**Academic Affairs Internal Committee Meeting**

**Wednesday, September 8th, 2021**

**6:00 P.M.**

**Minutes**

**Roll:**

* Present: Senator Cline, *ex-officio* Hurd, Senator Lahiri, Senator Monk, Senator Otto, Senator Small, Senator Nichols, Senator Spranger, Senator McNab, Senator Torry, Senator Villalobos, Senator Novotny
* None Absent

**Meeting called to order**: 6:02 pm

**Discussion**

* Introductions
* Discussing tasks as a committee
* Academic Planning liaison appointment
  + No committee members volunteered. Former AAC chair, Dimitrios Nikolaou has volunteered to serve again; Senator Cline will seek approval from the Executive Committee for this appointment.
* IDEAS
  + As the IDEAS proposal is being discussed by the full Senate, a few typo corrections and editorial changes were needed. Also, clarification of the implementation policy and procedures needed explication. The committee reviewed and approved:
    - Including “3 credit hour” clarification in three places
    - Refining “Baccalaureate” to Baccalaureate-oriented”
    - Typo to first bullet point in the Learning Outcomes
    - Implementation procedures to mirror current procedure used for AMALI course designation. However, because the IDEAS proposal sets out a 5-year review policy, a new committee will need to be formed by Senate in the future to manage both the approval of new classes and the review of courses in circulation.
* Review of External Committee Reports
  + Academic Planning Committee Report
    - No questions or concerns
  + Council on General Education Report
    - No questions or concerns
  + Honors Council Report
    - No questions or concerns
* Issues Pending List -- 2021 - 2022
  + ACT/SAT
    - Likely that the committee will not have to act on this as the Illinois legislature passed a law barring State universities from using standardized tests for in-state admissions.
  + Withdrawal policy (9.22.21)
    - We will take up this issue first.
    - Last year, there was an effort to unify the deadline to drop class and to withdraw from the university. This was set, temporarily, to 14 weeks.
    - The research on this issue was done just last year. We will invite University Registrar, Jess Ray, to the AAC for the next meeting.
    - Committee members were encouraged to think about areas of campus that might be affected by a changing deadline for withdrawal. It was suggested that University Housing should be consulted in addition to the others who weighed in last year.
  + Census Data (10.6.21)
    - Committee suggested that we should approach this item after completion of the withdrawal policy

**Meeting Adjourned**: 6:39

Submitted by Senator McNab (secretary), 9/8/2021; edited by Senator Cline (chair), 9/9/2021