**Administrative Affairs and Budget Committee**

**Meeting Agenda**

**Wednesday, March 23, 2022**

**6:00 p.m.**

**Founders Suite, Bone Student Center**

***Call to Order***– Meeting called to order at **6:01 pm**

***Roll Call***   P. Smudde, K. Phares, K. Nahm, W. Restis, I. Samuel, D. Garrahy, W. Avogo.

***Public Comment (guest sign in with the AABC chair; not more than 10 minutes total)***

***Approval of Minutes***

**Motion:** I. Samuel **Second:** K. Phares **/ Minutes Approved**

***Discussion:***

* ***Discussion about revising Policies 6.1.3 and 6.2.3 per M. Gebeke and A. Hurd’s visit at our last meeting.***
  + **No progress to date**
* ***Discussion and action on academic calendar changes. See Teams for proposed revisions.*** 
  + **P. Smudde distributed 2022-2028 calendar**
    - **Election day addition for 2022 only**
    - **Juneteenth added to calendar**
    - **Summer session date revision to accommodate Juneteenth holiday**

**Motion to approve calendar**: D. Garrahy **Second**: K. Yun / **Motion Approved**

* ***Discussion about AIF report.***
  + **K. Nahm has placed draft in folder**
  + **AABC reviewed draft of AIF Report**
* ***Discussion and review of draft about survey feedback about ISU President Kinzy.***
  + **P. Smudde distributed draft of the report, based on 2021**
  + **Discussed potential recommendations**
    - **Separating surveys by groups**
      * **Undergraduates**
      * **Graduates**
      * **NTT/TT/T**
      * **CS**
      * **AP**
  + **P. Smudde will leave a draft of the AABC Review of the Presidential Survey for AABC members to read.**
  + **K. Phares suggested having Professors take 5 minutes in class to ask students to complete survey**
  + **Discussed potential ways to increase completion of survey**
  + **Discussion on how to revise survey questions to fit the appropriate target audience**
* ***Subcommittee updates***
* ***Other AABC business***

***Adjourn***:

**Motion: K. Phares Second: W. Restis Motion Approved**

Meeting adjourned at : \_\_6:53pm\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_