpMVMz93Tb7RQ?e=nCbCIq)

* Amount of time for public comment is not specified
* Valentin: Additional article to propose 10% of committee time for public speaking, with 2 minutes per speaker for all committees. Sign-in sheet would be present for speakers to request opportunity. If time limit is exceeded, any remaining speakers would be able to speak in the following meeting (proposed Article VI, section 6.6T)
* McHale and Valentin: Discussion over the viability of requests ahead of the start of the meeting and whether to add something related into the new article
  + Decision to not include an advanced request process to emulate the Academic Senate process
* Valentin: to change reference to public comment procedure to reference Article VI, section 6.6T instead of Article V, section 4.

Motion to approve 6.6T and its reference in Appendix 11.B

Motion: McHale

Second: Sheridan

Passed

SAR #0107: Consider Editing Internal Committee Bylaws to Accommodate new Engineering senator: [Academic Senate Bylaws - Appendix II.B](https://illinoisstateuniversity.sharepoint.com/:f:/s/RulesCommittee/ErmfL-I04PpBmk-UnmRHdIwBNQEJ-WomAe6ZF6KZiFJQlw?e=VaSANh)

* Valentin: Updating member of faculty caucus from 32 to 33 voting, as well as 26 to 30 tenured voting with the new addition of the CEG senator
  + Adding additional faculty seat to Faculty Affairs Committee from 3 to 4
* Valentin: Altering Article II to change voting membership from 29 to 30

Motion to approve changes

Motion: McHale

Second: Ozalp

Passed

SAR #0031: [Notes Academic Facilities Report on Charges.docx](https://illinoisstateuniversity.sharepoint.com/:w:/s/RulesCommittee/EcxabuEe5F5Ov-84by1_yDkBHY8WEb4zKHelc3HW8EBiAw?e=XJoCff)

* Valentin: Should the Administrative Affairs and Budget and Planning and Finance Committees both review the Academic Facilities Report?
  + Came up from Exec to ask why it was assigned to both and why not to just one
  + Need to clarify without Rules Committee making a decision

Motion to send it back to exec to clarify

Motion: Sheridan

Second: McHale

Passed

**Adjournment:**

Motion: Sheridan

Second: Ruffin

Meeting adjourned at 6:49