**Administrative Affairs and Budget Committee**

**Minutes Meeting No. 9**

**Wednesday, February 21, 2024**

**6:00 P.M.**

**Founder’s Suite, Bone Student Center**

Senator Mainieri called the meeting to order at 6:02

**Roll Call**:

* Blanco Lobo present
* Hartman absent
* Hopper present
* Lummis absent
* Mainieri (Chair) present
* Meyers-Hoops present
* Schoth absent (Secretary)
* Tasdan absent
* Torry present
* *Cavi present (VP for Planning and Finance designee*; *ex-officio)*
* (Note: quorum is 5 voting members).
* One vacant faculty seat

**Public Comment** – None

**Order of Business:**

* Approval of minutes from 12.6.23, 1.24.24, and 2.7.24
	+ Motion by Senator Meyers-Hoops
	+ Second by Senator Blanco Lobo
	+ No changes suggested
	+ Unanimously approved
* Update on Policies 3.2.13 and 3.2.16
	+ Senator Mainieri met with Interim President Tarhule regarding the addition of the CEIO position to Policy 3.2.13 – Tarhule reviewing draft language
	+ Senator Mainieri received input from HR on the committee’s questions on Policy 3.2.16 – will bring updated draft to next committee meeting
* Issues Pending Item #4: Oversee Academic Impact Fund (Tenure line), NTT, AIF, and make recommendations
	+ Guest Dr. Dan Elkins, Associate Vice President for Academic Fiscal Management, reviewed his report on the state of the AIF with the committee
	+ Committee members asked questions in advance of preparing their report
	+ Committee discussion and preparation of AIF report
* Review outline of remaining meetings/issues pending
	+ March 6 – Drafting of Academic Impact Fund Report & Finalize/vote on 3.2.13/3.2.16, COE Dean Evaluation
	+ March 27 – Final approval of AIF Report/Drafting of Annual Commentary of the President Report
	+ April 10 – Finalization/approval of Annual Commentary of the President Report

**Adjourn**

* Motion to adjourn by Senator Meyers-Hoops
* Second by Senator Hooper
* Motion unanimously approved
* Adjourned at 6:55PM